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**SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India : Ministry of Home Affairs)
Hyderabad – 500 052**

OPEN TENDER NO : 20143/HK-5/2023/Hosp

**PROCUREMENT OF 01 NO FULL BODY MASSAGE CHAIR FOR
SARDAR VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY,
HYDERABAD**

Date of Tender Enquiry : 16/03/2023

Closing date of submitting bids : 06/04/2023

Website: <http://www.eprocure.gov.in>

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SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India : Ministry of Home Affairs)
Hyderabad – 500 052

OPEN TENDER
(e-Tender)

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under two-bid system from reputed firms for procurement of 01 No Full Body Massage Chair (**As per Appendix**) for the Academy. The details of item and technical specifications are enclosed herewith.

2. Salient features of the tender enquiry are as follows:-

(a)	Tender No.	20143/HK-5/2023/Hosp
(b)	Description of stores	Procurement of 01 No Full Body Massage Chair (As per Appendix) for the Academy
(c)	Type of Tender	Open Tender
(d)	Bid System	Two Bid System (Two cover Technical Bid & Financial Bid)
(e)	Earnest Money Deposit	Term Deposit/Banker's Guarantee for Rs 3,900/- (Rupees three thousand nine hundred) drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad which should valid for a period of 180 days from the date of floating of tender.
(f)	Delivery schedule/ completion period	Delivery/installation/integration should be completed within 45 days from the date of order.
(g)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA, Hyderabad.
(h)	Warranty	one year
(i)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
(j)	Address of correspondence	The Administrative Officer (Admin) SVP National Police Academy, Shivrampally, Hyderabad, Telangana – 500052

3. Interested manufacturers/ authorised dealers/ service providers/ suppliers dealing with above items/ services can download the tender document from CPP Portal (www.eprocure.gov.in) and bid shall only be submitted through the same website. Bid submitted other than CPP Portal will not be accepted. Important dates related to this tender are furnished below for information.

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S.No.	Particulars	Date	Time
1.	Date of online publication of tender	16/03/2023	1800
2.	Starting date for downloading Tender document	16/03/2023	1810
3.	Bid submission starting date	16/03/2023	1830
4.	Bid submission closing date	06/04/2023	1000
5.	Closing date & time for submission of original copies of EMD	06/04/2023	1000
6.	Opening of technical bids.	07/04/2023	1100

4. The Eligible bidders should have the valid digital signature certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Govt. of India.

5. The bids are invited online under two cover system (Technical bid (Cover 1) and price bid/ bill of quantity (BOQ) (Cover 2) from eligible bidders.

6. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

7. Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.

8. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Term Deposit/Bank Guarantee (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.

9. The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for **Rs.3,900/- (Rupees three thousand nine hundred only)** (Refundable) should be deposited in form of **Term Deposit Receipt/Bank Guarantee** drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBI, Shivarampally, Hyderabad which should be **valid for a period of 180 days** from the date of floating of tender. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original EMD and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

Terms and Conditions

10. The TIA (Tender inviting authority) will not be held responsible for any sort of

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delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are send a mail over to cPPP-nic@nic.in.

11. Technical bid should include information related to all specifications sought. It should also contain company brochures of all equipment and should be accompanied by relevant technical documents issued by the manufacturer in support of specifications asked for.

12. Conditional tender/bid will not be accepted. Bidder should clearly indicate additional charges involved in operation of contract, if any. Offers with stipulation like "if applicable" will be treated as vague and shall be ignored.

13. Delivery/ installation/ integration is to be completed within **45 days** from the date of Order failing which, penalty @ 0.5% of the Order value will be recovered per week subject to maximum 10% from the payment unless extension is obtained in writing from the office on valid ground prior expiry of starting schedule given in order. If the tenderer applies for the extension period to carryout service/supply, the extension can be granted on valid grounds one case to case basis. Further in case of inordinate delay of three weeks from the date of completion mentioned in the Order, the Order stands cancelled and penal action as per provision of contract will be initiated without further notice.

14. The date of placing the order shall be the date of dispatch of order or the delivery thereof to the tenderer, when such order is being delivered through some other person.

15. No interest will be allowed on the Earnest Money Deposit or security deposit so remitted and no claim shall be entertained in respect of the same. It may specifically be noted that ordinarily payment will be made only after full supplies/integrations are completed as per orders and that no advance payment can be arranged.

17. **Bid Validity**. The Bid/ Tender submitted shall necessarily remain valid for 180 days. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security submitted along with the bid.

18. **Performance Security Clause**. The successful bidder shall have to deposit a performance security of 3% of the contract value of the order rounded up to next hundred in the form of account Term Deposit Receipt/ Bank Guarantee from a nationalized/ scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBI Shivarampally, Hyderabad within 15 days of the placement of order for due performance as per the provisions contained in GFR – 171. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the Supply Order. Performance Security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security." The details required for preparation of Performance Security are as under :-

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(a) The GSTIN No. of this Academy is **36H YDS0 4814 F1D2**.

(b) Bank Details :-

(i) Branch : State Bank of India, Shivarampally.

(ii) In favour of : Director NPA Administration

(iii) Account No. : 52020141259

(iv) IFSC Code : SBIN0020335

19. The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/ reject any or all the bids without assigning any reason.

20. **Payment of Bills.**

(a) The contractor should submit bill to the indenter immediately after completion as per schedule for payment.

(b) Bills submitted by the contractor will have GSTIN printed on it. Any bill received without GSTIN printed on it will be liable to be rejected.

(c) All payment would be made through e-payment. Hence, organisation details in specified format must be submitted along with the bills.

(d) No advance payment or payment against the proforma invoice will be made. Payment will be made only after completion of supply and installation with satisfaction of the Academy.

21. Prices shall be quoted in Indian rupees only.

22. The prices once accepted by the Academy shall remain valid till the successful execution of the complete order to the satisfaction of the Academy. The Academy shall not entertain any increase in the prices during the currency of contract (including extendable period, if any).

23. Following scanned documents in **pdf file** format must be uploaded in separate covers duly sealed and stamped.

First Cover (In pdf): -

(a) NIT Documents duly signed and stamped.

(b) Firm Registration Certificate.

(c) GST Registration.

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- (d) PAN Card of the firm.
- (e) Non-blacklisting undertaking.
- (f) Previous work/purchase orders.
- (g) OEM Certificate or OEM authorization letter along with Proprietary Article Certificate.
- (h) **Previous year IT Return (Financial Year 2021-22) and Annual Report of last three years (2019-20, 2020-21 & 2021-22).** The cumulative financial turnover of the bidding firm during the last three years, ending on 31 March 2022 should be at **Rs 3,51,000/-** (or equivalent in foreign currency at exchange rate prevalent on 31 March 2022) the as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent in relevant countries.

Note : Bidding Firm (manufacturer or principal of authorised representative) should not have suffered any financial loss for more than one year during the last three years, ending on 31 March 2022.

- (j) Scanned copy of EMD Term Deposit Receipt drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of the Administrative Officer (Admn.), SVP National Police Academy, Shivarampally, Hyderabad, PIN- 500052. Offers received without the prescribed EMD will be rejected summarily. EMD are exempted for MSMEs, and other applicable firms as per Govt. of India orders.
- (k) Filled in Commercial Information of firm in .xls format (Available in website along with NIT) to include Banker's and firms details.
- (l) LOB (Letter of bid). Incomplete LOB or without address, email, telephone Nos, etc, the bid is liable to be rejected.

Second Cover: -

- (m) **Financial bid (In excel file like BoQ):** - The base rates and all taxes/duties labour charges/ installation charges, if any, are to be quoted separately both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder else the bid submitted is liable to be

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rejected for this tender.

25. **Opening and Evaluation of Technical Bids.**

(a) The Tender Committee appointed by the Competent Authority of Academy will open all Technical Bids in the first instance on the appointed date and time at SVP NPA Hyderabad.

(b) During evaluation of the bids, the purchase committee may, at its discretion, ask the Bidder for clarifications of its bid. The clarification of the bidder shall be in writing.

(c) No bidder shall contact the committee member on any matter relating to its bid from the time of the bid opening to the time the purchase order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.

(d) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or purchase order decision will result in rejection of the bid.

(e) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be uploaded in the portal. The purchase committee may at its option to choose to open the financial bids immediately after the opening and evaluation of the Technical Bids.

26. The department may ask for production of original document submitted by the bidder for verification to confirm the correctness. If any document submitted by firm/bidder is found to be fake / not legitimate at any stage of tender, the penal action as per provision of contract will be initiated.

27. **Taxes and duties.** Bidder shall be entirely responsible for all taxes, duties, license fees etc. incurred until delivery of the contracted products/ services to the Academy.

28. **Penal Action for Non-Compliance of Terms and Condition of the Contract.**

(a) EMD of a tenderer is liable to be forfeited if he withdraws his bid (any time after deposition of tender or before accepting the contract).

(b) EMD of a tenderer may also be forfeited if the tenderer derogates any terms/conditions of the tenders, raises conditions with malafide intention to delay/scuttle tender procedure or quotes fictitious/unrealistic rates.

(c) If a contractor wilfully neglects or fails to perform or observe any condition of the contract or attempts to cheat or indulge in fair practices with the motive of making undue gain, the Director may impose a ban on future contracts by the SVP National Police Academy with that contractor.

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(d) In case a contractor fails to comply with order placed by the Academy or to perform his part of the contract to the entire satisfaction of the department or fails to abide by the terms of the contract, the contractor shall be liable to all following actions or any of the following actions, as may decided by the Director to this Academy :-

- (i) Forfeiture of Performance Security in whole or in part.
- (ii) To make good the loss caused to the Government.
- (iii) Cancellation of the contract without any prior notice to the contractor.
- (iv) Debarment from entering into contract with the Academy for period specified by the competent authority.

(e) In event of bidder performance security deposit being reduced by means of forfeiture, the contractor within 15 days from the date of intimation of the reduction shall restore the performance security to the original value, failing which, the Contract Operating Officer will recover the amount involved from any amount due to the contractor by the government or from any other assets of the contractor held with the Academy.

(f) All losses sustained by the government due to failure, omission or neglect of the contractor may be realised from the performance security or any other amount, which may be due to be paid to contractor from the Academy.

(g) In case of rejection of any item by the Academy or in case of neglect, failure or delay on the part of the contractor to comply with any demand or indent placed by the Academy, the Academy may without prejudice to any other action which the department may take under the terms of the contract, will be at liberty to procure or purchase such items from any other source. Any expenditure (which may include transportation and their incidental charges) incurred in excess of the contracted rate shall be borne by the contractor or recovered from his security deposit and/or from any amount which may be due to be paid to the contractor by the Academy.

(h) The bidder will be blacklisted by the Academy in case of breach/non-compliance of terms and condition of contract.

(i) The Director SVP NPA reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.

29. **Right to Cancel the Order.** The Director, SVP National Police Academy reserves the right to cancel the order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

30. **Demonstration of Offered Product.** The bidders should provide onsite demonstration of the product offered, in case the committee so desires. Failure to offer demonstration shall entail rejection of bid forthwith.

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31. **Arbitration Proceedings.** Any dispute arising out of the contract at any time between the parties hereto touching or arising out of this contract shall be referred to an arbitrator to be nominated by the Director, SVP National Police Academy and the decision and award of such arbitrator shall be final and binding upon the parties hereto and the provision of the Indian Arbitration Act 1996 shall apply to the Arbitration proceedings.

32. **High Court for Settlement of Dispute.** If the dispute between the parties not settled by the Arbitrator, it should be subject to the jurisdiction of the High Court of Judicature at Hyderabad.

33. **Death of Contractor (Sole Proprietor).** In case of death of a contractor or sole proprietor of a firm, his/her legal heir (s) may be permitted to operate the contract already approved in favour of the deceased and are operational or operating the current contract approved in favour of the deceased :-

- (a) Death Certificate of the deceased contractor.
- (b) Willingness certificate on an affidavit that the legal heir (s) and accredited agent (s) is/are willing to continue the operation of existing contract (s) at the existing terms and condition of the contract.
- (c) Legal Heir Certificate/Succession Certificate from the Court of Law.

Assistant Commandant (Admin.)
SVP NPA Hyderabad

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

Gram: 'POLACADEMY' e-mail: info@svpnpa.gov.in Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179

Appendix

TECHNICAL SPECIFICATION FOR FULL BODY MASSAGE CHAIR

Functional Mode

1. Bluetooth speaker

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2. USB Charging
3. Remote
4. 12 Features Modes
Extension, Release, Yoga, Thai, Chinese, Ancient, Boss, Lady Senior, Neck & Shoulder, Waist & Buttock, Back & Spine
5. 25 pairs of airbags
6. 6 Manalmodes : kneading, knocking, tapping, Shiatsu, sync, 3D shiatsu
7. Manual adjusting: speed, intensity, width, airbags pressure
8. Zero gravity position 1 & 2
9. Rotary easy switch for inclined and declined

Warranty - 1 year

Technical Modes

1. 3-D massage
2. 4 Rollers
3. Foot Roller 2

Material : PU leather
Body Part : UPVC

Massager (Cm) :160*83*87.5

Legs(Cm): 59*47*65

Upright Size (Cm)

155*115*74.5

Reclined Size (Cm):

182*84.5*74.5

Rated Voltage : 110-220V

Rated Power : 120w

Rated Frequency : 50-60 Hz