



SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India : Ministry of Home Affairs) Hyderabad – 500 052
Ph. 24235999, 24015151-58, Fax. 24015179

TENDER NOTICE NO : 19937/HK-2/2022/QM

OPEN TENDER ENQUIRY FOR HIRING OF MOBILE TOILETS ON A REGULAR BASIS
FOR VARIOUS ACADEMY EVENTS FOR A PERIOD OF ONE YEAR TO S.V.P
NATIONAL POLICE ACADEMY, HYDERABAD

Date of Tender Enquiry : 04/01/2023

Closing date & time of submitting bids : 25/01/2023 at 1800hrs

Website: <http://www.eprocure.gov.in>

SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India : Ministry of Home Affairs)
Hyderabad – 500 052

NOTICE INVITING TENDER
(e-Tender – Open Tender)

1	SVP National Police Academy, Shivrampally, Hyderabad, invites e-bids under two-bid system (Technical Bid and Financial Bid) from reputed firms/vendors/registered supplier for Installation of Mobile Toilets on a regular basis for various Academy events to SVP National Police Academy Hyderabad as per the Technical Specifications given at <u>Annexure-I</u> .	
2	Salient features of the tender enquiry are as follows:	
	(a) Tender No.	19937/HK-2/2022/QM
	(b) Type of Tender	Open Tender Enquiry (OTE)
	(c) Bid System	Two Bid System (Technical Bid-Cover-1) and Bid of Quantity (BOQ) (Cover-2)
	(d) Earnest Money Deposit.	Demand draft for Rs.15,000/- (Rupees fifteen thousand only) drawn from any of the Commercial Banks in favour of The Director, SVP National Police Academy, Hyderabad-52.
	(e) Delivery/Supply/Installation schedule	Delivery/Supply/Installation should be completed as per direction of AC QM of the Academy.
	(f) Terms of Delivery	Delivery of Mobile Toilets is only on needy basis whenever is required for different events and locations within 25 kms (appx) surrounding area of SVP NPA.
	(g) Bid validity	Bid should be valid for 160 days from the date of opening of tender.
	(h) Address for correspondence	Presiding Officer, Tender Purchase Committee, SVP National Police Academy, Shivarampally, Hyderabad-500 052.

3. Important dates related to this e-Tender are furnished below for information:

S/N	Particular	Date	Time
(a)	Date of online publication of tender	04/01/2023	1800 hrs
(b)	Starting date for downloading tender documents	04/01/2023	1805 hrs
(c)	Bid submission starting date	04/01/2023	1810 hrs
(d)	Bid submission closing date	25/01/2023	1800 hrs
(e)	Opening of technical bids	27/01/2023	1100 hrs

4. Interested manufacturers/authorized dealers/suppliers dealing with above equipment's can download the tender document from Central Public Procurement Portal (<https://eprocure.gov.in>) and the bid can only be submitted through the same website. Bid submitted other than on CPP Portal will not be accepted. The eligible bidders should have the digital signature certificate (DSC) issued from any agency authorized by controller of certifying authority (CCA), Govt. of India.

5. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

6. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. Bidders who are not submitting any of the required documents online will summarily be rejected. Firms registered with NSIC, who are exempted from furnishing EMD shall attach attested copy of the requisite certificate along with their bid without fail. Firms registered other than NSIC should submit only EMD declaration certification along with the Bid documents.

7. The TIA (Tender Inviting Authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone: 04024235999 or send a mail over to cphp- nic@nic.in.

8. Following scanned documents in pdf/excel/rar file format must be enclosed in separate covers duly signed and stamped:

First cover (in pdf):

- Signed and stamped of NIT documents.
- Firm Registration Certificate as per the Companies Act of India.
- GSTIN Registration Certificate.
- PAN Card of the Contractor/Firm and Bank details.
- Income tax returns of last three financial years (2019-20 & 2020-21 & 2021-22).

Note: Bidding Firm (manufacturer or principal of authorized

representative should not have suffered any financial loss for more than one year during the last three years, ending on 31st March 2022).

(f) Cumulative turnover of last three years should be at **Rs.9,00,000/-** duly supported by the audited financials reports.

(g) Copies of earlier contract /work order executed in the past.

(h) Copy of Demand draft for **Rs.15,000/- (Rupees fifteen thousand only)** drawn from any of the Commercial Banks in favour of The Director, SVP National Police Academy, Hyderabad-52 to be enclosed.

(i) LOB (Letter of Bid) duly signed by the Vendor.

(j) Proforma for Technical Bid duly signed by the Vendor.

(k) **Taxes and Duties.** Vendor shall be entirely responsible for all Taxes/GST, license, fees etc., incurred until delivery of the equipment to the Academy. If there is any increase in taxes duties (shown in separately in financial bid) during the warranty/contract period due to Govt Policy will be borne by the Buyer.

(l) All technical documents including brochures, product literature and quality certificates should be enclosed along with Bid documents.

(m) Demand draft for **Rs.15,000/- (Rupees fifteen thousand only)** drawn from any of the Commercial Banks in favour of The Director, SVP National Police Academy, Hyderabad-52 to be submitted along with the first cover.

Second Cover:

(n) **The Financial bid (In excel file BoQ):** The rates/amount of contract inclusive of all taxes. The Price Bid/BoQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender. However, the taxes should be mentioned separately.

(o) Price shall be quoted in Indian Rupees only.

9. As such, parties interested in the proposal, may submit their bids in encrypted format, subject to acceptance of the following terms and conditions:

Terms and Conditions. In this NIT, Purchaser means The Director, Sardar Vallabhbhai Patel National Police Academy or any other officer authorized on his/her behalf:

(a) The bids are invited online under two cover system (Technical Bid Cover-1) and Bid of Quantity (BOQ) (Cover-2) from eligible bidders.

(b) Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll / register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.

(c) **L1 will be deduced based on total lowest rates quoted by bidder. Bidder has to meet technical specification of each equipment**

to qualify.

(d) In case of tie in lower bid (L1), latest technologies with Make, Brand, Quality and Model be preferred/accepted.

(e) No request for escalation of rates will be entertained for whatsoever reason during the warranty/currency of contract.

(f) Delivery terms, description of equipment and features of equipment offered for supply be attached.

(g) Bidders, in case of dealers, must compulsorily attach authorized Dealership certificate, Guaranty/Warranty period offered for the equipment, any other standard certification of the equipment etc., from the manufacturer of the quoted item.

(h) In case of any deviations in the specifications/features of the offered equipment with the tender enquiry requirements, the same shall be explicitly mentioned in a separate sheet and enclosed with the bid, failing which the offered equipment will be treated to be in exact consonance with the tender enquiry requirements.

(j) In the financial bid, the unit rate of each equipment and total amount including all Taxes/GST, transportation charges, labour charges etc., are to be quoted duties explicitly both in words and figures. No excess amount beyond the quoted amount will be considered. No figures or words should be overwritten. Overwritten figures or words should be scored out and re-written under full signature of the authorized signatory. Quotations that do not fulfil this condition will not be considered.

(k) Quoted prices **should be inclusive of freight** and forwarding charges, handling charges, loading and unloading charges, insurance charges etc.

Supply/Delivery/Installation of the Equipment:

(l) Supply/Delivery/Installation of the Equipment is to be completed as per direction of AC QM of the Academy. If the tenderer fails to supply/delivery/installation of the equipment within stipulated delivery period/schedule time, then the supply order will stand cancelled and the performance security deposit shall be forfeited. In addition, the tenderer may be blacklisted for a definite period to be decided by the Academy, during which no supply order would be given to the blacklisted tenderer. In this case, order for the same product(s) will be awarded to the L2 tenderer based on the same documentation and processes.

(m) The tenderer shall be responsible for the proper packing of equipment so as to avoid damages under normal conditions of transport by rail, road or air and for delivery of the material in good conditions to the consignee at destination. In the event of any loss, damage, breakage, leakage or any shortage, tenderer shall be liable to make goods such loss or shortage.

(n) The Technical Bid containing the specifications viz. Make, Brand and Model and other information leaflets/catalogue of the proposed brand which the bidder intends to deliver and the delivery schedule by the bidder, shall be enclosed with the tender.

(o) The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser.

(p) The Bid/Tender submitted shall necessarily remain valid for **180 days** after the date of bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy as per provisions exist in the Manual for Procurement Procedures and the Rules in GFRs 2017.

(q) No interest will be paid on Performance Security Deposit.

(r) The supply order is liable to be cancelled, if the quality of equipment(s) is/are found to be **not satisfactory**.

(s) **Period of Contract** - Under normal circumstances the contract shall be valid for a period of one year from the date of issue of work order. However, contract may be renewed for further period upon mutual consent of both the parties on existing terms and conditions. It will be entirely at the discretion of The Director, SVP National Police Academy to extend it or not. Delivery of Mobile Toilets is only on needy basis whenever is required for different events and locations within appx 25 kms surrounding area of SVP NPA.

(t) **Right to cancel the order :- The Director SVP NPA reserves the right to cancel the order without pre-notice, forfeit the security deposit or recover any damages for any breach of contract as per Annexure -1 of the NIT**

10. **Performance Security Clause:** The successful bidder on receipt of Letter of Acceptance (LOA) should submit a FDR(Fixed Deposit Receipt)/Bank Guarantee as indicated in the LOA issued by any Nationalized Bank in favour of the Director, SVP National Police Academy, Hyderabad payable at SBI Shivarampally, Hyderabad within 15 days of the placement of order for due performance as per the provisions contained in GFR-171. Failure on the part of the firm to deposit the performance security within stipulated time the purchase reserves the right to cancel the letter of acceptance. Performance security submitted by the bidder will remain valid for a period of **14 (Fourteen months)** beyond the warranty period of 12 (twelve months) months of the equipments. No interest will be payable for "Performance Security".

11. **Penal Action for Non-Compliance of Terms and Condition of the Contract :-**

(a) If a bidder will fully neglects or fails to perform or observe any condition of the contract or attempts to cheat or indulge in fair practices with the motive of making undue gain, the Director may impose a ban on future contracts by the SVP National Police Academy with that bidder.

(b) In case of bidder fails to comply with any demand or indent place by the Academy or to perform his part of the contract to the entire satisfaction of the department or fails to abide by the terms of the contract, the bidder shall be liable to all following actions or any of the following actions, as may decided by the Director of this Academy:

(i) Forfeiture of performance security in whole or part.

(ii) To make good the loss caused to the Government.

(iii) Cancellation of the contract without any prior notice to the contractor.

(iv) Debarment from entering into contract with the Academy for the period specified by the competent authority.

(c) All losses sustained by the government due to failure, omission or neglect of the warranty period/contract may be recovered from the performance security or any other amount, which may be due to paid to Contractor from the Academy.

(d) In case of rejection of any equipment by the Academy or in case of neglect, failure or delay on part of the Contractor to comply with any demand or indent placed by the Academy, the Academy authority may without prejudice to any other action which the Department may take under the terms of the contract, will be at liberty to procure or purchase such equipment from any other source. Any expenditure (which may include transportation and their incidental charges) incurred in excess of the contracted rate shall be borne by the contractor or recovered from his security deposit and/or from any amount which may be due to paid to the contractor by the Academy.

12. **Arbitration Proceedings.** Any dispute arising out of the warranty period/contract at any time between the parties hereto touching or arising out of this contract shall be referred to an arbitrator to be nominated by the Director, SVP National Police Academy and the decision and award of such arbitrator shall be final and binding upon the parties hereto and the provision of the Indian Arbitration Act 1996 shall apply to the Arbitration proceedings.

13. **High Court for Settlement of Dispute.** If the dispute between the parties not settled by the Arbitrator, it should be subject to the jurisdiction of the High Court of Judicature at Hyderabad.

14. **Death of Contractor (Sole Proprietor).** In case of death of a contractor or sole proprietor of a firm, his/her legal heir (s) may be permitted to operate the contract already approved in favour of the deceased and are operational or operating the current contract approved in favour of the deceased:

(a) Death certificate of the deceased contractor.

(b) Willingness certificate on an affidavit that the legal heir (s) and accredited agent (s) is/are willing to continue the operation of existing contract (s) at the existing terms and condition of the contract.

(c) Legal Heir certificate/succession certificate from the Court of Law.

15 **Payment of Bills:**

(d) **No advance payment or payment against proforma invoice will be made.** Payment will be made only after completion of supply and acceptance of the equipment by the competent authority of the Academy. The invoice should be reflected with including transporting and labor charges.

(e) **If the Tenderer failed to supply or delay of installation of Mobile Toilets will be imposed Liquid Damages (LD) at the rate of 0.5% per hour subject to maximum 10% of the bill value as per the norms.**

16. **Opening and Evaluation of Technical Bids:**

(a) The Tender Committee appointed by the Competent Authority of Academy will open all Technical Bids in the first instance on the appointed date and time at SVP NPA, Hyderabad.

(b) During evaluation of the Bids, the Purchase Committee may, at its discretion, ask the Bidder for clarifications of its bid. The clarification of the Bidder shall be in writing.

(c) No bidder shall contact the Committee Members on any matter relating to its bid from the time of the bid opening to the time the purchase order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.

(d) Any effort by a bidder to influence the Purchaser in its decision on bid evaluation, bid comparison or purchase order decision will result in rejection of the Bid.

(e) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be uploaded in the portal. The Purchase Committee may take for an option to choose to open the Financial Bids immediately after the opening and evaluation of the Technical Bids.

17 Opening and Evaluation of Financial Bids:

(a) The Tender Processing Committee will open the Financial Bids in favour of the Bidder who successfully qualified Technical Bid.

(b) Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid rate. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected.


18 The bidder should not have been blacklisted/debarred/suspended from business by any Government Organization/Public Sector Undertaking and should be an entity registered in India.

19. If a contractor will fully neglects or fails to perform or observe any condition of the contract or attempts to cheat or indulge in fair practices with the motive of making undue gain, the Director may impose a ban on future contracts by the SVP National Police Academy with that Contractor.

20. Contractor shall provide judicial agreement copy duly signed on the above terms and condition within 15 days to Academy on receipt of contractual order.

21. The bidder will be blacklisted by the Academy in case of breach/ non-compliance of terms and condition of the Contract.

22. Notwithstanding any of the conditions and clauses indicated above, the Director, SVPNPA has the whole and sole right to waive off any of the above clauses, accept or reject either the lowest or any other valid Bid and or **split up the order** to more than one bidder or to cancel the Tender without assigning any reasons thereto.



Assistant Commandant (Admin)
SVP, National Police Academy, Hyderabad

Copy to: Web Administrator for hosting advertisement on the Academy website.

TECHNICAL SPECIFICATIONS AND TERMS & CONDITION

1.

(a)	Toilet Size	Width - 3 ft 6 inch and Height - 7 ft
(b)	No. of Toilet Block	01
(c)	Toilet Tub	Non-corrosive and easy to clean ceramic tub with floor
(d)	Style of Toilet Tub	European Style
(e)	Structure	Shall be made from FRP pipe and FRP angle
(f)	Thickness	3 mm
(g)	Paneling	PVC coated G.I. sheet for full height of toilet from floor to top (inside)
(h)	Doors	Door with FRP thick single skin doors shutter shall be opened from outside. These doors shall be fixed with MS hinges
(j)	No. of Doors	Single door with double finishing
(k)	Material Description of Walls	Double layered mat thick single skin FRP boards shall be screwed on the side and end walls
(l)	Wall Thickness	3 mm
(m)	Flooring Thickness	FRP boards of capacity 200 Kgs
(n)	Roof	The roof shall be done with FRP Sheets

2. **Sludge Tank.**

(a)	Capacity	200 liters (appx)
(b)	Material	3 mm FRP
(c)	Fitting	<ul style="list-style-type: none"> Sludge drain valve 100 mm diameter heavy duty butterfly valve of FRP at rear of the unit. A flange system with leak proof sealing is required for fixing the valve, flange should be fitted with tank by nut bolt arrangement. Sludge tank flushing line by which sludge can be cleaned by jet of water. Flushing elbow provided at rear by which sludge can be sucked directly by suction machine. Air vent pipe & exhaust fan is provided to the sludge tank to exhaust foul gases. Sludge tank shall have slope at rear and of about 3" for easy drain.

3. **Water Tank.**

(a)	Capacity	200 liters (appx). Overhead water tank.
(b)	Material	3 mm FRP
(c)	Fitting	<ul style="list-style-type: none"> Water filling line at front of the toilet van with valve & coupling arrangement. Water tank cleaning cover at bottom of the tank. Plumbing line with push-pull type tap from water tank to all toilet compartments as well as at both wash basins. Flush tank & water spray facility for toilet pan & urinals.

4. Lighting Arrangement.

(a)	Lighting Arrangement	<ul style="list-style-type: none">• Each toilet block shall be having one CFL/ LED light for each toilet block & atleast 2 nos CFL in common area. It shall be wall mounted power saver CFL / LED as per requirement.• Separate electric junction box for switch, MCB & wire spool for electricity connection, with necessary safety provisions.• Standard IS approved switches, wires and accessories shall be provided.
(b)	Power Distribution Box	Individual power distribution box fitted inside the toilet with wire reel & 50 Mtr. wire with necessary safety shall be preclusion / mechanism.
(c)	Bulb	An electrical bulb shall be of ISI good quality

5. Accessories.

(a)	Discharge Valve	100 mm heavy duty FRP valve at rear bottom of sludge tank.
(b)	Mirror	01 Nos.
(c)	Washbasin	01 Nos.
(d)	Napkin Hanger	01 Nos.
(e)	Soap Keeper	01 Nos.
(f)	Toilet Lamp	A/C Supply.
(g)	Tap	Push pull type taps to toilet compartment and wash basin.
(h)	Sensor	Automatic sensor & water flush / spray system shall be provided for urinals.

6. All raw materials are as per Indian standard.

7. All plumbing materials shall be of good quality.

8. All exposed parts (internal & external) of the toilet shall be cleaned.

9. The bottom of the tanks shall be sloped towards the drain hole.

10. The water tank shall have liquid level indicator suitably protected.

11. The unloading the mobile toilet shall be responsible of vendor as per GHMC Rules.

12. Required each water tank for each toilet and all water supply arrangements for toilet should be done by vendor.

13. The demand will be placed before 48 hours of the requirement. Delivery of Mobile Toilets are only on needy basis whenever is required for different events and locations within 25 kms (appx) surrounding area of SVP NPA.

14. After intimated, one person of your staff must be visit to our Academy for checking the location to keep the mobile toilets.

15. If the Tenderer failed to supply or delay of installation of Mobile Toilets will be imposed Liquid Damages (LD) at the rate of 0.5% per hour subject to maximum 10% of the bill value as per the norms.

3/1/21

PROFORMA FOR TECHNICAL BID

(Pl upload the copies of the documents in support of the following information without fail)

Se r No	Particulars	Description
1	Name of the Vendor and Address (Block Letters)	
2	Contact No. (Landline and Mobile)	
3	Permanent Account Number (PAN)	Enclosed /Not Enclosed
4	GST Number/GST Registration	Enclosed /Not Enclosed
5	Firm Registration as per the Companies Act of India	Enclosed /Not Enclosed
6	Banker Details (Bank and Branch, Branch Code, MICR code, IFSC code)	Enclosed /Not Enclosed
7	Bank A/C No	Enclosed /Not Enclosed
8	Have you submitted a copy of the work order/contract executed in the past, in support of your experience herewith?	Enclosed /Not Enclosed
9	Have you submitted a copy of the latest Income Tax return filed by you or details of last year turnover duly signed by the Auditor	Enclosed /Not Enclosed
10	Have you submitted a copy of Cumulative Turnover of last three years should be Rs.9,50,000/- (Rupees Nine lakh Fifty thousand only) duly supported by the audited financials	Enclosed /Not Enclosed
11	Whether validity of the Tender is for 180 days.	Yes / No
12	Have you submitted copy of EMD	Yes / No

Place :

Date :

Signature of Vendor :

Name:

Stamp:

Seal:

(Scanned copies of the relevant documents in support of the above information are to be uploaded online, failing which the tender stands rejected forthwith).

