



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052, Hyderabad - 500 052.  
24015151 to 24015158 Fax: 91-040-24015179  
Gram: 'POLACADEMY' e-mail: administrator@svpnpa.gov.

No.27011/7/2015-16/HS-Misc

Dated, the 12 Jan 2016

**NOTICE INVITING TENDER**

To

As per list enclosed

Sub: **Tender Enquiry Notice for supply of leather folder handle type – Request for furnishing quotation – Reg.**

Sardar Vallabhbhai Patel National Police Academy, Hyderabad, the premier Police Training Institution of our country, intends to purchase leather folder as per details given below:-

S/No	Description	Specifications	Quantity required
1.	Leather folder handle type	<ul style="list-style-type: none"><li>➤ Full scape size folder with zip</li><li>➤ Inside two pouches on either side for keeping papers.</li><li>➤ Inside one zip pocket.</li><li>➤ Provision for cards slots inside.</li><li>➤ NPA emblem embossed on front side.</li><li>➤ Provision for pen slot inside.</li><li>➤ Penetrating type handles for easy carrying.</li></ul>	300 Nos

2. As such, parties interested in supplying the above mentioned items, may submit their quotation in a sealed cover, subject to acceptance of the below mentioned terms and conditions:

**Terms and Conditions**

- a) **Sample** :- Sample of the leather folder may be provided with the quotations to verify the quality.
- b) The bidders must enclose copy of their firm's Registration certificate and copies of earlier supply order if any and company / firm's profile along with the quotation.
- c) Any Government organization / undertaking should not have blacklisted debarred/suspended the bidding firm.

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- d) The contracted bidder is liable to be imposed with a heavy penalty @ 0.5% of the purchase order value for every week's delay. The earnest money shall also be liable to be forfeited.
- e) The bidding firm should have the capability to supply the ordered items in time as per the schedule indicated in the salient features i.e. the supply shall be completed within 15 days from the date of receipt of purchase order.
- f) The Purchase Order is also liable to be cancelled, if the quality/progress of the supply is found to be not satisfactory or if there is an inordinate delay of more than 15 days in completing the supply of the ordered quantity of items.
- g) You will be blacklisted by the Academy in case of (d) to (f)) above being invoked.
- h) The Director, SVP National Police Academy reserves the right to order full or parts thereof the items enclosed or accept/reject any or all the bids without assigning any reason.
- i) The quotation shall duly be enclosed with EMD (Earnest Money Deposit) in the form of a Demand Draft for Rs. 4,000/- (Rupees four thousand only) in favour of **'THE DIRECTOR, S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD'**. Quotations without the requisite EMD shall summarily rejected.
- j) The Academy reserves the right to increase/decrease the quantities of items, as per the needs of the Academy on monthly basis. Further the Academy also reserves the right to reject any offer received/cancel the entire tender enquiry, without assigning any reasons.
- k) The Bid / Tender submitted shall necessarily remain **valid for 180 days** after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- l) No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
- m) The quoted price shall be exclusive of all the Taxes and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered during the whole year.

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- n) Penalty: In case of default by the successful Tenderer for any reason the Director of SVP NPA at his option has right afford from the penalties that may be deemed fit to recover from the Tender and amount equivalent to that incurred without prejudice to his other rights including the right to cancel the order without pre notice, forfeit the security deposit or recover from damages for breach of contract.
- o) The sealed cover containing the quotation along with the requisite EMD shall be addressed to the undersigned i.e. Administrative Officer (Admn.), SVP National Police Academy, Shivarampally Hyderabad, AP-500 052 shall be duly superscribed as "**QUOTATION FOR SUPPLY OF LEATHER FOLDER HANDLE TYPE TO SVP NPA- NOT TO BE OPENED BEFORE 29 JAN 2016.**"
- p) The sealed tender received after the due date and time will be summarily rejected. The bid should be signed at the bottom of each page of tender form.
- q) The bidders are required to quote for each item separately in terms of basic price and all other charges like transportation charges etc. along with Brand name. Prices be quoted only in Indian currency.
- r) No advance payment or payment against proforma invoice will be made. Payment will be made only after receipt and acceptance of items.
- s) **The last date for receipt of quotations is 28 Jan 2016 at 1700 hrs.**

Yours faithfully,



( K Shankar )

Administrative Officer (Admn.)

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

