



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052
Hyderabad - 500 052

No. 26011/46/2016-17/HS.OM

Dated the 03 November, 2016

NOTICE INVITING TENDER

Sub: **Procurement of 04 Nos Laserjet Printers for the S.V.P National Police Academy, Hyderabad-Reg.**

Dear Sir,

The S.V.P. National Police Academy, Hyderabad, invites sealed quotations/ tenders for procurement of 04 Nos Laserjet Printers (HP Laserjet Pro M403DN) with one year warranty support.

2. As such, if you are interested in supplying the above laserjet printers with desired features, you may submit your quotation duly indicating the cost of the above items including all taxes and installation charges and other conditions such as warranty etc.

3. The salient features of the tender enquiry are as follows: -

(a)	Tender Enquiry No.	26011/46/2016-17/HS.OM
(b)	Description of Items	Procurement of 04 Nos Laserjet Printers (HP Laserjet Pro M403DN) with one year warranty support for the S.V.P. National Police Academy.
(c)	Specification	As above
(d)	Type of Tender Enquiry	Limited Tender Enquiry
(e)	Bid System	Single Bid System
(f)	Closing date time of submitting bids.	On 17 th November 2016 at 1700 hrs
(g)	Date & Time of opening of bids received	On 18 th November 2016 in SVPNPA, Hyderabad
(h)	Earnest Money Deposit	Demand draft for Rs.3,000/-, (Rupees Three thousand only) drawn from any of the Commercial Banks in favour of 'The Director, S.V.P. National Police Academy, Hyderabad.
(i)	Delivery schedule	Delivery should be completed within 15 days from the date of receipt of supply order from the Academy.
(j)	Terms of Delivery	FOR - Destination, SVPNPA, Hyderabad.
(k)	Bid Validity	Bid should be valid for 180 days from the date of opening of bid.
(l)	Place of submission of bid & address for correspondence	The Administrative Officer (Admn), S.V.P. National Police Academy, Shivarampally, Hyderabad - 500 052.

(Contd..2/-)

4. Tender Documents – Tenders are governed by Tender documents.
5. Non transferable tender document containing Specifications, Bid Evaluation criteria and Tender Terms & Conditions.
6. SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of bid/ delay in receipt of bid and such bids will be summarily rejected.
7. Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site www.svpnpa.gov.in
8. Name of Tender Receiving Officer : Shri K. Shankar,
Admn. Officer (Admn.),
S.V.P. National Police Academy,
Hyderabad-500 052

9. **Terms and Conditions.**

(a) Tender should be accompanied by a Demand Draft for Rs.3,000/-, Earnest Money Deposit drawn in favour of 'THE DIRECTOR, S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD'. Tender not accompanied by prescribed EMD, will not be considered and will be summarily rejected.

(b) Delivery/Installation is to be completed within 15 days from the date of Supply Order failing which, penalty @ 0.5% of the Supply Order value will be recovered for every week period delay from the final payment. Further in case of inordinate delay of 30 days from the date of Supply Order, this supply order stands cancelled without any further notice and you will also be liable to be blacklisted.

(c) The date of placing the order shall be the date of dispatch of order or the delivery there of to the tenderer, when such order is being delivered through some person.

(d) If the tenderer fails to provide the digital signature token within stipulated delivery period then the supply order will stand cancelled and the security deposit shall be forfeited. In addition, the tenderer may be blacklisted for a period to be decided by SVP NPA, during which no supply order would be given to the blacklisted tenderer. In this case, order for the same product(s) will be awarded to the L2 tenderer based on the same documentation & processes.

(e) After the expiry of the stipulated delivery period, which includes extension period if any, no item shall be accepted by SVPNPA. If the tenderer applies for the extension of the delivery period, the extension can be granted on valid grounds only once and upto a maximum of 30 days.

(f) Payments would be made only after the receipt of all the items ordered in the supply order. In cases, where party supply has been made and the supply order for the remaining items has been cancelled, payment would be made for the supplied items after deducting the penalty, if any.

10. **Pre-Tender Qualifications.**

- (a) Firm Registration Certificate.
- (b) Banker Details.
- (c) Details of previous supply.
- (d) OEM Certificate.
- (e) Sales Tax Clearance / VAT Registration.
- (f) Income Tax Returns and details of last year turnover.

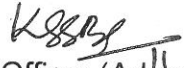
11. Your quotation alongwith the requisite EMD, technical brochures/ information leaflets shall be sent in a sealed cover addressed to the undersigned and duly super-scribed as **'QUOTATION FOR PROCUREMENT OF 04 NOS LASERJET PRINTERS FOR S.V.P. NATIONAL POLICE ACADEMY, HYDERABAD – NOT TO BE OPENED BEFORE 17-11-2016.**

12. The last date for receipt of quotations is **17-11-2016 by 1700 Hrs.**

13. The Academy reserves the right to accept or reject the tenders without assigning any reasons thereof.

14. **Right to Cancel the Order :** The Director, SVP NPA reserves the right to cancel the purchase order without any financial repercussion on either side and without seeking the consent of the supplier at any stage of purchase process. No further correspondence in this matter will be entertained.

Yours faithfully,


Admn. Officer (Admn.)
3/16

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provide a link with NIC web-site.