



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052
Hyderabad - 500 052

TENDER NO : 17011/8/2015-16/HS.Uniform

SUPPLY OF VARIOUS UNIFORM ARTICLES
FOR SARDAR VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY,
HYDERABAD

Date of Tender Enquiry : 11 Feb 2016

Closing date & time of submitting bids : 02 March 2016



Website: <http://www.svpnpa.gov.in>

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052 Hyderabad - 500 052

OPEN TENDER

1. SVP National Police Academy, Shivrampally, Hyderabad, invites sealed bids under Two- bid system to purchase **VARIOUS UNIFORM ARTICLES** for Sardar Vallabhbhai Patel, National Police Academy as per the details given below :-
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	17011/8/2015-16/HS.Uniform
b)	Description of stores	Mentioned below at columm - 10
c)	Type of Tender	Open Tender
d)	Bid System	Two Bid System (Separate Technical Bid & Financial Bid to be submitted)
f)	Pre-bid conference	A pre-bid conference is scheduled to be held on 24 Feb 2016 at 1700 hrs at SVP NPA Hyderabad. During the conference samples / pattern of all uniform articles will be displayed to the bidders. Interested suppliers may attend the pre-bid conference on 24 Feb 2016 at 1700 hrs to have an idea on the samples / pattern of uniform articles to be supplied and can quote accordingly.
g)	Period of sale of tender document	From 11 Feb 2016 to 02 March 2016. However, it will available in website till the last date of submission of the document i.e. on Feb' 2016.
h)	Tender Fee and Availability of tender documents	Tender document can be obtained from the office of Admn. Officer, SVP NPA Hyderabad on payment of Rs. 1,000/- (Non refundable) in the form of A/C payee demand draft drawn in any nationalized bank in favour of 'The Director, S.V.P National Police Academy, Hyderabad. In case of Tender documents downloaded from website, the application fee

		of Rs, 1000/- (Non refundable) in the form of DD is to be attached alongwith the quotation failing which the bid shall not be entertained.
i)	Closing date & time of submitting bids.	On 02 March 2016 at 1600 hrs.
j)	Date & time of opening of technical bids received.	On 02 March' 2016 at 1700 hrs at Board Room of SVP, NPA Hyderabad.
k)	Earnest Money Deposit.	Demand draft for Rs 75,000/- drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad.
l)	Delivery schedule / completion period	Delivery should be completed within 30 days from the date of receipt of purchase order from the Academy.
m)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad.
n)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
o)	Place of submission bid & address for correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad Telangana - 500052
p)	SAMPLE	The bidders should provide sample of all the uniform articles at NPA Hyderabad to verify the quality by the TPC.

- 3) Tender Documents-Tenders are governed by Tender documents
- 4) The Technical bid and Financial bid should be strictly as per the format prescribed in the NIT. In case of deviation the offer will be rejected accordingly
- 5) Non transferable tender containing Specifications, Bid Evaluation criteria and Tender Terms & Conditions can be purchased on written request accompanied with payment of Tender Fee through DD drawn in favour of "THE DIRECTOR, SVP NATIONAL POLICE ACADEMY HYDERABAD.
- 6) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of the bid / delay in receipt of the bid and such bid will be summarily rejected.
- 7) Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site <http://www.svpnpa.gov.in>

- 8) Name of Tender Receiving Officer: Shri K Shankar
Administrative Officer (Admn).
SVP National Police Academy,
Hyderabad - 500052.
- 9) Bidders will have the option of purchasing documents from the Academy as per prevailing practice. Tenderers may also download the tender enquiry documents from the website www.svpnpa.gov.in and submit their tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned above.

10. **Description of stores with details given below**

S/No	Description	Specification	A/U	Qty Required
1)	Pagri Khaki Cotton (Meter)	<ul style="list-style-type: none"> • Colour Khaki -length 8.5 Mtrs • 100% superior cotton • Dyed proper. • Genuine product of reputed mills namely Bombay Dyeing, JCT, S.Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting or equivalent with ISI mark. 	8.5 Mtrs	100
2)	Pagri Blue Cotton (Meter)	<ul style="list-style-type: none"> • Colour Blue • 100% superior cotton • Dyed proper. Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting or equivalent with ISI mark. 	8.5 Mtrs.	100
3)	Pagri Yellow Cotton (Meter)	<ul style="list-style-type: none"> • Colour Yellow • 100% superior cotton • Dyed proper. Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting or equivalent with ISI mark 	8.5 Mtrs.	100
4)	Syce shoe	<ul style="list-style-type: none"> • Colour Black • Superior leather, thick superior rubber sole nylon laces. • Size - 6,7,8,9 & 10 • Genune product of reputed manufactures namely Bata, BSC, Liberty, Shoe or equivalent with ISI mark 	Pairs	25

5)	Jersey Woolen	<ul style="list-style-type: none"> • Colour Khaki • Made of 100% superior Woolen. Third party certificate should be given for the quality of wool used in the jersey. • Size 36, 38, 40, 42, 44 & 46. 	Nos	250
6)	Water proof with cap	<ul style="list-style-type: none"> • Colour Khaki • Rubberized fabric full sleeves with waist belt. • Genuine product of Duck Buck, Rainbow or equivalent with ISI mark 	Nos	100
7)	Chappal /Sandle	<ul style="list-style-type: none"> • Colour Black, • Superior Quality • Size - 5 to 9 • Genuine product of reputed company namely Relaxo, Bata, Paragon or equivalent with ISI mark 	Pairs	108
8)	Black Shoe Leather	<ul style="list-style-type: none"> • Plain oxford shoes with plain toe-caps and 5 pair of eye lets. • Colour black. • Material - Plain leather • Size 5 to 12. • Genuine product of reputed manufacturers namely Bata, BSC, Liberty, D-Shoe or equivalent with ISI mark 	Pairs	100
9)	Brown shoe leather	<ul style="list-style-type: none"> • Plain oxford shoes with plain toe-caps and 5 pairs of eye lets. • Material - Plain leather • Colour - Brown • Size 5 to 12. • Genuine product of reputed manufacturers namely Bata, BSC, Liberty, D-Shoe or equivalent with ISI mark. 	Pairs	100
10)	Darri Cotton Blue	<ul style="list-style-type: none"> • Colour Blue • Made of superior 100% Cotton. • Dyed proper. Genuine product of reputed mill. 	Nos.	100
11)	Socks White	<ul style="list-style-type: none"> • Colour white. • Made of 100% superior nylon/ cotton. 	Pairs	600
12)	Socks Khaki	<p>Sock (working uniform oxford shoes)</p> <ul style="list-style-type: none"> • Material Nylon/ Cotton 	Pairs	700

		<ul style="list-style-type: none"> • Colour - White 		
		Socks (For Ankle Boot) <ul style="list-style-type: none"> • Materila - woollen • Colour - Khaki 	Pairs	300
13)	Boot Ankle Brown	<ul style="list-style-type: none"> • Colour brown. • Ankle with plain toe - caps and seven or nine pairs of eye - lets • Material - Plain leather . • Size 5 to 9. 	Pairs	100
14)	Boot Ankle Black	<ul style="list-style-type: none"> • Colour Black. • Ankle with plain toe - caps and seven or nine pairs of eye - lets • Material - Plain leather . • Size 5 to 9. 	Pairs	100
15)	Mosquito Net	<ul style="list-style-type: none"> • 100% superior cotton, universal khaki round nettings. • Dyed proper. • Genuine product of reputed mills namely Globe, Prakash, Suraj and Laskhmi brand or equivalent with ISI mark 	Nos.	150
16)	Blanket Woolen Raymond	<ul style="list-style-type: none"> • Made of superior wool, • Length 2.25 mtrs, breadth 1.60mtrs weight 3.5 Kg. • Colour natural gray/black. Dyed proper. • Genuine product of reputed mill 	Nos.	150
17)	P T Shoe White	<ul style="list-style-type: none"> • Sports model PT Shoe • Colour white • Size - 5 to 12 • Genuine product of reputed company namely Adidas, Reebok, liberty, Bata, Plasama or equivalent with ISI mark 	Pairs	150
18)	PT Shoe Brown/ Grey	<ul style="list-style-type: none"> • Sports model PT Shoe • Colour Brown/ Grey • Size - 5 to 12 • Genuine product of reputed company namely Adidas, Reebok, liberty, Bata, Plasama or equivalent with ISI mark 	Pairs	200

19)	Towel Hand turkey	<ul style="list-style-type: none"> • Colour White • 100% superior cotton • Dyed proper. Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Vimal, Gwalior, Raymond's, Siyaram or equivalent with ISI mark 	Nos.	400
20)	Sam Brown Cross belt	<ul style="list-style-type: none"> • Colour - Plain brown. • Superior leather, thick superior. • Width - 5 cm • Fittings - Silver colour. 	No.	50
21)	Long whistle.	<ul style="list-style-type: none"> • Of the police pattern to be worn attached to a dark blue round plaited lanyad and carried in the left brest pocket. 	Nos.	150
22)	Whistle Cord	<ul style="list-style-type: none"> • Colour - Khaki • Single Cord with silver hook 	Nos	150
23)	Formation Sign SOS	<ul style="list-style-type: none"> • Dark blue colour • Material - Wool colour • NPA crest in silver colour metal 	Nos.	200
24)	Formation Sign ORS	<ul style="list-style-type: none"> • Navy blue colour • Material - Plastic • NPA crest in silver colour metal 	Nos.	250
25)	Beret Cap Navy Blue	<ul style="list-style-type: none"> • Made of superior wool. • Colour Navy Blue, Dyed proper. • Size-6, 6 ½, 7, 7 ¼.7 ½ and 8" • Genuine Product of reputed company like Oswal or equivalent with ISI mark 	Nos.	400
26)	Jungle Shoe	<ul style="list-style-type: none"> • Colour - Olive. • Material - cloth • Eye lets - 7-9 • Toe - Black leather • Sole - Moulded PU/ Rubber. • Size - 5 to 9 • Genuine product of reputed company namely Dhanania Sager, Apollo, BSC, Bata, Everest or equivalent with ISI mark 	Pairs	200
27)	White Drill Cloth	<ul style="list-style-type: none"> • Colour white • 100% superior cotton • Dyed proper. Genuine product of 	Mtrs.	200

		reputed mills namely Bombay Dyeing, JCT, S Kumar, Vimal, Gwalior, Raymond's, Siyaram and Mayur suiting or equivalent with ISI mark		
28)	PT Vest Cotton	<ul style="list-style-type: none"> • Colour white, blend cotton 100%. • Size 34,36,38,40,42,44 and 46 neck round. Half sleeve (sandow). Dyed proper. • Genuine product of reputed mills namely Lux, Rupa, Divya, Victor, VIP and Skipper or equivalent with ISI mark 	Nos.	400
29)	Shirting Cloth White T/C	<ul style="list-style-type: none"> • Colour white • Superior Polyester 67% superior cotton 33%. • Dyed proper. Genuine product of • Reputed mills namely Bombay Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting or equivalent with ISI mark 	Mtr	200
30)	Polyvastra White Cloth T/C	<ul style="list-style-type: none"> • Colour white • Superior Polyester Colour white superior Polyester 67% superior cotton 33% width 138 cms. Dyed proper. • Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting or equivalent with ISI mark 	Mtrs.	250
31)	T/C Cloth Khaki	<ul style="list-style-type: none"> • Colour Khaki • Material - Ployester 70% and viscose 30% • OSWAL Shade code SVP NPA 5555 or equivalent 	Mtrs.	1500
32)	Stars	<ul style="list-style-type: none"> • Colour - Silver • The stars to be of the " Star of India" (Five pointed) pattern and 1" broad. 	Pairs	200
33)	Hackle red & Blue	<ul style="list-style-type: none"> • NPA Parton (As per sample) 	Nos	150
34)	Boot Brush	<ul style="list-style-type: none"> • Best quality product. • Standard size 6"X2". • Made of superior wood and hair 	Nos.	700
35)	Boot Polish Brown	<ul style="list-style-type: none"> • Cherry/Kiwi shoe polish. • Net weight 40 gms. 	Nos.	650

		<ul style="list-style-type: none"> • Colour Brown 		
36)	Boot Polish Black	<ul style="list-style-type: none"> • Cherry/Kiwi shoe polish. • Net weight 40 gms. • Colour Black 	Nos.	2000
37)	Blue Blazer Cloth Raymond	<ul style="list-style-type: none"> • Made of superior 100% wool. • Colour navy blue. • Dyed proper genuine product of reputed mill namely OCM, Lakhmi woollen mill, New India woollen mill, Essma, Oswal and Dhariwal or equivalent with ISI mark 	Mtrs.	200
38)	Peak Cap Khaki	<ul style="list-style-type: none"> • Khaki - Shade spinners vigah No. (1) 4 ½ total depth, • Diameter across the top 10-3/8" for a cap fitting 21-3/4" in circumference the top to be 1/8" larger or smaller in diameter for every ¼" by which the cap may vary in size of head. • The sides to be 2-1/8" deep between welts SVP NPA pattern badges of silver metal in the centre of the band in front. • The cap to be setup on a bank of stiff leather or other material 1 ¾ Deep. 	Nos.	100
39)	Pant Cloth Grey T/C	<ul style="list-style-type: none"> • Colour Grey • 100% & Terry Cotton • Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Vimal, Gwalior, Raymond's or equivalent with ISI mark 	Nos.	200
40)	PT Vest white set (T Shirt & Short)	<ul style="list-style-type: none"> • Colour white, Black stripes on arms. • Material - Honey Comb • SVP NPA Mono on left side of the chest • Colour - white • Size 34, 36, 38, 40, 42, 44 and 46 neck round. Half sleeve (sandow). Dyed proper. • Genuine product of reputed mills namely Lux, Rupa, Divya, Victor, VIP and Skipper or equivalent with ISI mark 	Nos.	200
41)	Kit Box steel	<ul style="list-style-type: none"> • Made of 22mm gauge stell plate of size 77 cm length 46cm breadth and 	Nos	100

		<p>31 cm height . (Size 12"x18"x33")</p> <ul style="list-style-type: none"> • Latches and 8 corners with single handle on each side and two channels at the bottom of the box and inside of lid of support. • Superior quality. 		
42)	Blue Drill Cloth	<ul style="list-style-type: none"> • Colour Blue • 100% superior cotton • Dyed proper. Genuine product of reputed mills namely Bombay Dyeing, JCT, S.Kumar, Reliance, Gwalior, Raymonds, Siyaram and Mayur suiting or equivalent with ISI mark 	Mtrs.	160
43)	Formation sign Zari (SVP NPA)	<ul style="list-style-type: none"> • Navy blue Colour • Yellow border • SVP NPA badge of silver colour • Material - cloth 	Nos	25
44)	Breeches Khaki	<ul style="list-style-type: none"> • Colour Khaki • 10% & Terry Cotton • Size 32" to 36" • Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Vimal, Gwalior, Raymond's or equivalent with ISI mark 	Nos	15
45)	Cap Badge (Beret Cap)	<ul style="list-style-type: none"> • Length 4.1 c.m • Breadth 3.5 cm • Colour - Silver • Pattern - SVP NPA pattern badge with Indian emblem at the centre and satyamev Jayate written at its bottom surrounded from bottom by leaves upto the emblem • Offers of selection grade and above will wear with the embroidered SVP NPA crest in place of metal badge. 	Nos	200
46)	Riding boot black	<ul style="list-style-type: none"> • Colour black • Upper portion of superior leather upto ankle thick superior rubber sole nylon laces. • Size 5 to 9. • Genuine product of reputed manufacturers namely IB, Fotex, Atlas, Alex and other best quality as 	Pairs	10

		per ISI mark.		
47)	Riding boot Brown	<ul style="list-style-type: none"> • Colour brown • Upper portion of superior leather upto ankle thick superior rubber sole nylon laces. • Size 5 to 9. • Genuine product of reputed manufacturers namely IB, Fotex, Atlas, Alex and other best quality as per ISI mark. 	Pairs	05
48)	Sari cotton NTC	<ul style="list-style-type: none"> • Colour Blue • 100% superior cotton • Dyed proper, Genuine product of reputed mills namely Bomby Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting. 	Nos	50
49)	Patti cot	<ul style="list-style-type: none"> • Colour Blue • 100% superior cotton • Dyed proper, Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting 	Nos	50
50)	Blouse	<ul style="list-style-type: none"> • Colour Blue • 100% superior polyester • Dyed proper, Genuine product of reputed mills namely Bombay Dyeing, JCT, S Kumar, Reliance, Gwalior, Raymond's, Siyaram and Mayur suiting 	Nos	50
51)	Black shoe leather ladies	<ul style="list-style-type: none"> • Colour black. • Superior leather , thick superior rubber sole nylon laces. • Size 5 to 9. • Genuine product of reputed manufacturers namely Bata, BSC, Liberty, D Shoe and other best quality as per ISI mark. 	Pairs	20
52)	Ladies Chapple/ Sandals	<ul style="list-style-type: none"> • Colour Black, • Superior Quality • Size - 5 to 9 • Genuine product of reputed company namely Relaxo, Bata, Paragon or 	Pair	20

		equivalent with ISI mark.		
53)	Shoulder badge (NPA letters)	<ul style="list-style-type: none"> • Length 3.3 cm • Breath 1.1 cm • Colour - Silver 	Pair	200
54)	Web Belt	<ul style="list-style-type: none"> • Colour Khaki • Width - 5.3 cm • Hook brass silver colour • Genuine product of reputed company and other best quality as per ISI mark. 	Nos	200
55)	Black leather belt	<ul style="list-style-type: none"> • Colour black • Superior leather, thick steel buckle SVP NPA. • Genuine product of reputed manufacturers namely liberty, and other best quality as per ISI mark. 	Nos	200
56)	Brown leather belt	<ul style="list-style-type: none"> • Colour brown. • Superior leather, thick steel buckle SVP NPA. • Genuine product of reputed manufacturers namely liberty, and other best quality as per ISI mark. 	Nos	100

Note :- All the samples of above items are kept at QM store of Academy. All the above items should be as per our sample. Firms may check the above samples before quoting rates on any working day.

Terms and Conditions

- 1) The Technical bid and Financial bid should be strictly as per the format prescribed in the NIT. In case of deviation the offer will be rejected
- 2) The firm must enclose the following documents with technical bid :-
 - i) Copy of their firm's Registration
 - i) Sales-tax Clearance Certificate of last financial year
 - ii) Copy of the latest Income Tax return filed by the firm
 - iii) Copy of Pan Card of the firm
 - iv) Banker details of firm
 - v) Undertaking certificate as per para (7) of the terms and condition
 - vi) The vendors must produce copy of at least one previous work order of same nature / Amount of work as proposed in this work.
- 3) The Technical Bid as the enclosed format containing the specifications viz. Make, Brand and Model and other information leaflets of the proposed brand which the bidder intends to deliver and the delivery schedule by the bidder,

shall be enclosed with the technical tender along with Earnest Money Deposit @ 2% of total estimated cost quoted in the tender in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. Offers received without the prescribed EMD, will be rejected summarily.

- 4) The Financial Bid as per enclosed format shall comprise the price component indicating the unit price excluding taxes. The unit price thereof shall not be overwritten. (As per proforma given below)
 - a) The quoted price shall be exclusive of all the Taxes and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered.
 - b) In case the taxes are shown blank, then it will be construed that the rate is inclusive of all taxes.
 - c) Quoted prices should be inclusive of freight and forwarding charges, handling charges, loading and unloading charges, insurance charges, etc.
 - d) The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Purchaser. The Purchaser shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date of notifying the said reduction or increase in the Government levy/excise duty.
 - e) Prices shall be quoted in Indian rupees only.
- 5) The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- 6) No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice. The tender will not be entertained if submitted without E.M.D
- 7) The bidding firm should submit an undertaking along with their technical bid, that they would adhere strictly to the delivery schedule indicated in this tender document failing which they would be penalised with a penalty equal to 0.5% of the supply contract value for every week period's delay. Failure to enclose this undertaking would entail rejection of the submitted offer without any further intimation.
- 8) The **Technical Bid** along with EMD in the form of demand draft, should be placed in one sealed envelope super scribed 'Technical Bid'. The **Financial Bid** should be kept in a separate sealed envelope super scribed 'Financial Bid'.

Both the envelopes should then be placed in one single, sealed envelope super scribed 'BID FOR SUPPLY OF VARIOUS UNIFORM ARTICLES FOR SVP NPA HYDERABAD and should be addressed to the Administrative Officer (Admn.), SVP National Police Academy, Hyderabad. Name of the company / bidder shall not be mentioned on the external cover containing the financial & Technical bids. But the same should be mentioned on the cover of Technical & Financial Bids separately.

- 9) Academy will cancel work order, if the quality / progress of the work are found to be not satisfactory or if there is an inordinate delay of more than 4 weeks in completing the supply.
- 10) The bidder will be blacklisted by the Academy in case of (column-9) above being invoked.
- 11) The sealed tender received after the due date and time will be summarily rejected. The bid should be signed at the bottom of each page of tender form.
- 12) The Director SVP NPA reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.
- 13) Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director reserves to accept or reject either the Lowest or any other valid bid and or split up the order for supplying of various uniform articles to more than one bidder or to cancel the Tender without assigning any reasons thereto. The SVP NPA also reserves the right to increase or decrease the quantity of the order.
- 14) Terms of payment - No advance payment or payment against proforma invoice will be made. Payment will be made only after completion of supply & inspection.
- 15) Attending Tender Opening :- The representative of the tenderer who wishes to attend the tender opening is allowed to do so, subject to presenting authorisation letter from the tenderer.

Opening and Evaluation of Technical Bids:

- a) The Tender Committee appointed by the Purchaser will open all Technical Bids in the first instance on the appointed date, time and venue in the presence of all bidders or by their representatives.
- b) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for clarifications of its bid. The clarification of the bidder shall be in writing.
- c) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the work order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.

- d) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or work order decision will result in rejection of the bid.
- e) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be communicated to the qualifying bidders. The purchaser may at its option chose to open the financial bids immediately after the opening and evaluation of the Technical Bids.

Opening and evaluation of Financial Bids:

- a) The Tender Committee appointed by the Purchaser will open the Financial Bids of bidders as specified in (e) above.
- b) Arithmetical errors will be rectified on the following basis: If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, his bid will be rejected, and EMD will stand forfeited.

Eligibility Conditions

- a) The bidding firm should have the capability to supply the ordered items in time as per the schedule indicated in the salient features i.e. the supply shall be completed within 30 days from the date of receipt of purchase order.
- b) Any Government organization/undertaking should not have blacklisted debarred/suspended the bidding firm.
- c) The Vendor should preferably be an entity registered in India.
- d) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so

Taxes and duties

- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Institute.
- c) In case the taxes are shown blank, then it will be construed that the rate is inclusive of all taxes.

TENDER APPLICATION FORM**(To be filled up by the tenderer)**

S/No	Name & Full Address of the firm	
1)	Registered Office with Address (Copy of registration certificate of firm may be enclosed) including website, telephone no, fax no, email address, etc.	
2)	If bidding in consortia (yes/no)	
3)	PAN of principal vendor	
4)	TAN of principal vendor	
5)	Sales-tax Clearance Certificate of last financial year	
6)	Have you submitted a copy of brochure giving technical specifications?	
7)	Have you submitted a copy of the work order/contract issued by Government Authorities or Organisations, in support of your experience herewith?	
8)	Whether proprietorship / Limited Company or Private Limited Company or partnership	
9)	If Single Proprietor, Name & Address of the Proprietor.	
10)	If Partnership Firm, Name & Address of the Partners.	
11)	If Private Limited or Public company, then name & Address of directors.	
12)	Name, Addresses, mobile no, telephone no, email address, etc. of the persons who will deal with the Income Tax Department on behalf of the tenderer.	
13)	EMD in favour of "Director SVP NPA, Hyderabad"	DD No: Date: Drawn on: Amount:
14)	Are all pages of the tender duly signed at the bottom by the authorized person (yes/no)	

PROFORMA FOR TECHNICAL BID**Tender Ref No. : 17011/8/2015-16/ Hs - Uniform****Subject :-** Supply of uniform article to staff of National Police Academy, Hyderabad

1. Name & Address including e-mail ID and Telephone contact details of the Bidder/ Concern.

2. Nature of Bidder (i.e Manufacturer or Dealer, etc). Please enclose documentary Evidence eg. Registration/ Incorporation/ Certificate/ Authorisation Certificate etc.

3. Whether each page of Tender Document and its Annexures have been signed, stamped and enclosed.	YES/NO
4. Whether ready to supply and install the equipment within the prescribed time schedule.	YES/NO
5. Whether tendere is black listed by any Govt. Organisation or otherwise penalised.	YES/NO
6. Whether evidence to show that the bidder has past experience for at least 3 years is attached with the technical bid.	YES/NO
7. Whether legible copies of PAN / TIN No. And VAT / Service Tax Registrations certificates enclosed with the technical Bid.	YES/NO
8. Details of EMD submitted	D.D.No : Date : Bank Name : Amount : In favour of :
9. Details of cost of Tender document	D.D.No : Date : Bank Name : Amount : In favour of :

10.

S/No	Name of the items	Brand Name	Specification of items	Whether offered items is in	Whether sample	Remarks if any
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				consonance with NIT specification (Yes / No)	provided or not (Yes / No)	

Signature (with stamp) : _____

Name : _____

Designation : _____

Company Seal : _____

Date :

Place :

FORMAT OF QUOTATION

S/No	Name of the items	A/U	Brand	Rate	Tax	Any other charges if applicable	Amount
	<u>EXAMPLE</u>						
1	Bed switch	Nos	Anchor	Rs. 20	Rs. 2.90 @ 14.5%	-	Rs.22.90/-
2.	Choke electronic 28w	Nos	Philips	Rs. 40	Rs. 5.80 @ 14.5%	-	Rs.45.80/-

Signature (with stamp) : _____

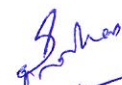
Name : _____

Designation : _____

Company Seal : _____

Date :

Place :



(K. Shankar)

Administrative Officer (Admn.)

SVP National Police Academy

Shivrampally,

Hyderabad-500 052

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provide a link with NIC web-site.

Gram: 'POLACADEMY' e-mail:administrator@svpnpa.gov.in Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179