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सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी हैदराबाद
Sardar Vallabhbhai Patel National Police Academy, Hyderabad
(भारत सरकार : गृह मंत्रालय)
(Government of India: Ministry of Home Affairs)

Joining Instructions for the participants of the five day Seminar on 'National Security' from September 15-19, 2025.

Reception, Accommodation and Boarding:

Officers nominated for the seminar, on getting confirmation from the Academy, should intimate their travel plans well in advance (**Fax No. 040-24015179**) to enable the Academy to provide them transport at the Airport/railway station. In case they are unable to locate the Academy vehicle on arrival, participants should contact MT Section incharge Telephone 040-24234455 or 040-24234646 for assistance.

As SVP NPA is conducting several senior courses back to back and sometimes more than one seminar is conducted at a time, there is a crunch for accommodation at times. It is therefore, laid down that the participants of the seminar, shall arrive for the seminar only one day prior to commencement and shall leave the Academy by next day after conclusion of the seminar. Upon arrival, the participants shall report to the senior officers' Mess in the rooms already allotted.

The seminar is residential and officers will be housed in the accommodation provided by the Academy. The expenditure on boarding and lodging of the participants will be met by the Academy in respect of all Officers attending the seminar. However, the expenditure on account of travel is to be borne by the respective organization/state to which officer belong.

Vehicles for participants:

Due to lack of availability of vehicle in NPA, the Academy shall not provide vehicles for personal use of participants. However, Academy can arrange vehicles by hiring of Taxi on payment basis, as per requirement of the seminar participants.

Dress Order:

- a. For all Indoor classes – Full sleeved Shirt, Tie & Trouser with formal shoes for gentlemen. Saree/Salwar Kameez/Business suit for ladies.
- b. For formal functions – Full suit for gentlemen and Saree/Salwar Kameez/ business suit for ladies.
- c. For Outdoor activities -Sports dress with sports shoes (predominantly white).

Discipline

- (i) Officers are requested to observe discipline as required in the Class room. Mess and Service etiquette throughout their stay in the Academy. Officers should not come to the Mess lounge in casuals (e.g. chappals, Kurta Pyjama etc.). They are also advised not to move in the campus in chappals, kurta pyjama etc. Smoking in the buildings, training areas and on the roads in the campus is strictly prohibited.
- (ii) If any seminar participant displays any indiscipline or breaches any rule or decorum of this Academy, suitable disciplinary action will be initiated, including expulsion from the seminar.

Family Members:

Participants shall not bring any of their family member without the approval of the Director. If they intend to bring , they shall apply through the seminar director before commencement of the seminar. The participant have to pay boarding & lodging charges of their family members before leaving the Academy.

It may also be noted that no participant is permitted to bring any orderly/security aid/maid servant etc along with them while they are coming to attend the programme/seminar.

Personal Vehicles + PSOs & Drivers:

The participants bringing their own vehicle will not be allowed to park their vehicles near venue/accommodation. Their vehicles should drop them at the Venue/Accommodation provided to them and park the vehicles in MT Section. Armed PSOs will not be allowed inside Site- 'B' campus.

Climatic Conditions:

At Hyderabad, climate is usually pleasant. Participants may check climate at the time of seminar.

Facilities Available:

Service of Officers' Club and laundry are available on payment basis at SVP NPA. Participants can avail the medical facilities from the Academy, if required, and avail facilities of Bank, Cooperative Stores and Post Office located at the NPA.

Pay and Leave:

All participants will draw their pay and allowances from their State/Organization and they will not be allowed to avail any kind of leave during the seminar time. They must make suitable arrangements so that they are not called for duties like court evidence etc., during the seminar. No officer will be permitted to leave till the conclusion of the Valedictory session of the seminar.

The participants are expected to report to the Academy on or before the night of 14th September, 2025.