



**सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी**  
**SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY**

(भारत सरकार :: गृह मंत्रालय)

(Government of India: Ministry of Home Affairs)

हैदराबाद – 500 052

Hyderabad – 500 052

**TENDER ENQUIRY NO.: 12011/9/2018-2019/HS-MOTORS.**  
**DATED 26 FEB, 2018**

**SUPPLY OF 03 Nos. DIESEL OPERATED AUTO TROLLEY**  
**TO S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD**

Date of Tender Enquiry : February 26, 2018.

Closing date & time for submitting bids : March 12, 2018 at 1200 hrs



सरदार बल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
**SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY**  
(भारत सरकार : गृह मंत्रालय) (*Government of India : : Ministry of Home Affairs*)

हैदराबाद – 500 052 HYDERABAD – 500 052.

No.12011/9/2018-2019/HS-Motors

Dated the 26<sup>th</sup> Feb, 2018.

**NOTICE INVITING e-TENDERS**

Sub: Open Tender Enquiry for supply of **03 Nos. Diesel Operated Auto Trolley** to S.V.P. National Police Academy – Reg.

Sir,

SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under two-bid system from interested and experienced firms for supply of **03 Nos. Diesel Operated Auto Trolley**.

2. The salient features of the tender enquiry are as follows:

a)	Tender Enquiry No.	12011/9/2018-2019/HS-Motors.
b)	Description of items	Supply of <b>03 Nos. Diesel Operated Auto Trolley</b> to S.V.P. National Police Academy, Hyderabad.
c)	Technical Specifications	As per <b>Annexure-A</b>
d)	Type of Tender Enquiry	Open Tender Enquiry
e)	Bid System	Two-Bid System (Two separate covers containing separate technical and financial offers)
f)	Closing date & time of submitting bids.	On March 12, 2018 at 1200 hrs
g)	Date & time of opening of bids received.	On March 13, 2018 in SVPNPA, Hyderabad
h)	Earnest Money Deposit.	Demand draft for <b>Rs.14,000/-</b> , drawn from any of the Commercial Banks in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'.
i)	Delivery schedule	Delivery should be completed positively within <b>10 days</b> from the date of purchase order of the Academy.
j)	Terms of Delivery	FOR-Destination, SVPNPA, Hyderabad.
k)	Bid validity	Bid should be valid for <b>180 days</b> from the date of opening of bid.
l)	Place of submission of EMD & address for correspondence	The Administrative Officer (Admn), S.V.P. National Police Academy, Shivarampally, Hyderabad-500 052.

(contd.2)

3) Important dates related to this tender are furnished below for information:

	Particulars	Date	Time
1	Date of Online Publication of Tender	26.02.2018	1000 Hrs.
2	Starting date for downloading tender document	26.02.2018	1000 Hrs.
3	Bid Submission starting date	26.02.2018	1100 Hrs.
4	Bid Submission closing date	12.03.2018	1200 Hrs.
5	Closing date & time for submission of hard copy of EMD	12.03.2018	1200 Hrs.
6	Date of opening technical bids	13.03.2018	1200 Hrs.

- 4) Interested Manufacturers/Authorised Dealers/Suppliers dealing with the subject Diesel Operated Auto Trolley can download the tender document from Central Public Procurement Portal (<https://eprocure.gov.in>) and bid should be submitted through the same website. Bids submitted other than on CPP Portal will not be accepted. The eligible bidders should have the digital signature (DSC) issued by any agency authorised by Controller of Certifying Authorities, Govt. of India.
- 5) Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.
- 6) Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <https://eprocure.gov.in>. The portal enrolment is free of cost.
- 7) All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. Also the hard copy of Demand Draft towards Earnest money deposit should be sent to S.V.P. National Police Academy so as to reach before the due date & time of closing of tender enquiry. Bidders who are not submitting any of the required documents online will summarily be rejected. Firms registered with NSIC/DGS&D who are exempted from furnishing EMD shall attach attested copy of the requisite certificate along with their bid without fail.
- 8) The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for Rs.14,000/- (Rupees Fourteen Thousand only) should be deposited in form of Demand draft Drawn on any nationalized bank in favour of The Director, SVP National Police Academy, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original Demand Draft and the same should be sent to A.O.(Admn.),SVP National Police Academy, Shivarampally, Hyderabad-500052 so as to reach before the due date & time of closing of tender enquiry.

(contd.3)

9. The technical specifications and features of the Diesel Operated Auto Trolley to be supplied are indicated in **Appendix-A** and the salient terms and conditions of this Tender Enquiry, are as follows:

**Terms and Conditions**

1. The TIA (Tender inviting authority) will not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone: : 7799289911, 8811912310 or send a mail over to 'cppp-nic@nic.in'.
2. The following scanned documents in .pdf file format must be attached with the Bid:
  - a) Description of Vehicle and features of Vehicle offered for supply.
  - b) The firm must enclose with their Technical Bid, the attested copy of their firm's Registration, Delivery terms, Delivery period, OEM Certificate, GST/TIN of the Firm, Pan Card of the firm, Banker details, Income Tax Returns for the last three years, Manufacturer's authorization letter, if applicable and list of valued customers, if any and copies of earlier supply orders executed for similar vehicles in the past two years may be submitted along with the quotation.
  - c) Bidders, in case of dealers, must compulsorily attach authorized Dealership certificate, Guaranty/Warranty period offered for the vehicle, any other standard certification of vehicle, etc. from the manufacturer of the quoted equipment.
  - d) Scanned copy of Earnest Money Deposit of Rs.14,000/- (Rupees Forteen Thousand only) in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. Hard copy of the Demand Draft is to be sent so as to reach before closing date of tender enquiry at the address of The Administrative Officer (Admn.), S.V.P. National Police Academy, Shivarampally, Hyderabad. **Offers received without the prescribed EMD, will be rejected summarily.**
  - e) In case of any deviations in the specifications/features of the offered vehicles vis-a-vis the tender enquiry requirements, the same shall be explicitly mentioned in a separate sheet and enclosed with the bid. In case of absence of such information, the offered equipment will be treated to be in exact consonance with the tender enquiry requirements and deviations observed if any at a later stage, shall be viewed seriously.
3. In the financial bid, the unit rate of vehicles offered and total amount including all taxes, transportation charges, labour charges Insurance charges, if any, are to be quoted explicitly both in words and figures. No figures or words should be overwritten. Overwritten figures or words should be scored out and re-written under full signature of the authorized signatory. Quotations that do not fulfil this condition will not be considered.



(contd.4)

4. The bidder should have their own full-fledged service centre/service partner in Hyderabad with all necessary tool kits and well qualified Engineers and any service call should be responded within 4 working hours without fail during warranty period. Bidders should submit necessary supporting documents in proof of the same.
5. The Technical Bid containing the specifications viz. Make, Brand and Model and other information leaflets/catalogue of the proposed vehicle which the bidder intends to deliver and the delivery schedule by the bidder, shall be enclosed with the technical bid.
6. The Financial Bid shall comprise the price component indicating the unit price including all taxes and installation charges, if any. The unit price thereof shall not be overwritten.
  - i) The quoted price **shall be exclusive of all the Taxes** and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered.
  - ii) Quoted prices **should be inclusive of freight** and forwarding charges, handling charges, loading and unloading charges, insurance charges, etc.
  - iii) The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Purchaser. The Purchaser shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/or components used directly in the manufacture of contracted goods taking place during the pendency of contract.
  - iv) Prices shall be quoted in Indian rupees only.
7. The Bid / Tender submitted shall necessarily remain valid for **180 days** after the date of bid opening. If any bidder withdraws his tender before the said period, SVP NPA without prejudice to any other right or remedy will be at liberty to forfeit the Bid Security submitted along with the bid.
8. No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
9. The Director, SVP National Police Academy **reserves the right to order in full or part thereof** of the vehicles offered or to accept/reject any or all the bids without assigning any reason.



(contd.5)

10. Penalty Clause : Firm is to be supplied the ordered vehicles within time failing which, penalty @ 0.5% of the Purchase Order value will be recovered for per day subject to a maximum of 5% (five percent) from the final payment unless extension is obtained in writing from this office on valid ground before expiry of delivery period. Further in case of inordinate delay of 04 weeks from the stipulated date of supply, this purchase order may be cancelled without any further notice and your firm may also be blacklisted.
11. The bidder will be blacklisted by the Academy in case of the above condition being invoked duly forfeiting the EMD submitted by him.
12. The bidder should sign at the bottom of each page of tender form.
13. The SVP NPA reserves the right to increase or decrease the quantity of supply / items.
14. Terms of Payment – **No advance payment or payment against proforma invoice will be made.** 100% Payment will be made only after completion of supply & acceptance of stores by the competent authority of the Academy.
15. The Director SVP NPA reserves the right to cancel the order without prior notice, forfeit the EMD/security deposit or recover any damages for any breach of contract.
16. Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has the whole and sole right to waive off any of the above clauses, accept or reject either the lowest or any other valid bid and or **split up the order** for supplying of items to more than one bidder or to cancel the Tender without assigning any reasons thereto.
17. **Evaluation of Bids:**
  - i) During evaluation of the bids, the Purchaser may at its discretion, ask the Bidder for clarifications on its bid. The clarification of the bidder shall be in writing.
  - ii) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the purchase order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
  - iii) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or purchase order decision will result in rejection of the bid.
  - iv) Arithmetical errors in the bids, if any, will be rectified on the following basis:- If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited.



(contd.6)

18. **Eligibility Conditions:**

- i) The bidding firm should not have been blacklisted/ debarred/suspended by any Government Department/Organization/Undertaking.
- ii) The Vendor should be an entity registered in India.

19. **Taxes and duties**

- i) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the ordered vehicles to the Academy.
- ii) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

20. **Demonstration of offered vehicles** - The bidder should be able to provide demonstration of vehicles offered, in case the Tender Purchase Committee so desires. Failure to offer demonstration shall entail rejection of bid forthwith.



(R. Jayanthi)  
Administrative Officer (Admn.)

Copy to: Web Administrator for uploading the NIT on the Academy Website.

**Technical Specifications of Diesel Operated Auto Trolley  
to be supplied to S.V.P. National Police Academy**

Sl.No.	Feature	Specification
1	Description	<b>DIESEL OPERATED AUTO TROLLEY</b>
<b>PERFORMANCE</b>		
2	Engine	Not less than 395CC
3	Mileage	Not less than 20 KMPL
4	Power	Not less than 8.04 BHP
5	Max. Speed	Approx 60- 70 KMPH
<b>DESIGN &amp; BUILD</b>		
6	GVW	Not less than 0.975
7	Wheelbase	Not less than 2100
8	Body Option	Deck Body
9	Emission Norms	BS-IV
10	Tyres	Tubeless
11	Brakes	Drum/Disc/Hydraulic/Disc
12	Lighting System	Headlight, Turn Lights, Tail Light, Horn

*R. Jayanthi*  
*26/2/14*

(R. Jayanthi)  
Administrative Officer (Admn.)