



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052  
Hyderabad - 500 052

**OPEN TENDER NO : 24011/3/2018-19/HS.HR**

**SUPPLY OF HORSE RATION TO THE SARDAR VALLABHBHAI PATEL,  
NATIONAL POLICE ACADEMY, HYDERABAD FOR THE YEAR 2018-2019**

Date of Tender Enquiry : 09/03/2018

Closing date & time of submitting bids : 02/04/2018 at 1200 Hrs.



Website: <http://www.eprocure.gov.in>

R/S  
2018

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052 Hyderabad - 500 052

**OPEN TENDER**  
**(e-Tender)**

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under single bid system from reputed firms for **Supply of Horse Ration** as per the store list attached (Annexure-1), for feeding its Horses, during the financial year 2018-19.
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	24011/3/2018-19/HS.HR
b)	Description of stores	Supply of Horse Ration to the Academy for the year 2018-19. <b>Store list attached (Annexure-1)</b>
c)	Type of Tender	Open Tender
d)	Bid System	Single Bid System <b>(Techno - financial Bid)</b>
e)	Earnest Money Deposit.	Demand draft for Rs 75,000/- (Rupees Seventy five thousand) drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad.
f)	Delivery schedule / completion period	Delivery should be completed as per agreement for the year 2018-19.
g)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad.
h)	Bid validity	Bid should be valid for <b>180 days</b> from the date of opening of bid.
i)	Samples	Samples of all the quoted items to be submitted in a sealed cover so as to reach the undersigned on or before 1200 Hrs of 02.4.2018.
j)	Address of correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivrampally, Hyderabad Telangana - 500052

3. Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) and bid can only be submitted through the same website. Bid submitted other than CPP Portal will not be accepted. Important dates related to this tender are furnished below for information.

(Contd. 2)

R-10  
9/3

S.No.	Particulars	Date	Time
1.	Date of online publication of tender	09/3/2018	1700
2.	Starting date for downloading Tender document	10/3/2018	1000
3.	Bid submission starting date	10/3/2018	1000
4.	Bid submission closing date	2/4/2018	1200
5.	Closing date & time for submission of original copies of EMD	2/4/2018	1200
6.	Opening of bids.	3/4/2018	1500

4. The Eligible bidders should have the valid digital signature certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Govt. of India.

5. The bids are invited online under single cover system (Techno-price bid/ bill of quantity (BOQ) from eligible bidders.

6. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

7. Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.

8. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.

9. The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for Rs.75,000/- (Rupees Seventy five thousand only) (Refundable) should be deposited in form of Crossed Demand draft Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBH, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original crossed Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

(Contd. 3)

### Terms and Conditions

10. The TIA (Tender inviting authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone : 08826246493, 07799289911 or send a mail over to [cphp-nic@nic.in](mailto:cphp-nic@nic.in).

11. As such, Parties interested in supplying the items indicated in Annexure-1, may submit their quotation, **duly indicating the total cost of each item including all taxes and transportation charges** for delivery at the Academy.

12. Delivery is to be completed as per agreement for the year 2018-19. If the tenderer fails to supply the required Horse Rations within stipulated delivery period/schedule time then the supply order will stand cancelled and the security deposit shall be forfeited. In addition, the tenderer may be blacklisted for a definite period to be decided by SVP NPA, during which no supply order would be given to the blacklisted tenderer. In this case, order for the same product(s) will be awarded to the L2 tenderer based on the same documentation & processes.

13. Payments would be made only after the receipt of the items ordered in the supply order. Prices shall be quoted in Indian rupees only.

14. No interest will be allowed on the Earnest Money Deposit or security deposits so remitted and no claim shall be entertained in respect of the same. It may specifically be noted that ordinarily payment will be made only after scheduled supplies as mentioned in Supply order are completed as per orders and that no advance payment can be arranged.

15. The tenderer shall be responsible for the proper packing of goods so as to avoid damages under normal conditions of transport by rail, road or air and for delivery of the material in good conditions to the consignee at destination. In the event of any loss, damage, breakage, leakage or any shortage tenderer shall be liable to make good such loss or shortage.

16. During the implementation a few items may be increased/ decreased by 10%-15% as per actual requirement. Vendor should be able to supply these items at the unit rate quoted for these items.

17. Horse ration supply should match the sample quality. It should be clear from dirt or pebbles. In case it is found that there is dirt or pebbles in the supply, the supplier has to get it cleaned in the Riding Section by engaging his own labourers.

18. **Bid Validity**. The Bid/ Tender submitted shall necessarily remain valid for 180 days. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security submitted alongwith the bid.

(Contd. 4)

19. **Performance Security.** The priced tenderer has to deposit Performance Security @ 5% of the purchase order value in the form of Bank Guarantee or Fixed Deposit Receipt within 15 days after receipt of the purchase order. The Performance Security should remain valid upto 31.03.2019.

20. The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/ reject any or all the bids without assigning any reason.

21. The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Academy. The Academy shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/ duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/ excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/ or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/ or components used directly in the manufacture of contracted goods taking place during the pendency of contract.

22. The rates quoted should be FOR –Destination i.e. SVPNPA, Hyderabad.

23. The tenderer shall indicate final cost of each items, after taking into account all taxes, transportation charges and other incidental charges etc.

24. Following scanned documents in **pdf file** format must be enclosed in cover duly sealed and stamped.

- (a) Firm Registration Certificate as per the Companies Act of India.
- (b) Banker details.
- (c) Details of previous experience/ supply.
- (d) Letter of Bid (LOB)
- (e) GSTIN of the firm
- (f) Income Tax details and last year tenure.
- (g) Scanned copy of EMD Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of the Administrative Officer (Admn.), SVP National Police Academy, Shivarampally, Hyderabad. Offers received without the prescribed EMD will be rejected summarily.
- (h) Financial bid (In excel file like BoQ) :- The rates i.e. unit rate of each items and total amount including all taxes, transportation charges, labour and installation charges, if any, are to be quoted explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender.

25. **Taxes and Duties.** Vendor shall be entirely responsible for all taxes, duties, license fees etc. incurred until delivery of the contracted services to the Academy.

26. Jaggery are to be fed to Horses only in winter season and hence these items are needed to be supplied from November, 2018 to February, 2019.

27. **Samples.** If you are interested in supplying the horse ration items to the Academy and agree to the terms and conditions indicated above, you may submit samples of the quoted items without fail, in a sealed cover so as to reach the undersigned on or before 1200 Hrs of 02.04.2018. Offers received without samples shall be rejected forthwith.

28. **Right to cancel the order.** The Director, SVP National Police Academy reserves the right to cancel the purchase order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

Yours faithfully,

(R. Jayanthi)  
Administrative Officer (Admn.)  
SVP NPA Hyderabad

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

---

Gram: 'POLACADEMY' e-mail: [administrator@svpnpa.gov.in](mailto:administrator@svpnpa.gov.in) Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179



**Annexure- I**

**STORE LIST OF HORSE DRY RATION ITEMS : 2018-2019**

<b>S.N.</b>	<b>Nomenclature</b>	<b>A/ U</b>	<b>Quantity</b>
1.	Gram (Chana)	Quintals	200
2.	Barley	Quintals	175
3.	Wheat Bran	Quintals	180
4.	Oats	Quintals	260
5.	Mustard Oil	Litters	300
6.	Jaggery	Kg	1300
7.	Rock Salt	Kg	580
8.	Common Salt	Kg	600