



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052  
Hyderabad - 500 052

**OPEN TENDER NO : 26011/63/2016-17/HS.OM**

**PROCUREMENT OF COMPUTER SPARE ITEMS UNDER ANNUAL RATE  
CONTRACT FOR SARDAR VALLABHBHAI PATEL, NATIONAL POLICE  
ACADEMY, HYDERABAD**

Date of Tender Enquiry : 15/03/2017

Closing date & time of submitting bids : 06/04/2017 at 1200 Hrs.



Website: <http://www.eprocure.gov.in>

**सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी**  
**SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY**  
**(भारत सरकार : गृह मंत्रालय)**  
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**हैदराबाद - 500 052**  
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**OPEN TENDER**  
**(e-Tender)**

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under single bid system from reputed firms for **Procurement of Computer Spare Items under Annual Rate Contract** for Computer Section of the Academy **as per the store list attached (Annexure-1)**.

2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	26011/63/2016-17/HS.OM
b)	Description of stores	As per <b>Annexure - 1</b>
c)	Type of Tender	Open Tender
d)	Bid System	Single Bid System <b>(Techno- financial Bid)</b>
e)	Earnest Money Deposit	Demand draft for Rs 16,000/- (Rupees Sixteen thousand only) drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad.
f)	Delivery schedule/ completion period	Delivery should be within 2 to 10 days from the date of demand placed which will be mentioned on the supply order.
g)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad.
(h)	Bid validity	Bid should be valid for <b>one year</b> from the date of opening of bid.
(i)	Address of correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad, Telangana - 500052

3. Important dates related to this tender are furnished below for information: -

S.No.	Particulars	Date	Time
1.	Date of online publication of tender	15/03/2017	1500
2.	Starting date for downloading Tender document	15/03/2017	1600
3.	Bid submission starting date	15/03/2017	1700
4.	Bid submission closing date	06/04/2017	1200
5.	Closing date & time for submission of original copies of EMD	06/04/2017	1700
6.	Opening of technical bids.	07/04/2017	1200

(Contd. 2)

4. Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) and bid can only be submitted through the same website. **Bid submitted other than CPP Portal will not be accepted.** The Eligible bidders should have the valid digital signature certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Govt. of India.

5. The bids are invited online under single cover system (Techno-price bid/ bill of quantity (BOQ) from eligible bidders.

6. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

7. Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.

8. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.

9. The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for **Rs.16,000/- (Rupees Sixteen thousand only)** (Refundable) should be deposited in form of Crossed Demand draft Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBH, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original crossed Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

### **Terms and Conditions**

10. The TIA (Tender inviting authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone : 08826246593, 07799289911 or send a mail over to [cphp-nic@nic.in](mailto:cphp-nic@nic.in).

11. Technical bid should include information related to all specifications sought. It should also contain company brochures of all equipments and should be accompanied by relevant technical documents issued by the manufacturer in support of specifications asked for.
12. Delivery/installation is to be completed within 2 to 10 days from the date of demand (Supply order) placed by the Computer Section of the Academy failing which, penalty @ 0.5% of the Supply Order value will be recovered for every week period delay from the final payment. Further in case of inordinate delay of 30 days from the date of Supply Order, this Supply order stands cancelled without any further notice and you will also be liable to be blacklisted.
13. The date of placing the order shall be the date of dispatch of order of the delivery there of to the tenderer, when such order is being delivered through some person.
14. If the tenderer fails to supply goods within stipulated delivery period then the purchase order will stand cancelled and the security deposits shall be forfeited. In addition, the tenderer may be blacklisted for a definite period to be decided by SVP NPA, during which no supply order would be given to the blacklisted tenderer. In this case, order for the same product(s) will be awarded to the L2 tenderer based on the same documentation & processes.
15. After the expiry of the stipulated delivery period, which includes extension period if any, no item shall be accepted by SVP NPA. If the tenderer applies for the extension of the delivery period, the extension can be granted on valid grounds only once and up to a maximum of 30 days.
16. Payments would be made only after the receipt of all the items ordered in the supply order. In cases, where part supply has been made and the supply order for the remaining items has been cancelled, payment would be made for the supplied items after deducting the penalty, if any.
17. No interest will be allowed on the Earnest Money Deposit or security deposits so remitted and no claim shall be entertained in respect of the same. It may specifically be noted that ordinarily payment will be made only after full supplies are completed as per orders and that no advance payment can be arranged.
18. The tenderer shall be responsible for the proper packing of goods so as to avoid damages under normal conditions of transport by rail, road or air and for delivery of the material in good conditions to the consignee at destination. In the event of any loss, damage breakage, leakage or any shortage tenderer shall be liable to make good such loss or shortage.
19. **Bid Validity.** The Bid/ Tender submitted shall necessarily remain valid for one year. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security submitted alongwith the bid.

20. **Performance Security Clause.** The successful bidder shall have to deposit a performance security of 5% of the contract value of the supply/ purchase order rounded up to next hundred in the form of account payee demand draft/ bank guarantee from a nationalized/ scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivrampally, Hyderabad within 15 days of the placement of supply order for due performance as per the provisions contained in GFR – 158. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the Supply Order. Performance Security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for “Performance Security.”

21. The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/ reject any or all the bids without assigning any reason.

22. Terms of Payment. No advance payment or payment against proforma invoice will be made. Payment will be made only after completion of supply & installation if any.

23. Prices shall be quoted in Indian rupees only.

24. The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Academy. The Academy shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/ duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/ excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/ or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/ or components used directly in the manufacture of contracted goods taking place during the pendency of contract.

25. **The successful bidders need to supply the said items at the quoted prices for a period of one year from the date of work order. The vendors should provide a Price Protection statement on the company letter-head duly signed. There is no minimum assured quantity supply of any item.**

26. Following scanned documents in **pdf file** format must be enclosed in cover duly sealed and stamped.

- (a) Firm Registration Certificate as per the Companies Act of India.
- (b) Banker details.
- (c) Details of previous experience/ supply.
- (d) Authorization certificate from OEM where ever applicable. Vendor should have presence in Hyderabad/ Secunderabad.
- (e) Sales Tax clearance & VAT Registration.
- (f) Income Tax Returns and having 1 Cr minimum turn over.



(g) Scanned copy of EMD Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of the Administrative Officer (Admn.), SVP National Police Academy, Shivarampally, Hyderabad. Offers received without the prescribed EMD will be rejected summarily.

(h) Firms should be submitting only required documents and numbering of all the pages is necessary. Checklist of all the important documents should also be enclosed in the bid.

(i) Financial bid (In excel file like BoQ): - The rates i.e. unit rate of each item and total amount including all taxes, labour charges, if any, are to be quoted explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender.

27. **Taxes and duties.**

(a) Vendor shall be entirely responsible for all taxes, duties, license fees etc. incurred until delivery of the contracted services to the Academy.

(b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

28. **Right to cancel the order.** The Director, SVP National Police Academy reserves the right to cancel the purchase order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

Yours faithfully,



(K.Shankar)

Administrative Officer (Admn.)  
SVP NPA Hyderabad

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

Gram: 'POLACADEMY' e-mail: administrator@svnpa.gov.in Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179



(Contd.6)

**STORE LIST OF COMPUTER SPARE ITEMS : 2017-2018**

Ser No	Nomenclature	A/U	Quantity	Make Offered
	<b>System Spares</b>			
1.	USB Mouse (HP/Dell)	Nos	01	
2.	USB Keyboard (HP/Dell)	Nos	01	
3.	Wireless Mouse (HP/Dell/Logitech)	Nos	01	
4.	Wireless Keyboard (HP/Dell/Logitech)	Nos	01	
5.	500 GB HDD (Seagate/WD)	Nos	01	
6.	1 TB HDD (Seagate/WD)	Nos	01	
7.	2 TB HDD (Seagate/WD)	Nos	01	
8.	DDR 3 RAM (2GB) for HP 8000, 8200, 6005	Nos	01	
9.	DDR 3 RAM (4GB) for HP 8000, 8200, 6005	Nos	01	
10.	Desktop system Power Cables	Nos	01	
11.	VGA Cables 1.5 mtrs	Nos	01	
12.	Mother boards for HP 8000, 8200 6005	Nos	01	
13.	CD-R/W for HP 8000, 8200, 6005	Nos	01	
14.	CMOS battery CR-232	Nos	01	
15.	All-in-One RAMs 2GB (HP/Lenovo/Dell)	Nos	01	
16.	All-in-One Mother board (HP/Lenovo/Dell)	Nos	01	
17.	All-in-One DVD R/W (HP/Lenovo)	Nos	01	
18.	SMPS for HP 8000, 6005, 8200, AIO200, AIO300, Lenovo, Dell	Nos	01	
19.	1Gig External LAN Cards	Nos	01	
	<b>Laptop Spares for HP 4431s, 6440, 440, Dell 3470</b>			
20.	Power Adaptors	Nos	01	
21.	Battery 6Cell	Nos	01	
22.	Laptop Bags	Nos	01	
23.	Keyboards	Nos	01	
24.	Mouse pad	Nos	01	
25.	500GB HDD	Nos	01	
26.	RAMs 2GB	Nos	01	
27.	RAMs 4GB	Nos	01	
	<b>Network Components</b>			
28.	CAT 6 Cable box (Systimax/ ActassiSchenider)	Box	01	
29.	RJ 45 Jacks (Systimax/ ActassiSchenider)	Nos	01	
30.	I/O Ports (Systimax/ ActassiSchenider)	Nos	01	
31.	Backbox with face plate (Systimax/ ActassiSchenider)	Nos	01	
32.	PoE 1GE with Adaptor (Ruckus/Tp-link/Digisol)	Nos	01	
33.	PoE 10/100 with Adaptor (Ruckus/Tp-link/Digisol)	Nos	01	
34.	Media converter SM 1GE (Digisol/ Basenet)	Nos	01	
35.	Unmanageable 8 port switch Linksys	Nos	01	
36.	OFC LC-SM patch cords 3 meters	Nos	01	
37.	External Wifi dongles	Nos	01	

(Contd.7)

Ser No	Nomenclature	A/U	Quantity	Make Offered
38.	CAT 6 1 mtr Patch cord (Systimax/ Actassi Schenider)	Nos	01	
39.	CAT 6 2 mtr Patch cord (Systimax/ Actassi Schenider)	Nos	01	
	<b>Other Spares</b>			
40.	Pendrives 8GB (HP, Scandisk)	Nos	01	
41.	Pendrives 16GB (HP, Scandisk)	Nos	01	
42.	Pendrives 32GB (HP, Scandisk)	Nos	01	
43.	Pendrives 64GB (HP, Scandisk)	Nos	01	
44.	Apple ipad charger Original	Nos	01	
45.	Apple ipad 9" Case	Nos	01	
46.	Apple iphone charger Original	Nos	01	
47.	Apple iphone Back cover & Screen Guard	Nos	01	
48.	Apple micro to VGA/HDMI adaptor	Nos	01	
49.	HDMI to VGA with audio connector 5 mtrs cable	Nos	01	
50.	Presentor Logitech make R800	Nos	01	
51.	ID Card holders	Nos	01	
52.	External HDD 1TB (Seagate/WD)	Nos	01	
53.	External HDD 2TB (Seagate/WD)	Nos	01	
54.	Barcode printer label roll	Nos	01	
55.	Barcode printer ribbons	Nos	01	
56.	Apple Data transfer cable	Nos	01	
57.	Micro USB mobile charger	Nos	01	
58.	Mobile data cable standard make	Nos	01	
59.	Biometric batteries for essi iclock990/900	Nos	01	
60.	Biometric adaptors for essi iclock990/900	Nos	01	
61.	Portronics power banks with 10000 or higher	Nos	01	
	<b>Printer Spares for HP Models 1606dn, 2055dn, 2025dn, 400, 403, Kyocera 1125</b>			
62.	Fuser kit	Nos	01	
63.	Roller Set	Nos	01	
64.	Pickup Assembly	Nos	01	
65.	Gears	Nos	01	
66.	Rubber Rollers	Nos	01	
67.	Barcode reader (Motorola/Symbol)	Nos	01	
68.	ID Card Neck tags of standard length	Nos	01	
69.	Kyocera 1125 printer Toner kit	Nos	01	
70.	Konica Minolta Photo copier TN414 Toner	Nos	01	

All the products where make/brand not mentioned should of standard make. The decision of the Academy will be final to accept/reject the offered make by the vendor.

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