



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052
Hyderabad - 500 052

OPEN TENDER NO : 26011/37/2017-18/HS.OM

**RENEWAL OF 501 LICENSE FOR MCAFFEE EMAIL PROTECTION (ELP) FOR
3 YEARS TO SARDAR VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY,
HYDERABAD**

Date of Tender Enquiry : 02/01/2018

Closing date & time of submitting bids : 22/01/2018 at 1700 Hrs.



Website: <http://www.eprocure.gov.in>

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
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हैदराबाद - 500 052 Hyderabad - 500 052

SHORT OPEN TENDER
(e-Tender)

1. SVP National Police Academy, Shivrampally, Hyderabad, invites **e-bids** under two-bid system from reputed firms for **Renewal of 501 Licenses for McAfee Email Protection (ELP) Support for a period of 03 Years** to the Academy as per the details given below :-
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	26011/37/2017-18/HS.OM
b)	Description of stores	Renewal of 501 License for McAfee Email Protection (ELP) support for a period of 03 years to the Academy (please see Annexure I).
c)	Type of Tender	Open Tender
d)	Bid System	Two Bid System (two cover Technical Bid & financial Bid)
e)	Earnest Money Deposit.	Demand draft for Rs 17,000/- (Rupees Seventeen thousand) drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad.
f)	Delivery schedule / completion period	Delivery should be completed within 30 days from the date of receipt of work order from the Academy.
g)	Terms of Delivery	Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad.
h)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
i)	Address of correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivrampally, Hyderabad, Telangana - 500052
j)	Warranty	3 years complete warranty support

3. Important dates related to this tender are furnished below for information: -

S.No.	Particulars	Date	Time
1.	Date of online publication of tender	02/01/2018	1300
2.	Starting date for downloading Tender document	02/01/2018	1400
3.	Bid submission starting date	02/01/2018	1500
4.	Bid submission closing date	22/01/2018	1200
5.	Closing date & time for submission of original copies of EMD	22/01/2018	1700
6.	Opening of technical bids.	23/01/2018	1200

R. D.

4. Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal (www.eprocure.gov.in) and bid can only be submitted through the same website. **Bid submitted other than CPP Portal will not be accepted.** The Eligible bidders should have the valid digital signature certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Govt. of India.

5. The bids are invited online under two cover system (Technical bid (Cover 1) and price bid/ bill of quantity (BOQ) (Cover 2)) from eligible bidders.

6. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

7. Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.

8. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD – Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.

9. The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for **Rs.17,000/- (Rupees Seventeen thousand only)** (Refundable) should be deposited in form of Crossed Demand draft Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBI, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original crossed Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

Terms and Conditions

10. The TIA (Tender inviting authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone : 08826246593, 07799289911 or send a mail over to cppp-nic@nic.in.

11. Technical bid should include information related to all specifications sought. It should also contain company brochures of all equipments and should be accompanied by relevant technical documents issued by the manufacturer in support of specifications asked for.

12. Delivery/installation is to be completed within 30 days from the date of Purchase Order failing which, penalty @ 0.5% of the Purchase Order value will be recovered per day subject to a maximum of 5% (five percent) from the final payment unless extension is obtained in writing from the office on valid ground before expiry of delivery period. Further in case of inordinate delay of 60 days from the date of Purchase Order, this Purchase order stands cancelled without any further notice and you will also be liable to be blacklisted.

13. The date of placing the order shall be the date of dispatch of order or the delivery there of to the tenderer, when such order is being delivered through some person.

14. If the tenderer fails to supply goods/ provide service within stipulated delivery period then the purchase order will stand cancelled and the security deposits shall be forfeited. In addition, the tenderer may be blacklisted for a definite period to be decided by SVP NPA, during which no supply order would be given to the blacklisted tenderer. In this case, order for the same product(s) will be awarded to the L2 tenderer based on the same documentation & processes.

15. After the expiry of the stipulated delivery period, which includes extension period if any, no item shall be accepted by SVP NPA. If the tenderer applies for the extension of the delivery period, the extension can be granted on valid grounds only once and up to a maximum of 30 days.

16. Payments would be made only after the renewal of support ordered in the purchase order. In cases, where part supply has been made and the purchase order for the remaining items has been cancelled, payment would be made for the supplied items after deducting the penalty, if any.

17. No interest will be allowed on the Earnest Money Deposit or security deposits so remitted and no claim shall be entertained in respect of the same. It may specifically be noted that ordinarily payment will be made only after full supplies are completed as per orders and that no advance payment can be arranged.

18. **Warranty.** Three years support.

19. **Bid Validity.** The Bid/ Tender submitted shall necessarily remain valid for 180 days. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security submitted alongwith the bid.

20. **Performance Security Clause.** The successful bidder shall have to deposit a performance security of 5% of the contract value of the supply / work order rounded up to next hundred in the form of account payee demand draft / bank guarantee from a nationalized / scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBI Shivrampally, Hyderabad within 15 days of the placement of supply order for due performance as per the provisions contained in GFR – 171. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the Supply Order. Performance Security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security."



(Contd.4)

21. The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/ reject any or all the bids without assigning any reason.

22. **Terms of Payment.** No advance payment or payment against proforma invoice will be made. Payment will be made only after completion of renewal of support and after submission of the bill in triplicate. Payment would be made after deducting the penalty, if any.

23. Prices shall be quoted in Indian rupees only.

24. The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Academy. The Academy shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/ duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/ excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/ or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/ or components used directly in the manufacture of contracted goods taking place during the pendency of contract.

25. The bidder should have their own full-fledged service centre with all necessary tool kits and well qualified engineers and any service call should be responded without failure during warranty period. Bidders should submit necessary supporting documents in proof of the same.

26. Following scanned documents in **pdf file** format must be enclosed in separate covers duly sealed and stamped.

First Cover (In pdf): -

- (a) Firm Registration Certificate as per the Companies Act of India.
- (b) ISO Certification.
- (c) Banker details.
- (d) Details of previous experience/ supply.
- (e) Authorization certificate from OEM.
- (f) Sales Tax clearance & VAT/GST Registration.
- (g) Income Tax Returns and details of last year turnover.
- (h) Scanned copy of EMD Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of the Administrative Officer (Admn.), SVP National Police Academy, Shivarampally, Hyderabad. Offers received without the prescribed EMD will be rejected summarily.

(i) Firms should be submitting only required documents and numbering of all the pages is necessary. Checklist of all the important documents should also be enclosed in the bid.

(j) Technical compliance statement should be submitted in clear statement form. Bidders with no compliance statement will be summarily rejected.

Second Cover: -

(a) Financial bid (In excel file like BoQ): - The rates i.e. unit rate of each item and total amount including all taxes, transportation charges, labour and installation charges, if any, are to be quoted explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender.

27. **Taxes and duties.**

(a) Vendor shall be entirely responsible for all taxes, duties, license fees etc. incurred until delivery of the contracted services to the Academy.

(b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

28. **Right to cancel the order.** The Director, SVP National Police Academy reserves the right to cancel the purchase order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

29. **Demonstration of Offered Project.** The bidders should provide demonstration of project offered, in case the TPC so desires. Failure to offer demonstration shall entail rejection of bid forthwith.

Yours faithfully,



(R. Jayanthi)
Administrative Officer (Admn.)
SVP NPA Hyderabad

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link

Gram: 'POLACADEMY' e-mail:administrator@svpnpa.gov.in Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179



(Contd.6)

STORE LIST

Ser No	Description	Qty
1.	McAfee Email protection 3 year support (ELP)	501 Nos
2.	McAfee Email Gateway EG4500-C Appliance 3 Year support associated with appliance	01 No