



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052  
Hyderabad - 500 052

**NOTICE TENDER NO : 27011/1/2017-HS-STANY**

**SUPPLY OF STATIONARY ITEMS ON RATE CONTRACT TO SARDAR VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY, HYDERABAD**

Date of Tender Enquiry : 16/03/2017

Closing date & time of submitting bids : 12/04/2017



Website: <http://www.eprocure.gov.in>

**सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी**  
**SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY**  
**(भारत सरकार : गृह मंत्रालय)**  
 (Government of India : Ministry of Home Affairs)  
**हैदराबाद - 500 052** Hyderabad – 500 052

**OPEN TENDER**  
**( e-Tender)**

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under two-bid system from reputed firms/ Registered supplier for supply **Stationary items** on Rate contract for the period up to 31/3/2018..
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	<b>27011/1/2017-18/HS-Staty</b>
b)	Description of stores	Mentioned below at Annexure - 'A'
c)	Type of Tender	<b>Open Tender</b>
d)	Bid System	Two Bid System <b>(two cover Technical Bid &amp; financial Bid).</b>
e)	Earnest Money Deposit.	<b>Demand draft favouring 'The Director, SVP National Police Academy, Hyderabad' of value equal to the sum of EMDs of items offered by the vendor as per part 1 to 3 of Annexure 'A'.</b>
f)	Delivery schedule / completion period	Delivery should be completed on monthly basis within 10 days from the date of receipt of purchase order from the Academy.
g)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad.
h)	Bid validity	Bid should be valid for <b>180 days</b> from the date of opening of bid.
i)	Address of correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad Telangana - 500052

- 3) Important dates related to this tender are furnished below for information :-

	Particulars	Date	Time
01	Date of online publication of tender	<b>16/03/2017</b>	<b>1000 hrs</b>
02	Starting date for downloading tender document	<b>16/03/2017</b>	<b>1000 hrs</b>
03	Bid submission starting date	<b>16/03/2017</b>	<b>1100 hrs</b>

04	Bid submission closing date	12/04/2017	1000 hrs
05	Closing date & time for submission of original copies of EMD	12/04/2017	1000 hrs
06.	Opening of bid	13/04/2017	1100 hrs

- 4) Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) and bid can only be submitted through the same website. Bid submitted other than on CPP Portal will not be accepted. The Eligible bidders should have the digital signature certificate (DSC) issued from any agency authorised by controller of certifying authority (CCA), Govt. of India.
- 5) The bids are invited online under two cover system (Technical bid (Cover 1) and price bid/bill of quantity (BOQ) (Cover 2 )) from eligible bidders.
- 6) Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.
- 7) Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.
- 8) All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.
- 9) The details of the Tender document, Tender fee and EMD should be filled and uploaded online. **Earnest Money Deposit (EMD) for value of items offered by the vendor as per part 1 to 3 of Annexure 'A'** should be deposited in form of Demand draft Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBH, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

### **Terms and Conditions**

1. The TIA ( Tender inviting authority ) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone : 1-800-233-7315 or send a mail over to [cphp-nic@nic.in](mailto:cphp-nic@nic.in).

2. Following scanned documents in pdf / Excel file format must be enclosed in separate covers duly sealed and stamped.

**First cover ( In pdf ):-**

- a) Duly signed and stamp of tender documents.
- b) Proof of firm –
  - i) firm's Registration, TIN of the firm & Pan Card of the firm
  - ii) Income tax clearance certificate for last three years / service tax returns
  - iii) copies of earlier supply orders etc along with the quotation.
- c) Details of stores and feature of stores i.e specification viz. Make, Brand and Model and other information leaflets of the proposed brand which the bidder intends to deliver by the bidder.
- d) Delivery and payment terms of items :- As per tender terms
- e) LOB ( Letter of bid ).
- f) Banker details of firm.
- g) Any other documents ( in .rer)
- h) Scanned copy of Earnest Money Deposit (EMD) for value of items offered by the vendor as per part 1 to 3 of Annexure 'A' in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of The Administrative Officer ( Admn), SVP National Police Academy, Shivarampally, Hyderabad. **Offers received without the prescribed EMD, will be rejected summarily.****

**Second cover :-**

- a) Financial bid ( In excel file like BoQ ):- The rates i.e. unit rate of each item and total amount including all taxes, transportation charges, labour charges and installation charges, if any, are to be quoted explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender. No excess amount beyond the quoted amount will be considered.
- b) The prices once accepted by the purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser. The Purchaser shall not entertain any increase in the prices during the period. In case there is a reduction or increase in Government levy/ duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/ excise duty. However, the Purchase is not liable to any claim from the supplier on account of fresh imposition and/or increase of Excise duty, Customer

duty, sales tax etc. on raw materials and/or components used directly in the manufacture of contracted goods taking place during the pendency of contract.

c) Prices shall be quoted in Indian rupees only.

Note :- Individual item-wise L-1 ( lowest bidder) will be considered for placing work order.

- 3 The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- 4 No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
- 5 The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/reject any or all the bids without assigning any reason.
- 6 The bidding firm should strictly adhere the delivery schedule indicated in this tender document failing which they would be penalised with a penalty equal to 0.5% of the supply contract value for every week period's delay.
- 7 **Sample - The bidders should submit samples of the offered Stationary items on the closing date of tender bid to QM Section of the Academy without fail for verification by the purchase committee. Samples received after 03 days of closing date of bid will not be accepted.**
- 8 Any Government organization/ undertaking should not have blacklisted debarred/ suspended the bidding firm.
- 9 Liability of the work order getting cancelled, if the quality / delivery of the items is found to be not satisfactory or if there is an inordinate delay of more than 4 weeks in completing the supply.
- 10 The bidder will be blacklisted by the Academy in case of (column-06 & 09) above being invoked.
- 11 The successful bidder shall have to deposit a performance security of 5% of the contract value of the supply / work order rounded up to the next hundred in the form of account payee demand draft/ bank guarantee from a nationalized/ scheduled commercial bank in favour

of the Director, SVP NPA Hyderabad payable at SBH Shivarampally, Hyderabad for due performance as per the provisions contained in GFR – 158. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the supply order. Performance security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for “Performance Security”.

12. The SVP NPA reserves the right to increase or decrease the quantity of the order.
13. The Director SVP NPA reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.
14. Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has whole and sole right to accept or reject either the Lowest or any other valid bid and or split up the order for supplying of various **Stationary items** to more than one bidder or to cancel the Tender without assigning any reasons thereto.
15. No advance amount would be paid and payment will be released on monthly basis after receipt of **Stationary items**.
16. **The Prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser i.e upto 31/3/2018. The purchaser shall not entertain any increase in the prices during the period of contract. No price escalation will be allowed till the successful execution of the complete order.**

**Opening and Evaluation of Technical Bids:**

- a) The Tender Committee appointed by the Purchaser will open all Technical Bids in the first instance on the appointed date, time and venue.
- b) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the work order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
- c) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or work order decision will result in rejection of the bid.

- d) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be communicated to the qualifying bidders. The purchaser may at its option chose to open the financial bids immediately after the opening and evaluation of the Technical Bids.

**Opening and evaluation of Financial Bids:**


- a) The Tender Committee appointed by the Purchaser will open the Financial Bids of the successful qualified of technical bidders.
- b) Arithmetical errors will be rectified on the following basis: If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited

**Eligibility Conditions**

- a) The bidding firm should have the capability to supply the ordered items in time as per the schedule indicated in the salient features i.e. Delivery of **Stationary items** should be completed on monthly basis within 10 days from the date of receipt of demand from the Academy.
- b) Any Government organization/undertaking should not have blacklisted debarred/suspended the bidding firm.
- c) The Vendor should preferably be an entity registered in India.

**Taxes and duties**

- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Institute.
- b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

  
(K. SHANKAR)  
Admn. Officer (Admn.)

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

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Description of storesPart - 1Pens/ Stationary items**EMD amount :- 20,850/- ( Twenty thousand eight hundred fifty ) only**

Sl No.	Name of Items	specification	Appx quantity required upto 31/3/2018
1.	Gel Pens	➤ ADD Gel Achiever or equivalent	3000 Nos.
2.	Marker pen (chisel )	➤ Luxor or equivalent ➤ (10 ps per pkt)	50 pkt
3.	Pen ball	➤ Stainless steel water proof uni ball or equivalent size	40 pkt
4.	Griper ball Pen	➤ Cello or equivalent	9000 Nos.
5.	Pilot Pen	➤ Hi tech make or equivalent	100 Nos.
6.	Pen Holder	➤ Orbit or equivalent	110 Nos.
7.	Gel pen Octane	➤ Brand octane or equivalent	3000 Nos.
8.	OHP pen set	➤ Maaurya or equivalent	200 pkt
9.	Add gel Refill	➤ Gel Achiever or equivalent	300 Nos.
10.	Sketch Pen set	➤ Luxor or equivalent ➤ 12 piece pkt	200 pkt
11.	Hi-lighter pen	➤ Fiber castle or equivalent ➤ 5 piece set	60 pkt
12.	Permanent Marker Pen	➤ Luxor make or equivalent	300 Nos.
13.	White Board marker pen magnetic	➤ Brand standtler or equivalent	100 pkt
14.	Pen Drive	➤ 16 GB Sony or equivalent	400 Nos.
15.	Pen Drive	➤ 8GB Sony or equivalent	200 Nos.
16.	Pen Drive	➤ 4GB Sony or equivalent	200 Nos.
17.	Pen Stand	➤ Round type ➤ as per NPA sample	100 Nos.
18.	Pen stand	➤ Executive Acrylic pen stand for office 500 X 351 ➤ as per NPA sample	50 Nos.
19.	White Fluid pen	➤ Anti clog metal tip correction pen Camlin or equivalent	500 Nos.
20.	Correction fluid	➤ Camlin or equivalent,	60 btl
21.	All pin	➤ Bright Electro or Leo mark equivalent T type	50 pkt
22.	Identity cards tags	➤ Navy blue ➤ as per NPA sample	4000 Nos.
23.	Lapel Cards holder	➤ Excel or equivalent, 9x 6 cm ➤ as per NPA sample	200 Nos
24.	PVC cover l/card	➤ Plastic size ,13 x11 cm	2000 Nos.
25.	Visiting card	➤ Royal Premium or Equivalent size 250 GSM 100 Card 54 X 92mm With NPA Monogram Golden ➤ as per NPA sample	20 Box
26.	Pay bill register-	➤ 100 pages	10 Nos.



27.	Pay bill register-	➤ 200 pages	10 Nos.
28.	Bill register-	➤ 450 pages	05 Nos.
29.	Register	➤ 1 quire, 70 GSM,100 PAGE ➤ Deluxe or equivalent	250 Nos.
30.	Register	➤ 5 quire 80 GSM,500 PAGE ➤ Deluxe or equivalent	100 Nos.
31.	Register	➤ 2 quire, 80 GSM,200 PAGE ➤ Deluxe or equivalent	600 Nos.
32.	Register	➤ 4 quire, 80 GSM,400 PAGE ➤ Deluxe or equivalent	300 Nos.
33.	Register attendance	➤ 100 GSM ➤ Deluxe or equivalent ➤ Deluxe or equivalent	50 Nos.
34.	Register	➤ 3 quire 80 GSM,300 PAGE ➤ Deluxe or equivalent	400 Nos.
35.	Balloon Packet	➤ 35 Piece pkt ➤ jyoty toys or equivalent, ➤ 5"inch	200 pkt
36.	Binder clip	➤ Butterfly or equivalent	150 Pkt
37.	Binding wire	➤ 6" to 25"	80 kg
38.	Box file	➤ AJS Mark parker or equivalent ➤ As per NPA sample	80 Nos
39.	Brown Paper Tape	➤ Brand cello Roll 100 Mtr Role 1Inch	200 roll
40.	Packing paper golden	➤ 3D Type golden 17 x 27	150 pkt
41.	Paper Cutting Knife	➤ Emerald or equivalent	500 Nos
42.	Tracing Paper full scape	➤ Besmart or equivalent A4 220 X 297 MM, 250 SHEET	15 Ream
43.	Paper weights.	➤ Cello or equivalent	40 Nos.
44.	Duster Magnetic	➤ Brand excess or equivalent	60 Nos.
45.	Calculator	➤ 12 Digit (Casio or equivalent)	20 Nos.
46.	Stamp Pad big	➤ Size180x80mm ➤ Ashok or equivalent	20 Nos
47.	Stamp Pad small	➤ Size 4"X3"mm ➤ Ashok or equivalent	50 Nos.
48.	Ink Bottles	➤ Camel or equivalent 60 ml	10 btl
49.	Ink Black for printing	➤ MC or equivalent printing press in 1 kg	20 kg
50.	Ink for stamp Pad	➤ Camel or equivalent 25 ml	50 Nos.
51.	Calling Bell	➤ Steel Fort, mach nova or equivalent	10 Nos.
52.	Tape big	➤ Cello or equivalent, size-1 "	250 Nos.
53.	Tap machine	➤ Brand premier, stainless steel blade	05 Nos.
54.	Tape small	➤ ½ " (Cello or equivalent)	300 Nos.
55.	Two Way side tape	➤ Deer or equivalent, double side	10 Nos
56.	Chalk Piece White & colour	➤ Double Swan Or Equivalent, 20 Piece Pkt	50 pkt
57.	Clip Board	➤ Ajenta Or Equivalent 15 x 10 inches	250 Nos.
58.	DVD with cover	➤ Sony or equivalent	6000 Nos.
59.	Hard disk TBK	➤ 1 TBK automatic back up security with pass word protection	05 Nos.
60.	Dak carry bag	➤ Matty Tharplin as per sample	10 Nos.
61.	Dak Folders.	➤ Jayabharti or equivalent,	50 Nos.

62.	Drawing Pin packet	➤ 35 pc pkt brand keeper or equivalent	100 pkt
63.	Drawing sheet	➤ All Colour, orient or equivalent.	1300 sheet
64.	Glue stick	➤ Fix Brand Fevi stick or equivalent 15 gm non toxic	500 Nos.
65.	Glue kwik	➤ Fevi kwik 5 gm	100 Nos.
66.	Erasers	➤ Natraj or equivalent	100 Pkt
67.	File board	➤ Printing with tie 3" flap corner (Adm, Estt, & Trg)	7000 Nos.
68.	File Covers	➤ With print three side with 27.2 kg sirpur	15000 Nos.
69.	File Laces	➤ 9 x 24	150 pkt
70.	File Tags	➤ Selam or equivalent	600 bdl
71.	File Tray	➤ Cello or chetan	100 Nos.
72.	Flip chart	➤ 30 x 20 inch with squirrel binding, 20 sheet	200 Nos.
73.	Gem clip plastic	➤ Multi Colour, bambalio or equivalent ➤ 100 in pkt	300 Pkt
74.	Gum bottle small	➤ Camel or equivalent 150 ml	10 Nos.
75.	Gum Bottle big	➤ Camel or equivalent 750 ml	15 Nos.
76.		➤	
77.	Leaf folder	➤ Sun 300 or equivalent ➤ 100 in pkt	600 Nos.
78.	Magnet (Board)	➤ The trend setter Bambalio or equivalent 6 in one pkt	100 pkt
79.	Mochi thread	➤ 100 mts roll white colour simco or equivalent	30 Nos.
80.	Note posted colour (file flag)	➤ Stick note pad 3"X 3"	200 pkt
81.	Note pad	➤ 3" x5" post it pad or equivalent	100 Pkt
82.	Note pad	➤ 3" x 2 ½" post it pad or equivalent	300 Nos.
83.	Note sheet	➤ 13"X8 ¼ " as per sample	400 Nos.
84.	Transparent sheet	➤ OHP sheet or equivalent	50 pkt
85.	P.S. Plates for printing	➤ Technova or equivalent	200 Nos.
86.	Pencil	➤ Natraj or equivalent	200 pkt
87.	Pin cuisine.	➤ Kebica or kangaroo or equivalent	15 Nos.
88.	Plastic folders	➤ 10 Piece In Pkt Cell/Solo	100 pkt
89.	Plastic suthli.	➤ 100 Mtr	100 Roll
90.	Poker.	➤ Suriya plastic or equivalent	200 Nos.
91.	Punching machine	➤ double	80 Nos.
92.	Punching machine	➤ Single	10 Nos.
93.	PVC bags	➤ Plastic made ,11 x 15 inch	50 Nos.
94.	Scale	➤ 12", Natraj or equivalent	200 Nos.
95.	Scissor Big	➤ Dexian or equivalent 180X18 MM	10 Nos.
96.	Scissor Small	➤ 10X120 MM Dexian or equivalent	80 Nos.
97.	Sharpener	➤ Natraj or equivalent	150 pkt
98.	Short hand note book	➤ Kapil or equivalent, 140 pages	200 Nos.
99.	Colour pencil	➤ Natraj or equivalent 10 nos in pkt	25 Nos.
100.	Stamp pad big	➤ 180 X 80 MM, Ashoka or equivalent	20 Nos.
101.	Stamp pad small	➤ 110 X70 Ashoka or equivalent	50 Nos.
102.	Stapler machine big	➤ Kangaroo or equivalent HP-45	100 Nos.
103.	Stapler machine	➤ Kangaroo or equivalent 10 D	200 Nos.

	small		
104.	Stapler pins big	➤ Kangaroo or equivalent HP 45	200 pkt
105.	Stapler Pins small	➤ Kangaroo or equivalent 10 D	1400 pkt
106.	Sticker sheets	➤ Oddy or equivalent	100 pkt
107.	Ring binder file	➤ 'M' Mark or equivalent, A 4	100 Nos.
108.	Tie cover	➤ 5"X14" window with NPA logo ➤ As per NPA sample	3000 Nos.

**Part - 2****Papers items****EMD amount :- 28,000/- ( Twenty eight thousand) only**

Sl No	Name of Items	specification	Appx quantity required upto 31/3/2018
1.	Art Card	➤ 300 GSM Size 22x36 ➤ JK, Balapur or equivalent	100 Ream
2.	Art Card	➤ 25x 36, 170 GSM ➤ JK Make or equivalent	50 Ream
3.	Ivory Cards	➤ 22 x28 ,300 GSM, ➤ JK or equivalent	650 Sheet
4.	Envelope	➤ Type EH Brand 11 x 4 ½ "	3000 Nos.
5.	Brown envelopes	➤ 23 cm x10 cm printed ➤ As per NPA sample	2500 Nos.
6.	Brown envelopes	➤ SE-4.X5 Window printed ➤ As per NPA sample	4000 Nos.
7.	Brown Envelopes	➤ Cloth A3 printed ➤ As per NPA sample	4000 Nos.
8.	Brown Paper sheet	➤ 4 ½ x 2 ½ feet, brown colour	2000 sheet
9.	Brown tape	➤ Roll 100 mtr 2 inch Cello or equivalent	200 roll
10.	Brown envelopes	➤ SE- 6X7 Window type printed. ➤ As per NPA sample.	5000 Nos.
11.	Brown Paper Tape	➤ Brand cello Roll 100 Mtr Role 1Inch	200 roll
12.	Yellow Colour Envelope Lamination	➤ Royal or equivalent,16 x 12 ➤ As per NPA sample	3500 Nos
13.	Green envelope cloth A3	➤ Size 16 X 12 INCH 100 NOS ➤ As per NPA sample.	20 pkt
14.	Green envelope cloth A8	➤ Size 14 X 6 INCH 100 NOS ➤ As per NPA sample.	50 pkt
15.	Map litho envelope	➤ Size 10 X 12.5 INCH ➤ Royal, JK or equivalent	6000 Nos.
16.	Map litho Paper Cover	➤ With Print. 27 CM X12 CM as per sample	300 Nos.
17.	Map litho Paper	➤ 23X36, 80 GSM JK Cooper or equivalent	70 Ream
18.	Map litho Paper	➤ 17X27,80 GSM JK Cooper or equivalent	50 Ream
19.	Xerox paper	➤ A3 size,75 GSM JK Cooper or equivalent	200 Ream
20.	Xerox paper	➤ A4 White 75 GSM JK Cooper or equivalent	5000 Ream
21.	Xerox paper full scape	➤ 75 GSM JK Cooper or equivalent	200 Ream
22.	Colour Paper	➤ Colour A4 size75 GSM ECF Postal shade	300 Ream

		JK Cooper or equivalent	
23.	Carbon paper	➤ Korex or equivalent ) size 220 x 330 mm, 100 sheet pkt	15 pkt
24.	Executive Bond Paper	➤ 100 GSM 25x 36size JK Cooper or equivalent	18 Ream
25.	High Glossy Photo Paper	➤ JK Make or equivalent 20sheet pkt	120 pkt
26.	Ledger paper	➤ Ballarpur/ Sirpur or equivalent 80 GSM 17 x 27	20 Ream
27.	Ledger Paper	➤ Ballarpur/ Sirpur or equivalent 80 GSM 20 x 30	15 Ream
28.	Natural shade paper	➤ 20 X30 80 GSM BALLAPUR or equivalent	95 Ream

### Part - 3

#### Printing press items

**EMD amount :- 26,000/- ( Twenty six thousand) only**

Sl No	Name of Items	specification	Appx quantity required upto 31/3/2018
1.	Colour Ink Set	➤ Tempo Eazy4 colour	8 Set
2.	Benzene	➤ JK Make or equivalent, 500ml bottle	120 Nos
3.	Offset Gum	➤ Local make	10 Kg
4.	Nova tone Powder	➤ Technova or equivalent, PSD	14 pkt
5.	Dampring Cloth	➤ As per NPA Sample, 150mm	50 Mtr
6.	Offset Blanket	➤ Po-25 make or equivalent 4 Play	10 Nos.
7.	Offset Blanket	➤ Po-25 make or equivalent 2 Play	17 Nos.
8.	Bearing	➤ SKF make or equivalent, 6200-2z	10 Nos.
9.	Bearing	➤ SKFmake or equivalent, 22KF-6202/22	20 Nos
10.	Cotton Waste	➤ Local	25 Kg
11.	Plate Cleaner GP	➤ Technova Brand or equivalent	60 Kg
12.	Lai Packet	➤ Ashoka or gypsum or equivalent	114 Kg
13.	Spiral	➤ As per NPA sample 8,10,12,14,16, 18,20,22	10 Kg Each
14.	Perfect Binding Gum	➤ Perfect make or equivalent	50 Kg
15.	Screen Printing Cloth Size 45	➤ 45 No	10 Mtrs
16.	Image Remover Fluid 200 MI	➤ Royal make or equivalent	50 Nos.
17.	PVC Glass For Screen Printing	➤ Royal make or equivalent 200 MI Red, Royal Blue, Green Yellow, Black, Peacock Blue, White	05 Nos. Each
18.	PVC Glass For Screen Printing	➤ Royal make or equivalent 200 MI Silver Ink	20 Nos.
19.	Gold Powder	➤ Super-fine 50 Gram,	05 Nos.
20.	Gold Medium	➤ Sun Shine 200 MI	20 Nos.
21.	Printing Wire	➤ Deuco Silver-Shine Size 22, 24	20 Nos. Each
22.	Cromlin	➤ Film Size 44cm/300cm	04 Nos.
23.	Screen Frame with wooden make	➤ Size 17x14,12x15	05 Each

24.	Screen Coating Gum	➤ Suncote Brand or equivalent A,B -500 ML	10 Nos. Each
25.	Binding Thread	➤ Cline Brand or equivalent Size 2 Nos. 100 mtr role	20 Nos.
26.	PVC Reducer	➤ JK make or equivalent	20 Lts
27.	Glass Reducer	➤ JK make or equivalent	05 Ltrs
28.	Yellow Board	➤ JK Make or equivalent 1 & 2 Pound size 30x26	10 Nos. Each
29.	Calico Cloth	➤ King-Royal or equivalent 20 mtr role	20 Roll
30.	Greece Yellow	➤ IBP-ap-3 1kg pkts	15 Kg
31.	Offset Sponge	➤ Viskovita or equivalent	25 Nos.
32.	Blue tack	➤ Bostik or equivalent	50 pkt



( K. Shankar )  
Administrative Officer (Admn.)  
SVP National Police Academy

FORM OF PARTICULARS  
(Should be furnished compulsorily)

1. Name of the firm and full Address :
2. Telephone No./ Telex No./Telegraphic address :
3. Full addresses of Branch Offices / Depots,  
Indicating whether their Branches / Depots are  
registered with the local Sales Tax Authorities :
4. Constitution of firm whether a limited company  
Partnership or proprietary concern, registered  
Small scale industry etc. :
5. Firms registration No. with concerned authority :
6. Whether registered under the Municipal Act and /  
or State Government Shops & Establishment Act :
7. Year of constitution / Incorporation :
8. Nature of business registered for :
9. Standing in business :
10. Names of Govt. Department / Undertakings with  
Whom registered (State nature of business for  
which Registered and year of registration) :
11. Names of other major companies with whom  
Registered (State nature of business for which  
Registered and year of registration) :
12. Name of Bankers (Attach Bankers Certificate) :
13. Sales Tax Registration Nos. and Date  
(Copies of same to be submitted)  
State Sales Tax :  
Central Sales Tax :  
VAT Registration No. :  
TIN Number :
14. Total assets value :
15. Total working capital :
16. Total Annual sales turn over for the tendered  
items of the latest accounts year :
17. Details of the plant / machinery equipment  
owned by the concerned (furnish full details  
of the Working premises indicating the area,  
details of machinery/ equipment's indicating  
capacity total authorized power supply etc. :
18. Details of the plant machinery with the sub-  
Contractors / other working arrangements :
19. Total annual production capacity of the  
Tendered items ( as applicable) :
20. Details of major supplies awarded in the  
Past in terms of volume and financial outlay  
indicating the name of the firms for whom  
such supplies undertaken (attach photo stat  
Copies of invoices / challans , copies of  
Contract.) :
21. Name of Managing Director / Manager/  
Partners :
22. No. of permanent Managerial staff ( attach

Statement indicating Names, position held, Qualification, total experience, No. of years Engaged in present position) :

23. No. of other permanent staff including skilled and Unskilled workmen ( Furnish full Details) :
24. If any members of your company has any relation employed in this corporation, if so, give gull details. :
25. Whether your firm has been disqualified by any Govt organisation including corporation at any time in the past for supply of materials /
26. Any other information :

I / We hereby certify that the details furnished as above are true to the best of my /our knowledge.

I / We further declare that my / our firm has not been disqualified by any office / department/ undertaking of Government of India or other State Governments. We also acknowledge that failure to supply the information or submission of in correct information can lead to summary rejection / cancellation of the tender / contract.

Place:

Date:

Signature of Managing Director / Manager/  
Partner with Rubber Stamp of the Firm.



( K. Shankar )  
Administrative Officer (Admn.)  
SVP National Police Academy  
Shivrampally,  
Hyderabad-500 052