



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052  
Hyderabad - 500 052

**OPEN TENDER NO : 26011/22/2016-17/HS.OM**

**ANNUAL MAINTENANCE CONTRACT (AMC) FOR PERIMETER SECURITY  
CAMERAS AND NETWORKS FOR SARDAR VALLABHBHAI PATEL,  
NATIONAL POLICE ACADEMY, HYDERABAD**

Date of Tender Enquiry : 26/02/2018

Closing date & time of submitting bids : 19/03/2018 at 1200 Hrs.



Website: <http://www.eprocure.gov.in>

**सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी**  
**SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY**  
**(भारत सरकार : गृह मंत्रालय)**  
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**OPEN TENDER**  
**(e-Tender)**

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under two-bid system from reputed firms for **Annual Maintenance Contract (AMC) for Perimeter Security Cameras (Non Comprehensive) and Networks (Comprehensive)** for a period of one year to the Academy as per the technical specifications given in **Annexure-1**.
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	26011/22/2016-17/HS.OM
b)	Description of stores	Annual Maintenance Contract (AMC) for Perimeter Security Cameras (Non Comprehensive) and Networks (Comprehensive) for a period of one year to the Academy
c)	Type of Tender	Open Tender
d)	Bid System	Two Bid System <b>(two cover Technical Bid &amp; financial Bid)</b>
e)	Earnest Money Deposit	Demand draft for Rs 10,000/- (Rupees Ten thousand) drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad.
f)	Bid validity	Bid should be valid for <b>180 days</b> from the date of opening of bid.
g)	Address of correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad, Telangana - 500052

3. Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) and bid can only be submitted through the same website. Bid submitted other than CPP Portal will not be accepted. Important dates related to this tender are furnished below for information.

S.No.	Particulars	Date	Time
1.	Date of online publication of tender	26/02/2018	1400
2.	Starting date for downloading Tender document	26/02/2018	1500
3.	Bid submission starting date	26/02/2018	1800
4.	Bid submission closing date	19/3/2018	1200
5.	Closing date & time for submission of original copies of EMD	19/3/2018	1700
6.	Opening of technical bids.	20/3/2018	1200

(Contd. 2)

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4. The Eligible bidders should have the valid digital signature certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Govt. of India.
5. The bids are invited online under two cover system (Technical bid (Cover 1) and price bid/ bill of quantity (BOQ) (Cover 2)) from eligible bidders.
6. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.
7. Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.
8. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.
9. The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for **Rs.10,000/- (Rupees Ten thousand only)** (Refundable ) should be deposited in form of Crossed Demand draft Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBI, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original crossed Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

### **Terms and Conditions**

10. The TIA (Tender inviting authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone : 120-4200462 , 08826246593 ,07799289911 or send a mail over to [cppp-nic@nic.in](mailto:cppp-nic@nic.in).
11. Technical bid should include information related to all specifications sought. It should also contain company brochures of all equipments and should be accompanied by relevant technical documents issued by the manufacturer in support of specifications asked for.



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12. Terms of Payment – The payment will be made every quarter and will be released after end of that quarter only after confirmation of service with the Computer Section of the Academy and after deduction the penalty, if any.

13. No interest will be allowed on the Earnest Money Deposit or security deposits so remitted and no claim shall be entertained in respect of the same. It may specifically be noted that ordinarily payment will be made only after full supplies are completed as per orders and that no advance payment can be arranged.

14. Bid Validity. The Bid/ Tender submitted shall necessarily remain valid for 180 days. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security submitted alongwith the bid.

15. **Performance Security Clause**. The successful bidder shall have to deposit a performance security of 5% of the contract value of the work order rounded up to next hundred in the form of account payee demand draft/ bank guarantee from a nationalized/ scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBI Shivrampally, Hyderabad within 15 days of the placement of work order for due performance as per the provisions contained in GFR – 171. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the Work Order. Performance Security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security."

16. The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/ reject any or all the bids without assigning any reason.

17. Prices shall be quoted in Indian rupees only.

18. The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Academy. The Academy shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/ duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/ excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/ or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/ or components used directly in the manufacture of contracted goods taking place during the pendency of contract.

19. The bidder should have their own full-fledged service centre with all necessary tool kits and well qualified engineers and any service call should be responded without failure during warranty period. Bidders should submit necessary supporting documents in proof of the same.

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20. Following scanned documents in **pdf file** format must be enclosed in separate covers duly sealed and stamped.

**First Cover (In pdf): -**

- (a) Firm Registration Certificate as per the Companies Act of India.
- (b) ISO Certification.
- (c) Banker details.
- (d) Details of previous experience/ supply.
- (e) Authorization certificate from OEM. Vendor should have presence in Hyderabad/ Secunderabad.
- (f) GST Registration.
- (g) Income Tax Returns and details of last year turnover.
- (h) Scanned copy of EMD Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of the Administrative Officer (Admn.), SVP National Police Academy, Shivarampally, Hyderabad. Offers received without the prescribed EMD will be rejected summarily.

**Second Cover: -**

- (a) Financial bid (In excel file like BoQ): - The rates i.e. unit rate of each item and total amount including all taxes, labour charges, if any, are to be quoted explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender.

21. **Taxes and duties.**

- (a) Vendor shall be entirely responsible for all taxes, duties, license fees etc. incurred until delivery of the contracted services to the Academy.
- (b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.



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22. **Right to Cancel the Order.** The Director, SVP National Police Academy reserves the right to cancel the work order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

23. **Demonstration of Offered Project.** The bidders should provide demonstration of project offered, in case the TPC so desires. Failure to offer demonstration shall entail rejection of bid forthwith.

Yours faithfully,

*R. Jayanthi*  
26/12/18

(R. Jayanthi)

Administrative Officer (Admn.)  
SVP NPA Hyderabad

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

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Gram: 'POLACADEMY' e-mail: [administrator@svpnpa.gov.in](mailto:administrator@svpnpa.gov.in) Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179



TECHNICAL SPECIFICATIONS FOR CCTV CAMERA AMC

1. The Academy has placed 118 Sony CCTV Cameras along the perimeter for the purpose of security monitoring over the OFC and LAN. Out of the 118, 68 cameras under warranty till September 2018.
2. The Cameras includes PTZ, IR-Fixed and Fixed. The activities through these cameras are being monitored by the security staff from the control room. The Academy is looking for offering AMC for these Cameras and OFC network for a period of 01 (one) year. The vendors having technical capabilities are expected to provide.
  - (a) Comprehensive AMC for Networking and its accessories.
  - (b) Non-Comprehensive AMC for 118 Nos Sony IP Cameras.
3. The vendor is expected to upkeep the network.
4. The vendor should do the maintenance of the Sony IP Cameras. However if any major breakdown/ part failure, it should be reported to the Academy authority for necessary further action.
5. The vendor should provide 24x7 maintenance support of LAN/ IP Camera on call basis for the period of AMC. Such support to be provided within 24 hours from the call made. ✓
6. For non-closure of calls during the AMC period, a penalty @ 1.0% per week will be levied from the Quarterly payment.
7. The vendor shall ensure system performance of 100% during the contract period and every call shall be treated as most urgent.
8. The vendor should be an Authorised Service Provider of the OEM and should furnish a letter of support for the same.
9. The vendor should have handled similar projects for the last 3 years atleast.
10. Quarterly preventive maintenance should be carried out in each quarter and any modifications or additions if any like (Protection etc.) must be brought to the notice of the authorities of SVP NPA.
11. The vendor should visit and inspect the cameras and Networking before quoting for the AMC under consultation of Programmer, SVP NPA to understand our actual requirement.
12. Should be able to cover all the components of the Security Cameras infrastructure without exceptions.
13. Preventive services to be done once in every 3 months.

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