



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052
Hyderabad - 500 052

NOTICE TENDER NO : 27011/2/2017-18/HS - STATNY

**SUPPLY OF MEMENTOS ON RATE CONTRACT TO SARDAR
VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY, HYDERABAD**

Date of Tender Enquiry : 03/03/2017

Closing date & time of submitting bids : 31/03/2017



Website: <http://www.eprocure.gov.in>

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052 Hyderabad – 500 052

OPEN TENDER
(e-Tender)

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under two-bid system from reputed firms/ Registered supplier for supply Mementos on Rate contract for the period up to 31/3/2018..
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	27011/2/2017-18/HS-Statny
b)	Description of stores	Mentioned below at Annexure - 'A'
c)	Type of Tender	Open Tender
d)	Bid System	Two Bid System (two cover Technical Bid & financial Bid).
e)	Pre bid conference	A pre bid conference is scheduled to be held on 13/03/2017 at SVP NPA Hyderabad. During the conference samples/ pattern of all uniform/ clothing articles will be displayed to the bidders. Interested suppliers may attend the pre-bid conference on 13/03/2017 at 1100 Hrs to have an idea on the sample/ pattern to be supplied and can quoted accordingly.
f)	Earnest Money Deposit.	Demand draft for Rs 29,750/- (Rupees twenty nine thousand seven hundred fifty) only drawn from any of the Commercial Bank in favour of the 'The Director, S.V.P National Police Academy, Hyderabad.
g)	Delivery schedule / completion period	Delivery should be completed on monthly basis within 10 days from the date of receipt of purchase order from the Academy.
h)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad.
i)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
j)	Sample	The bidders should provide sample of all the uniform articles at NPA Hyderabad to verify

		the quality by the TPC at their own cost.
j)	Address of correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad Telangana - 500052

- 3) Important dates related to this tender are furnished below for information :-

	Particulars	Date	Time
01	Date of online publication of tender	03/03/2017	1000 hrs
02	Starting date for downloading tender document	03/03/2017	1000 hrs
03	Bid submission starting date	03/03/2017	1100 hrs
04	Bid submission closing date	30/03/2017	1000 hrs
05	Closing date & time for submission of original copies of EMD	30/03/2017	1000 hrs
06.	Opening of bid	31/03/2017	1100 hrs

- 4) Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal (www.eprocure.gov.in) and bid can only be submitted through the same website. Bid submitted other than on CPP Portal will not be accepted. The Eligible bidders should have the digital signature certificate (DSC) issued from any agency authorised by controller of certifying authority (CCA), Govt. of India.
- 5) The bids are invited online under two cover system (Technical bid (Cover 1) and price bid/bill of quantity (BOQ) (Cover 2)) from eligible bidders.
- 6) Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.
- 7) Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.
- 8) All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.
- 9) The details of the Tender document, Tender fee and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) Rs 29,750/- (Rupees twenty nine thousand seven hundred fifty) only should be deposited in form of Demand draft

Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBH, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

Terms and Conditions

1. The TIA (Tender inviting authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any quires regarding e-tendering process, the bidders are requested to contact over phone : 1-800-233-7315 or send a mail over to cppp-nic@nic.in.
2. Following scanned documents in pdf / Excel file format must be enclosed in separate covers duly sealed and stamped.

First cover (In pdf):-

- a) Duly signed and stamp of tender documents.
- b) Proof of firm –
 - i) firm's Registration, TIN of the firm & Pan Card of the firm
 - ii) Income tax clearance certificate for last three years / service tax returns
 - iii) copies of earlier supply orders etc along with the quotation.
- c) Details of stores and feature of stores i.e specification viz. Make, Brand and Model and other information leaflets of the proposed brand which the bidder intends to deliver by the bidder.
- d) Delivery and payment terms of items :- As per tender terms
- e) LOB (Letter of bid).
- f) Banker details of firm.
- g) Any other documents (in .rer)
- h) Scanned copy of Rs 29,750/- (Rupees twenty nine thousand seven hundred fifty) only in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of The Administrative Officer (Admn), SVP National Police Academy, Shivarampally, Hyderabad. **Offers received without the prescribed EMD, will be rejected summarily.**

Second cover :-

- a) Financial bid (In excel file like BoQ):- The rates i.e. unit rate of each item and total amount including all taxes, transportation charges, labour charges and installation charges, if any, are to be quoted

explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender. No excess amount beyond the quoted amount will be considered.

- b) The prices once accepted by the purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser. The Purchaser shall not entertain any increase in the prices during the period. In case there is a reduction or increase in Government levy/ duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/ excise duty. However, the Purchase is not liable to any claim from the supplier on account of fresh imposition and/or increase of Excise duty, Customer duty, sales tax etc. on raw materials and/or components used directly in the manufacture of contracted goods taking place during the pendency of contract.
- c) Prices shall be quoted in Indian rupees only.

Note :- Individual item-wise L-1 (lowest bidder) will be considered for placing work order.

- 3 The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- 4 No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
- 5 The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/reject any or all the bids without assigning any reason.
- 6 The bidding firm should strictly adhere the delivery schedule indicated in this tender document failing which they would be penalised with a penalty equal to 0.5% of the supply contract value for every week period's delay.
- 7 **Sample - The bidders should submit samples of the offered Mementos on the closing date of tender bid to QM Section of the Academy without fail for verification by the purchase committee. Samples received after 03 days of closing date of bid will not be accepted.**
- 8 Any Government organization/ undertaking should not have blacklisted debarred/ suspended the bidding firm.
- 9 Liability of the work order getting cancelled, if the quality / delivery of the items is found to be not satisfactory or if there is an inordinate delay of more

than 4 weeks in completing the supply.

- 10 The bidder will be blacklisted by the Academy in case of (column-06 & 09) above being invoked.
- 11 The successful bidder shall have to deposit a performance security of 5% of the contract value of the supply / work order rounded up to the next hundred in the form of account payee demand draft/ bank guarantee from a nationalized/ scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivarampally, Hyderabad for due performance as per the provisions contained in GFR – 158. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the supply order. Performance security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security".
- 12 The SVP NPA reserves the right to increase or decrease the quantity of the order.
- 13 The Director SVP NPA reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.
- 14 Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has whole and sole right to accept or reject either the Lowest or any other valid bid and or split up the order for supplying of various Mementos to more than one bidder or to cancel the Tender without assigning any reasons thereto.
15. No advance amount would be paid and payment will be released on monthly basis after receipt of Mementos.
16. **The Prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser i.e upto 31/3/2018. The purchaser shall not entertain any increase in the prices during the period of contract. No price escalation will be allowed till the successful execution of the complete order.**

Opening and Evaluation of Technical Bids:

- a) The Tender Committee appointed by the Purchaser will open all Technical Bids in the first instance on the appointed date, time and venue.
- b) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the work order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
- c) Any effort by a bidder to influence the Purchaser in its decisions on bid

evaluation, bid comparison or work order decision will result in rejection of the bid.

- d) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be communicated to the qualifying bidders. The purchaser may at its option chose to open the financial bids immediately after the opening and evaluation of the Technical Bids.

Opening and evaluation of Financial Bids:


- a) The Tender Committee appointed by the Purchaser will open the Financial Bids of the successful qualified of technical bidders.
- b) Arithmetical errors will be rectified on the following basis: If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited

Eligibility Conditions

- a) The bidding firm should have the capability to supply the ordered items in time as per the schedule indicated in the salient features i.e. Delivery of Mementos should be completed on monthly basis within 10 days from the date of receipt of demand from the Academy.
- b) Any Government organization/undertaking should not have blacklisted debarred/suspended the bidding firm.
- c) The Vendor should preferably be an entity registered in India.

Taxes and duties

- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Institute.
- b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.


(K. SHANKAR)
Admn. Officer (Admn.)



Description of stores

S.No.	Name of Items	Specifications	Appx quantity required upto 31/03/2018
1.	Academy memento box	<ul style="list-style-type: none"> • U shape, laminated plate. • size 10X15 cm with NPA logo. in velvet box. • As per NPA Sample 	10 Nos.
2.	Bidri flower plate in frame	<ul style="list-style-type: none"> • Flower Plate made of Zink & Copper. • Bidri plate size 6 ½ X 6 ½ inch Kangura full mango design. Frame size 10/10 inch. • Pure silver work and zink coating. • As per NPA Sample 	05 Nos.
3.	Bidri Three Piece Office set	<ul style="list-style-type: none"> • Three Piece Office set (zink coating) • 1) Pen holder 3", • 2) paper weight 1"dia, • 3) paper cutter 4". • Box size 10 1/2 "X 4" with velvet cloth and lock system. Made of pure silver geometric design and zink coating with NPA Logo. • As per NPA Sample 	10 set
4.	Bidri five Piece Office set	<ul style="list-style-type: none"> • 05 Piece bidri Office set (Zink Coating) • 1) Pen holder 2.75" ht • 2) Paper weight 2" dia • 3) paper cutter 6 1/5" length • 4) Leaf tray 6 ½" length • 5) Paper clip 1 " • 6) Box size 4.3" X3.3"X1" with velvet cloth and lock system". • Made with pure silver peacock work and zink coating with NPA Logo. • As per NPA Sample 	10 set
5.	Bidri two Piece Office set	<ul style="list-style-type: none"> • Two Piece bidri Office set (Zink coating) 	10 Nos.

		<ul style="list-style-type: none"> • 1) Business card holder size 3.7" X 1.7". • 2) Pen stand size 2.5" X1.5". • Rectangular box size 7.9"X4"X 2.4" with velvet cloth and lock system. Made with pure silver Phool work and zink coating with NPA Logo. • As per NPA Sample 	
6.	Brass Moulded gold plate	<ul style="list-style-type: none"> • Brass moulded crest of NPA with gold plating and black colour filling fixed on a wooden plate (Laminated mdf board with deco paint) of size 7.8"X5.8". • Thickness of plate 2.5 mm, Total weight 525 Gms. In hard paper box. • As per NPA Sample. 	05 Nos.
7.	Brass bowl medium	<ul style="list-style-type: none"> • Brass Bowl with Peacock design and base. • size 4.7"dia round model with one spoon 4.75". Velvet gift box (red colour) size 5.5"X5.5. • As per NPA Sample. 	10 Nos.
8.	Brass bowl big	<ul style="list-style-type: none"> • Brass Bowl peacock design with base. • size 7.3 inch dia round model Velvet gift box in red colour size 7.8"X7.8". • As per NPA Sample 	05 Nos.
9.	Brass bowl small	<ul style="list-style-type: none"> • Brass Bowl small size 3.9" dia with spoon size 4.7" Velvet gift box size 5 inch X5 inch • As per NPA Sample 	10 Nos.
10.	Brass Bowl Jali	<ul style="list-style-type: none"> • Brass Bowl Jali size 8"dia. Velvet gift box (red colour) size 8.8"X8.8" • As per NPA Sample 	05 Nos.
11.	Crystal Charminar in box (big)	<ul style="list-style-type: none"> • Charminar made of Crystal material in box, • size base 3.7"X3.7".Minar size 4.5" side to side size 2.7"x 2.7". 	10 Nos.

		<ul style="list-style-type: none"> Box of card board Size 6.5"X5.5" of golden yellow colour. As per NPA Sample 	
12.	Crystal Charminar in box small	<ul style="list-style-type: none"> Charminar made of Crystal material in box. size base 2.3"x2.3".Minar size 2.6" side to side size 1.6"x 1.6". Box of card board Size 4.2"x3.8" of golden yellow colour. As per NPA Sample 	10 Nos.
13.	Bidri Charminar in frame	<ul style="list-style-type: none"> Charminar work Made of Zink & Copper round shape in frame. Pure silver Phool work and zink coating. size of bidri 6.4" dia 02) frame size 10.4" x 10.4" As per NPA Sample. 	10 Nos.
14.	Crystal lotus Big	<ul style="list-style-type: none"> Crystal Lotus Flower with paper box. lotus size 5.4 inch dia with 18 Leaves in 3 steps (single colour and multi colour) Box of cardboard size 5.7"x5.7"x3" As per NPA Sample. 	10 Nos.
15.	Crystal lotus with base Small	<ul style="list-style-type: none"> Crystal Lotus Flower on base in box. lotus size 4 inch dia with 18 Leaves in 3 steps (single colour and multi colour) Box of cardboard size 5"x5"x3" . As per NPA Sample 	15 Nos.
16.	Crystal watch	<ul style="list-style-type: none"> crystal watch with base 4.5" ht x2" base x 1.5 width. Diamond Shape Crystal With watch on the Top. Card board bax size 5.5"x3"x2.5" As per NPA Sample. 	10 Nos.
17.	Mahatma Gandhi panting on wooden stand	<ul style="list-style-type: none"> Wooden frame. Painting of mahatma Gandhi with NPA logo on the canvas/ cloth 8"X6" X 0.7" and wooden stand in paper box. As per NPA Sample 	05 Nos.

18.	Sardar Vallabhbhai Patel painting on wooden stand	<ul style="list-style-type: none"> • Wooden frame. • Painting Sardar Vallabhbhai Patel with NPA logo on the canvas/ cloth 8"X6" X 0.7" and wooden stand in paper box. • As per NPA Sample. 	05 Nos.
19.	Bidri IPS logo in frame	<ul style="list-style-type: none"> • IPS Logo on bidri work (Zink & Copper Logo) 7.5x5.5" • Frame size 11.2"x9.4" • pure silver Thar work and zink coating with IPS Logo in centre. • As per NPA Sample 	10 Nos.
20.	NPA gate wooden	<ul style="list-style-type: none"> • Wooden plank with NPA Main Gate etched. • Size 7.6"x6.7"x0.5" with steel single rod stand, with paper box. • As per NPA Sample 	50 Nos.
21.	NPA gate bidri in velvet box small	<ul style="list-style-type: none"> • Round shaped with acrylic stand. • Zink & Copper bidri work of pure silver Phool work and zink coating of NPA gate and logo on top. • Size 6.5"dia Velvet box size 7.5"x7.5"x1.2" . • As per NPA Sample 	60 Nos.
22.	NPA gate bidri box small	<ul style="list-style-type: none"> • Round shaped with acrylic stand. • Zink & Copper bidri work of pure silver Phool work and zink coating of NPA gate and logo on top. Size 5.4"dia • Velvet box size 6.7"x8.4"x1.4" • As per NPA Sample 	10 Nos.
23.	NPA gate wooden with lamination big	<ul style="list-style-type: none"> • Wooden with Brass print of NPA Gate. • NPA Logo and IPS logo on the top. Size 10.2"X7.8". Along with the provision for 3 inches steel rod for stand. In paper box • As per NPA Sample. 	20 Nos.
24.	NPA gate wooden lamination small	<ul style="list-style-type: none"> • Wooden with Brass print of NPA Gate. • NPA Logo and IPS logo on the top. Size 7.8"X6.2". along with the 	10 Nos.

		provision for 3 inches steel rod for stand. In paper box. <ul style="list-style-type: none"> As per NPA Sample. 	
25.	NPA Gate multi colour in frame	<ul style="list-style-type: none"> Zink & Copper Oval shape in frame. Picture of Sardar Patel statue, NPA gate, NPA logo in Multi colour, Plate size 9.5"x5.5". Frame size 14"x9.8", Plate made with pure silver Phool work and zink coating. (as per sample) 	50 Nos.
26.	NPA logo in frame	<ul style="list-style-type: none"> NPA Logo (Zink & Copper Logo). Plate size 7.4"x5.5". Frame size 11.5"x10.5", Plate made with pure silver Thar work and zink coating with NPA Logo in centre. (as per sample) 	20 Nos.
27.	Pearls set	<ul style="list-style-type: none"> 60 pcs round moti of good quality with ear top set, White colour, with out locket As per NPA Sample. 	10 Set
28.	Peacock memento in frame	<ul style="list-style-type: none"> Peacock memento of Zink coating. Peacock size 6"x2.4" fixed in frame . frame size 10.5"x 7.5" Made of pure silver work and zink coating. As per NPA Sample. 	40 Nos.
29.	Peacock on tree memento in frame	<ul style="list-style-type: none"> Peacock on tree memento of Zink coating. Peacock size 6.5"x4.5" fixed in frame . Frame size 10.2"x 10.2". Made of pure silver work and zink coating. As per NPA Sample. 	40 Nos.
30.	Three window Frame	<ul style="list-style-type: none"> 3 Window Frame with pure silver work, with NPA Logo on left top corner, IPS logo right top corner, NPA gate and logo in centre and with best compliments strip in four lines. Frame Size 15"x 13". beading of rose wood colour size 1.2". As per NPA Sample. 	10 Nos.

31.	Three window Frame-2	<ul style="list-style-type: none"> • 3 Window Frame with pure silver work, with NPA Logo on right top corner, dancing peacock on left top corner, NPA gate and logo in centre and with best compliments strip in four lines. • Frame Size 16.5"x 12.8". beading of rose wood colour size 1.2". • As per NPA Sample. 	20 Nos.
32.	Two window frame	<ul style="list-style-type: none"> • 2 Window Frame .NPA Logo on embroidery at upper side size 5"x 4.1".bottom of the frame with best compliments strip in four lines. • Frame Size 11.2"x 9.5". golden silver colour beading size 0.8" • As per NPA Sample. 	20 Nos.
33.	Watch memento hanging type with NPA logo	<ul style="list-style-type: none"> • Watch memento hanging with NPA logo on base . • Base dia 2.2" Two sides with brass poles India gate model 3.2" X 2.1". • In paper box. • As per NPA Sample 	10 Nos.
34.	Elephant trunk Memento	<ul style="list-style-type: none"> • Elephant trunk of Zink & Copper. • 5.5"x 1.5" size fixed in frame frame size 10.5"/7.5", Make with pure silver Phool work and zink coating. • In paper box. • As per NPA Sample. 	30 Nos.
35.	Guldan old memento	<ul style="list-style-type: none"> • Guldan old shape in Zink & Copper. • Size 5.5"x2.5" fixed in frame with best compliments strip and frame size 7.5"/10.5". • Make with pure silver Phool work and zink coating. • In paper box • As per NPA Sample. 	15 Nos.
36.	Guldan Pair Memento	<ul style="list-style-type: none"> • Guldan Pair zink material memento size of each guldan 5.5"x 2.5", Frame size 10.8 x10.6". • Made of pure silver Mehata work 	25 Nos.

		and zink coating . • In paper box • As per NPA Sample	
37.	Guldan vase memento	• Guldan Vase of Zink material. • Size 6"x2.4" fixed in frame with best compliments strip and frame size 10.5"x7.5" . • Made of pure silver Thambala work and zink coating . • In paper box. • As per NPA Sample.	20 Nos.
38.	Guldan old shape (Bidri) vase zink copper	• Guldan Vase old shape in Zink & Copper. • Size 6"x 3" fixed in frame with best compliments strip and frame size 11.5"x 9.5" . • Make with pure silver Phool work and zink coating . • In paper box. • As per NPA Sample.	20 Nos.
39.	Long Guldan vase zink (Bidri)	• Long vase Zink size 7.2"x2.1" fixed in frame with best compliments strip and frame size 11.8" x7.6" . • Made of pure silver Ganga jamuna work and zink coating. • In paper box. • As per NPA Sample.	20 Nos.
40.	IPS logo in velvet box	• Oval shape Zink & Copper IPS logo, side with dancing peacock design Plate size 7.4"x 5.6" . Center part IPS Logo. Velvet box size 8.8"x 7" . • Make with pure silver Phool work and zink coating. • As per NPA Sample.	10 Nos.
41.	NPA logo in velvet box	• Oval shape Zink & Copper NPA logo, side with dancing peacock design Plate size 7.4"x 5.6" . Center part NPA Logo. • Velvet box size 8.8"x 7" ,. • Make with pure silver Phool work	60 Nos.

		and zink coating. • As per NPA Sample	
42.	NPA logo multi colour night view	<ul style="list-style-type: none"> • Zink & Copper Oval shape in frame. Picture NPA gate, peacocks, NPA logo in Multi colour with night view. • Plate size 9.5"x5.5". Frame size 14"x9.8", Plate made with pure silver Phool work and zink coating. • As per NPA Sample. 	10 Nos.



(K. Shankar)
Administrative Officer (Admn.)
SVP National Police Academy

FORM OF PARTICULARS
(Should be furnished compulsorily)

1. Name of the firm and full Address :
2. Telephone No./ Telex No./Telegraphic address :
3. Full addresses of Branch Offices / Depots,
Indicating whether their Branches / Depots are
registered with the local Sales Tax Authorities :
4. Constitution of firm whether a limited company
Partnership or proprietary concern, registered
Small scale industry etc. :
5. Firms registration No. with concerned authority :
6. Whether registered under the Municipal Act and /
or State Government Shops & Establishment Act :
7. Year of constitution / Incorporation :
8. Nature of business registered for :
9. Standing in business :
10. Names of Govt. Department / Undertakings with
Whom registered (State nature of business for
which Registered and year of registration) :
11. Names of other major companies with whom
Registered (State nature of business for which
Registered and year of registration) :
12. Name of Bankers (Attach Bankers Certificate) :
13. Sales Tax Registration Nos. and Date
(Copies of same to be submitted)
State Sales Tax :
Central Sales Tax :
VAT Registration No. :
TIN Number :
14. Total assets value :
15. Total working capital :
16. Total Annual sales turn over for the tendered
items of the latest accounts year :
17. Details of the plant / machinery equipment
owned by the concerned (furnish full details
of the Working premises indicating the area,
details of machinery/ equipment's indicating
capacity total authorized power supply etc. :
18. Details of the plant machinery with the sub-
Contractors / other working arrangements :
19. Total annual production capacity of the
Tendered items (as applicable) :
20. Details of major supplies awarded in the
Past in terms of volume and financial outlay
indicating the name of the firms for whom
such supplies undertaken (attach photo stat
Copies of invoices / challans , copies of
Contract.) :
21. Name of Managing Director / Manager/
Partners :
22. No. of permanent Managerial staff (attach

Statement indicating Names, position held, Qualification, total experience, No. of years Engaged in present position) :

23. No. of other permanent staff including skilled and Unskilled workmen (Furnish full Details) :
24. If any members of your company has any relation employed in this corporation, if so, give full details. :
25. Whether your firm has been disqualified by any Govt organisation including corporation at any time in the past for supply of materials /
26. Any other information :

I / We hereby certify that the details furnished as above are true to the best of my /our knowledge.

I / We further declare that my / our firm has not been disqualified by any office / department/ undertaking of Government of India or other State Governments. We also acknowledge that failure to supply the information or submission of incorrect information can lead to summary rejection / cancellation of the tender / contract.

Place:

Date:

Signature of Managing Director / Manager/
Partner with Rubber Stamp of the Firm.



(K. Shankar)
Administrative Officer (Admn.)
SVP National Police Academy
Shivrampally,
Hyderabad-500 052