

वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
 (भारत सरकार : गृह मंत्रालय)
 (Government of India : Ministry of Home Affairs)
 हैदराबाद - 500 052
 Hyderabad - 500 052

No. 18011/04/2016-17/HS.Mach

Dated the 16 Nov' 2016

To

List of Registered/Prospective suppliers is enclosed**Sub: Requirement of a New Tractor Trolley of S.V.P National Police Academy Hyderabad-Reg.**

Dear Sir,

The S.V.P. National Police Academy, Hyderabad, invites sealed quotations/ tenders from Authorized suppliers for Supply of a New Tractor Trolley for Horticulture Section of the Academy.

2. As such, if you are interested in supplying the above mentioned item with desired features, you may submit your quotation duly indicating the cost of the above item including all taxes, transportation charges and other conditions such as warranty etc.

3. The salient features of the tender enquiry are as follows: -

(a)	Tender Enquiry No.	18011/04/2016-17/HS.Mach
(b)	Description of Items	New Tractor Trolley
(c)	Specification	i) 90 & 70 Axle ii) Height - 2 ½ ft iii) Length - 10.6 ft iv) Breadth - 6 ft v) Hydraulic system of 06 tons vi) Base sheet of 6 mm vii) Door sheet 3 mm viii) MRF 900x20 front tyres
(d)	Type of Tender Enquiry	Limited Tender Enquiry
(e)	Bid System	Single Bid System
(f)	Closing date time of submitting bids.	On 07 th December, 2016 at 1700 hrs
(g)	Date & Time of opening of bids received	On 07 th December, 2016 at SVP NPA, Hyderabad
(h)	Earnest Money Deposit	Demand draft for Rs.3,000/-, drawn from any of the Commercial Banks in favour of 'The Director, S.V.P. National Police Academy, Hyderabad.
(i)	Delivery schedule	Delivery should be completed within 30 days from the date of receipt of purchase order from the Academy.
(j)	Terms of Delivery	FOR - Destination, SVPNPA, Hyderabad.
(k)	Bid Validity	Bid should be valid for 180 days from the date of opening of bid.
(l)	Place of submission of bid & address for correspondence	The Administrative Officer (Admn), S.V.P. National Police Academy, Shivarampally, Hyderabad - 500052.

(Contd..2/-)

4. Tender Documents – Tenders are governed by Tender documents.
5. Non transferable tender document containing Specifications, Bid Evaluation criteria and Tender Terms & Conditions.
6. SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of bid/ delay in receipt of bid and such bids will be summarily rejected.
7. Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site www.svpnpa.gov.in
8. Name of Tender Receiving Officer : Shri K. Shankar,
Admn. Officer (Admn.),
S.V.P. National Police Academy,
Hyderabad-500 052

9. **Terms and Conditions.**

(a) Tender should be accompanied by a Demand Draft for Rs.3,000/-, Earnest Money Deposit drawn in favour of 'THE DIRECTOR, S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD'. Tender not accompanied by prescribed EMD, will not be considered and will be summarily rejected.

(b) The tenderer shall be responsible for the proper packing of goods so as to avoid damages under normal conditions of transport by rail, road or air and for delivery of the material in good conditions to the consignee at destination. In the event of any loss, damage, breakage, leakage or any shortage tenderer shall be liable to make good such loss or shortage.

(c) Delivery/Installation is to be completed within 30 days from the date of Supply Order failing which, penalty @ 0.5% of the Supply Order value will be recovered for every week period delay from the final payment. Further in case of inordinate delay of 45 days from the date of Supply Order, this supply order stands cancelled without any further notice and you will also be liable to be blacklisted.

(d) The date of placing the order shall be the date of dispatch of order or the delivery there of to the tenderer, when such order is being delivered through some person.

(e) If the tenderer fails to supply goods within stipulated delivery period then the supply order will stand cancelled and the security deposit shall be forfeited. In addition, the tenderer may be blacklisted for a specified period to be decided by SVP NPA, during which no supply order would be given to the blacklisted tenderer. In this case, order for the same product(s) will be awarded to the L2 tenderer based on the same documentation & processes.

(f) After the expiry of the stipulated delivery period, which includes extension period if any, no item shall be accepted by SVPNPA. If the tenderer applies for the extension of the delivery period, the extension can be granted on valid grounds only once and upto a maximum of 30 days.

(g) Payments would be made only after the receipt of all the items ordered in the work order. In cases, where part supply has been made and the work order for the remaining items has been cancelled, payment would be made for the supplied items after deducting the penalty, if any.

10. **Pre-Tender Qualifications.** (These documents must be attached with tender)

- (a) Firm Registration Certificate.
- (b) Banker Details.
- (c) Details of previous experience/ supply.
- (d) Sales Tax Clearance / VAT Registration.
- (e) Income Tax Returns.
- (f) TIN of the firm
- (g) Should not have been blacklisted by any Govt Department/agencies.

11. Further, in case of acceptance of your offer and on placing work order by the Academy, you should submit Performance Security in the form of Bank Guarantee/ FDR favouring 'THE DIRECTOR, S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD' within 15 days from the date of Work Order for an amount equal to 5% of the contract value of the supply rounded upto next hundred, which should remain valid/ fixed for a period 2 months beyond the date of completion of warranty.

12. Your quotation alongwith the requisite EMD, technical brochures/ information leaflets shall be sent in a sealed cover addressed to the undersigned and duly superscribed as '**QUOTATION FOR SUPPLY OF NEW TRACTOR TROLLEY FOR S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD – NOT TO BE OPENED BEFORE 07-12-2016.**

13. The last date for receipt of quotations is **07-12-2016 by 1700 Hrs.**

14. The Academy reserves the right to accept or reject the tenders without assigning any reasons thereof.

15. **Right to Cancel the Order :** The Director, SVP NPA reserves the right to increase/decrease the quantity of item or to cancel the purchase order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

16. Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has the whole and sole right to waive off any of the above clauses, accept or reject either the lowest or any other valid bid and or split up the order for supplying of items to more than one bidder or to cancel the Tender without assigning any reasons thereto.

(Contd. 4/-)

Yours faithfully,



(K. Shankar)
Admn. Officer (Admn.)

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provide a link with NIC web-site.

