Basic Course Training (Phase-II)

for IPS probationers of 70 RR (2017 Batch) & left-cut IPS probationers of previous batches
(27.5.2019 to 23.8.2019)

JOINING INSTRUCTIONS

The Phase-II training for IPS probationers of 70 RR (2017 Batch), who have completed District Practical Training, is scheduled to be held at the Academy from 27.5.2019 to 23.8.2019. This may include 1-week foreign exposure & study visit component. IPS probationers of 69 RR (2016 Batch) who had missed Phase-II training and completed District Practical Training will also attend Phase-II training along with IPS probationers of 70 RR.

Intimation of Travel Plans:

IPS probationers, who require transportation from place of arrival (Airport/Railway Station/Bus Station) in Hyderabad to Academy, are directed to intimate their travel plans (Flight / Train / Bus Number, Date, Time & Place of Arrival) through e-mail 70rrphase2@svnnpa.gov.in on or before 25.5.2019 1600 hrs. They are also directed to intimate their Contact Numbers & Email IDs for better coordination.

Reporting:

All IPS probationers are required to report at the Academy latest by 26.5.2019 AN. Late reporting will not be permitted under any circumstances. Hence, the Probationers may plan their travel accordingly.

Accommodation:

IPS probationers will be provided accommodation in the SOs Mess / Octagon / SM Diaz Annexe at the Academy on twin-sharing basis. No probationer is allowed to keep his/her guests in his/her twin-shared room allotted for stay during Phase-II training.

The probationers are required to plan their return journey immediately after completion of the Phase-II training. The Passing Out Parade (POP) for the batch has been tentatively scheduled on August 23, 2019. They should plan their return journey from the evening of 23rd or 24th August, 2019. No accommodation will be provided beyond 24th August, 2019.

Mess Advance:

Average bill including boarding and lodging charges, applicable to all Phase-II probationers, is estimated to be Rs.37,000/- to Rs.39,000/- per month. An amount of
Rs.37,000/- will be collected as advance from each probationer at the time of arrival / check-in.

**Mess Discipline:**

The IPS probationers shall strictly observe Mess Discipline and Decorum as prescribed in Basic Course Indoor Training Handbook of 70 RR (2017 Batch) throughout their stay in the Academy. IPS probationers shall carry Basic Course Indoor Training Handbook of 70 RR with them for Phase-II training.

**Dress:**

The Dress Order for the training in the Academy is as follows:

- **For Inauguration & Valediction**
  - Working Uniform

- **For Indoor Classes**
  - Monday to Friday - Working Uniform
  - (Except Wednesday)
  - Wednesday - Formal Civvies
  - Saturday - Semi Formals OR as notified from time to time

  - (i) Formal Civvies
    - **Ladies:** Saree / Salwar kameez / Business suit
    - **Gentlemen:** Tucked-in Full Sleeves shirt with tie, Trousers / lounge suit with formal shoes.

  - (ii) Semiformal
    - **Ladies:** Saree / Salwar kameez / Business suit
    - **Gentlemen:** Full sleeved shirt without tie, trousers / lounge Suit

- **Dress order for various other functions will be notified from time to time. The probationers may refer to the Basic Course Indoor Training Handbook of 70 RR (Page 102).**

- **For Independence Day & Ceremonial Parades**
  - Review Order ‘B’ Peak Cap, Cross Belt, Khakhi Cotton Shirt, Scarf, Khakhi Cotton Trousers, Boots and Medals.

- **Outdoor & Afternoons Games**
  - PT Dress (White with NPA Logo)

- **Tac Module**
  - TAC dress.

All probationers are expected to follow the Dress Order without any exception.

**General Discipline:**

Smoking in classrooms and common areas at the Academy is strictly prohibited. Carrying and using mobile phones during indoor and outdoor class is strictly prohibited. The IPS probationers are expected to maintain high standard of discipline and follow all instructions given in Basic Course Indoor Training Handbook 70 RR. Violation of any of the stipulated guidelines / instructions regarding conduct and behavior will be viewed seriously and will entail disciplinary action.
Leave:

No leave will be granted to the IPS probationers during the training except in cases of extreme emergency. During the course of training, no probationer shall leave the Academy campus without the explicit permission of the competent authority. Any deviation in this regard will be viewed seriously.

No. of Missed Classes

The probationers, who miss 10% of the total classes of Outdoors or Indoors separately in Phase-II training, will be relegated for repeating the Phase-II training with the next batch.

Experience Sharing:

As part of the training programme, each probationer would be required to share his/her experiences of District Practical Training during Phase-II. Hence, the probationers shall come prepared with presentations to share their experiences of District Practical Training during Phase-II training. The probationers will be given 5 minutes each to give their presentations.

Settlement of pending TA claims:

All the IPS probationers should ensure settlement of pending TA claims, if any, in consultation with Accounts Section of the Academy.

Bringing of Assignments of DPT & Feedback of DPT:

All IPS probationers shall ensure completion of their District Practical Training assignments as per DPT Compendium of Instructions of 70 RR (2017 Batch). Failure to submit the assignments / reports will be viewed as non-completion of training and would impact the marks awarded to the IPS probationers under the Director’s assessment. The IPS probationers shall bring Assessment of District Practical Training and evaluation of SP in the formats already available at pages 33 to 38 of Compendium of Instructions for DPT of IPS probationers of 70 RR (2017 Batch) for submission on the very first day of Training on 27.5.2019 by 1000 hrs. No relaxation in this regard will be given.

Director’s Assessment:

Director’s Assessment for the District Practical Training and Phase-II will be made and marks awarded on the basis of the assessment of District Practical Training and performance during Phase-II training at the Academy.

No Dues Certificate:

On the specified dates in the training schedule, the IPS probationers shall obtain No Dues Certificate from various Sections of the Academy viz. Library, Senior Officers’ Mess, Establishment Section, Telephone Exchange, MT Section, Accounts Section, Sports Section,
Computer Section, Basic Course Section, Suraksha Plaza and Armoury Section, etc. Relieving order from the Academy will be issued to the probationers only after submission of No Dues Certificate by them.

**Joining Report and Course Completion:**

The IPS probationers are required to fill up the Joining Report on their arrival on 27.5.2019 FN and submit the same to Basic Course Section. Before leaving the Academy, all probationers shall fill up the Course Completion form on 23.8.2019 AN and submit the same to Basic Course Section.

**Collection of Movement Order & Return Journey:**

On completion of Phase-II training, the Academy will issue Movement Order, relieving the IPS probationers from training, with directions to report to their respective states / district of posting after availing the admissible joining time. No probationer shall leave the Academy without collecting the movement order.

In view of the above, the probationers are advised to secure reservations for their return journey from the Academy to their respective cadres on their own. However, assistance, if any, required in arranging reservations will be provided by the Academy.

(Nikhil J. Gupta)
Dy Director (Basic Course)

No.SVPNPA-BSC0GENE(B007)/1/2019-O/o AO(BC) Dated 26th April, 2019.

Copy to:

1. The Joint Secretary, Union Territories, Ministry of Home Affairs, North Block, New Delhi – 110 0011.
2. The Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi.
3. The DsGP concerned.
5. All IPS probationers of 70 RR (2017 Batch) & Left-out IPS Probationers previous batches – through email.
6. All Faculty Members / Gazetted Officers – through mail.
7. l/c SOs Mess.
8. All Section Heads - for information & to take necessary action on relevant issues.

Copy for favour of information to Director / Joint Directors.