



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052
Hyderabad - 500 052

OPEN TENDER NO : 11011/11/2016-17/HS.BLDGS

**SUPPLY OF VARIOUS CARPENTRY ITEMS ON RATE CONTRACT TO SVP
NPA HYDERABAD**

Date of Tender Enquiry : 06/03/2017

Closing date & time of submitting bids : 27/03/2017 at 1200 Hrs.



Website: <http://www.eprocure.gov.in>

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OPEN TENDER
(e-Tender)

1. SVP National Police Academy, Shivrampally, Hyderabad, invites e-bids under single bid system from reputed / registered firms for supply of various carpentry items on rate contract for the period of 01 April 2017 to 31 Mar 2018 :-
2. Salient features of the tender enquiry are as follows:-

| | | |
|-----|---------------------------|--|
| a) | Tender No. | 11011/11/2016-17/HS.Bldgs |
| b) | Description of stores | Supply of various carpentry items as per list attached at Annexure-'A' |
| c) | Type of Tender | Open Tender |
| d) | Bid System | Two Bid System (Technical & Financial Bid) |
| e) | Earnest Money Deposit | Demand draft for Rs 35,000/- (Rupees thirty five thousand) only drawn from any of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad. |
| f) | Delivery schedule | Delivery should be completed on monthly basis within 10 days from the date of receipt of purchase order from the Academy. |
| g) | Terms of Delivery | Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad. |
| (h) | Bid validity | Bid should be valid for 180 days from the date of opening of bid. |
| (i) | Address of correspondence | The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad, Telangana - 500052 |

(Contd. 2)

3. Important dates related to this tender are furnished below for information: -

| S.No. | Particulars | Date | Time |
|-------|--|------------|------|
| 1. | Date of online publication of tender | 06/03/2017 | 1700 |
| 2. | Starting date for downloading Tender document | 06/03/2017 | 1800 |
| 3. | Bid submission starting date | 06/03/2017 | 1900 |
| 4. | Bid submission closing date | 27/03/2017 | 1200 |
| 5. | Closing date & time for submission of original copies of EMD | 27/03/2017 | 1200 |

4. Interested manufacturers/ authorised dealers/ stockists/ suppliers dealing with above items can download the tender document from CPP Portal (www.eprocure.gov.in) and bid can only be submitted through the same website. **Bid submitted other than CPP Portal will not be accepted.** The Eligible bidders should have the valid digital signature certificate (DSC) issued from any agency authorised by Controller of Certifying Authority (CCA), Govt. of India.

5. The bids are invited online under two cover system (Technical bid and price bid / bill of quantity (BOQ) from eligible bidders.

6. Bidders can access and download the tender documents from CPP Portal and can fill them with all relevant information and submit the completed tender document online on the website: <http://www.eprocure.gov.in>. The downloading of tender documents shall be carried out strictly as provided on the website. No editing, addition, deletion of matter shall be permitted. If such action is observed at any stage, such tenders are liable for outright rejection.

7. Tender shall be submitted online only at CPPP website. Bidders are advised to refer the Bidders manual kit for e-submission of the bids online through the Central Public procurement portal available at the website: <http://www.eprocure.gov.in>. Aspiring Bidders/ Suppliers who have not enrolled/ registered in e-procurement should enrol/register before participating through the website <http://www.eprocure.gov.in>. The portal enrolment is free of cost.

8. All the documents as per tender requirement should be uploaded online and further, no documents will be accepted offline. However, Demand Draft (EMD - Earnest money deposit) hard copy should be sent to SVP National Police Academy before the due date of opening. Bidders who are not submitting any of the required documents online will summarily be rejected.

10. The details of the Tender document and EMD should be filled and uploaded online. Earnest Money Deposit (EMD) for Rs 35,000/- (Rupees thirty five thousand) only (Refundable) should be deposited in form of Crossed Demand draft Drawn on any nationalized bank in favour of Director, SVP National Police Academy, payable at SBH, Shivarampally, Hyderabad. **Bids without EMD will not be considered.** Tender Reference Number or details should be mentioned on the backside of the original crossed Demand Draft and the same should be sent to SVP National Policy Academy, Hyderabad before due date of opening of the tender.

Terms and Conditions

1. The TIA (Tender inviting authority) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. For any queries regarding e-tendering process, the bidders are requested to contact over phone : 1-800-233-7315 or send a mail over to cppp-nic@nic.in.
2. Following scanned documents in pdf / Excel file format must be enclosed in separate covers duly sealed and stamped.

First cover (In pdf):-

- a) Duly signed and stamp of tender documents
- b) Proof of firm –
 - i) Firm's Registration, TIN of the firm, Pan Card of the firm,
 - ii) Income tax clearance certificate, service tax returns
 - iii) Copies of earlier supply orders executed in the past three years etc along with the quotation.
- c) Details of stores and feature of stores i.e. specification viz make, brand and model and other information leaflets of the proposed brand which the bidder intends to deliver by the bidder
- d) Delivery and payment terms of items – As per tender terms
- e) Letter of bid (LOB)
- f) Banker details of firm
- g) All these documents are to be attached with the bid without fail.
- h) Scanned copy of earnest Money Deposit of Rs.35,000/- (Rupees thirty five thousand) only in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad' submitted in portal followed by original copy before closing of tender date at the address of The Administrative Officer (Admn), SVP National Police Academy, Shivarampally, Hyderabad. Offers received without the prescribed EMD, will be rejected summarily.**

Second cover :-

- a) Financial bid (In excel file like BoQ):- The rates i.e. unit rate of each item and total amount including all taxes, transportation charges, labour charges and installation charges, if any, are to be quoted explicitly both in words and figures. The Price Bid/ BOQ template must not be modified or replaced by the bidder; else the bid submitted is liable to be rejected for this tender. No excess amount beyond the quoted amount will be considered.

- b) The price once accepted by the purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser . the purchaser shall not entertain any increase in the prices during the period. In case there is a reduction or increase in Government levy / duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy / excise duty. However, the purchase is not liable to any claim from the supplier on account of fresh imposition and / or increase of Excise duty, Customer duty, sales tax etc, on raw materials and / or components used directly in the manufacture of contracted goods taking place during the pendency of contract
- c) Prices shall be quoted in Indian rupees only.

Note :- Individual item-wise L-1 (Lowest bidder) will be considered for placing work order

3. The Bid/ Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security submitted along with the bid.
4. The Director, SVP National Police Academy reserves the right to order full or part thereof of the items enclosed or accept/ reject any or all the bids without assigning any reason.
5. The bidding firm should submit an undertaking along with their bid, that they would adhere strictly to the delivery schedule indicated in this tender document failing which they would be penalised with a penalty **equal to 0.5%** of the supply contract value for every week period's delay. Failure to enclose this undertaking would entail rejection of the submitted offer without any further intimation.
6. Sample :- The bidders should submit samples of the offered various carpentry items on the closing date of tender bid to Work section of the Academy without fail for verification by the purchase committee. Samples received after 03 days of closing date of bid will not be accepted.
7. Any Government organization / undertaking should not have blacklisted debarred / suspended the bidding firm.
8. Liability of the work order getting cancelled, if the quality / progress of the work is found to be not satisfactory or if there is an inordinate delay of more than 4 weeks in completing the supply.
9. The bidder will be black listed by the Academy in case of above being invoked.
10. **Performance security** :- The successful bidder shall have to deposit a performance security of 5% of the contract value of the supply / work order rounded up to next hundred in the form of account payee demand draft / bank guarantee from a nationalized / scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivrampally, Hyderabad within 15 days of the placement of work order Performance Security submitted by the

bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security."

11. The Academy reserves the right to increase or decrease the quantity of the order.
12. The Director reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.
13. Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has the whole and sole right to accept or reject either the lowest or any other valid bid and or **split up the order** for supplying of items to more than one bidder or to cancel the Tender without assigning any reasons thereto.
14. Terms of Payment – No advance payment or payment against proforma invoice will be made. Payment will be made only after completion of supply & inspection.
16. The prices once accepted by the purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the purchaser i.e. upto 31/3/2018. The purchase shall not entertain any increase in the prices during the period of contract. No price escalation will be allowed till the successful execution of the complete order.

17. **Opening and evaluation of technical bid**

- a) The tender committee appointed by the purchaser will open all technical bids in the first instance on the appointed date, time and venue.
- b) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time of the supply order is placed. If the bidder wishes to bring additional information to the notice of the purchaser it should be done in writing
- c) Any effort by a bidder to influence the purchaser in its decisions on bid evaluation, bid comparison or supply order decision will result in rejection of the bid
- c) The result of the evaluation of the Technical Bids along with the date of opening of the financial bids will be communicated to the qualifying bidders. The purchaser may at its option chose to open the financial bids immediately after the opening and evaluation of the technical bids.

17. **Opening and evaluation of Financial bid**

- a) The tender committee appointed by the purchaser will open all Financial bids of successful qualified of technical bidders.
- b) Arithmetical errors will be rectified on the following basis : If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of

errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited

18 **Eligibility Conditions**

- a) The bidding firm should have the capability to supply the ordered equipment in time as per the schedule indicated in the salient features i.e. the supply of items should **be completed within 10 days from the date of receipt of supply order.**
- b) Any Government organization/undertaking should not have blacklisted/debarred/suspended the bidding firm.
- c) The Vendor should be an entity registered in India.

19 **Taxes and duties**

- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Academy.
- b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

Yours faithfully,



(K. SHANKAR)
Admn. Officer (Admn.)

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provides a link



Annexure - 'A'

DESCRIPTION OF STORE

| Srl | Name of items with specification | Brand or equivalent | Appx quantity required for a month |
|-----|---|----------------------|------------------------------------|
| 1. | All drops all types steel 12inch | Milton or Amit | 03nos |
| 2. | Abro tape | Abro/Visaka | 08pcs |
| 3. | Binding wire | Visaka/JK | 05kgs |
| 4. | Buffers ½ inch, ¾ inch & 1 inch | Best Quality | 03pkts |
| 5. | Beading ½ round, 22mm | Teak | 100ft |
| 6. | Curtain rings pvc 1 ½ inch | Standard/Milton/Amit | 10pkts |
| 7. | Curtain rod coated ¾", 1" each 12ft steel | Standard/Champion | 04nos |
| 8. | Cap stand hooks steel | Standard/Milton/amit | 12nos |
| 9. | Curtain hooks S & Q type clips | Milton/Standar/amit | 01pkt (90 pc) |
| 10. | Chair bracket L type 2inch GI | GI/Milton | 12nos |
| 11. | Door closer | Godrej/golden | 06nos |
| 12. | Door stopper 3inch double | Milton/Golden/amit | 10nos |
| 13. | Drawer sliding patti 12,14,16 inch | Milton/Golden/amit | 09nos |
| 14. | Fevicol SH | Fevicol/Jeevan jore | 10kgs |
| 15. | Fevicol heat proof | Fevicol/Jeevan jore/ | 05ltrs |
| 16. | Window wheel | Local/Swing | 20nos |
| 17. | Glass for corner 1ft 8mm | Best quality | 05nos |
| 18. | Glass stand brackets 8mm x 6inch&10inch | Best quality | 06nos |
| 19. | GI wire 18 gage | GI make | 05kgs |
| 20. | Handle for Cupboard/4inch | NTIK/Marc | 10nos |
| 21. | Hangers 6 pin steel | ATC/Ashoka | 10nos |
| 22. | Almirah locks | Godrej/Golden | 10nos |
| 23. | Almirah handle 6" steel | Milton/Salimar | 10nos |
| 24. | Hinges All size 3"4&5 inchx1 x1inch | Amit/Milton | 10nos |
| 25. | SS Jali | JK /Visaka/Lotus | 300sft |
| 26. | Laches for box 3inch alluminium | Crown /Milton | 20nos |
| 27. | Lock for Draw Godrej | Godrej/Golden | 10nos |
| 28. | Godrej Cylindrical lock classical steel | Godrej/Golden,Ekri | 20nos |
| 29. | Lock for mortise with handle set | Ekri/Godrej/golden | 05nos |
| 30. | Looking mirror 18inch x24inch | Golden | 05nos |
| 31. | Machine screw with nut bolt 2inch 8No | RB/Milton | 01pkts |

| | | | |
|-----|--|---|-----------------|
| 32. | Nails 1inch,1 ¼", 1 ½ ",2" 2 ½, 3",450mm ,600mm | Rose brand/JK Brand | total 25kgs |
| 33. | Nails blue tex ½ " ¾ " | Rose brand/JK Brand | 02 kg |
| 34. | Nails Bambay 2 ½ inch 8mm | Rose brand/JK Brand | 2 ½ kgs |
| 35. | Photo brackets size 1inch x ¾ " | Rose brand/JK Brand | 01pkt |
| 36. | Plywood 4mm size 4'x8' ISI Marked | Shatabdi,Century, Green ply, Viskaka | 05 sheets |
| 37. | Plywood 6mm size 4'x8' ISI Marked | Shatabdi,Century, Green ply, Viskaka | 10 sheets |
| 38. | Plywood 12mm size 4'x8' ISI Marked | Shatabdi,Century, Green ply, Viskaka | 10 sheets |
| 39. | Plywood 18mm size 4'x8' ISI Marked | Shatabdi,Century, Green ply, Viskaka | 10 sheets |
| 40. | Ply Decolam sheet ISI Marked | Shatabdi,Century, Green ply, Viskaka | 05sheets |
| 41. | Ply Teak vinner 4'x8' ISI Marked | Shatabdi,Century, Green ply, Viskaka | 04sheets |
| 42. | Screw full thread 16mm x5no flat head | Kings, Pataka /Shaktiman/Taparia | 01pkt (1000pcs) |
| 43. | Screw full thread 20mmx6no flat head | Kings, Pataka/ Shaktiman/Taparia | 01pkt (1000pcs) |
| 44. | Screw full thread25mmx06no flat head | Kings, Pataka/ Shaktiman/ Taparia | 01pkt (1000pcs) |
| 45. | Screw full thread 32mmx08no flat head | Kings, Pataka/ Shaktiman/Taparia | 01pkt (1000pcs) |
| 46. | Screw full thread 35mmx08no flat head | Kings/ Pataka/ Shaktiman/Taparia | 01pkt (1000pcs) |
| 47. | Screw full thread 20mm x 8no round head flat head | Kings/ Pataka/ Shaktiman/Taparia | 01pkt (1000pcs) |
| 48. | Screw star 20mmx6no | Pataka/ Shaktiman/ Taparia | 01pkt (1000pcs) |
| 49. | Screw star 25mmx6no | Pataka/ Shaktiman/ Taparia | 01pkt (1000pcs) |
| 50. | Screw star 30mmx6no | Pataka/ Shaktiman/ Taparia | 01pkt (1000pcs) |
| 51. | Screw star 35mmx6no | Pataka/ Shaktiman/ Taparia | 01pkt (1000pcs) |
| 52. | Soap stand steel | Marc/ Jaquar | 05 nos |
| 53. | Chisel all sizes ¼ inch | Eagle/JK/ Taparia | 06 nos |
| 54. | Chisel all sizes ½ inch | Eagle/JK/ Taparia | 06 nos |
| 55. | Drill bit all sizes (0,1,2,3,4,5,6MM pkt) | JK Brand/Taparia | 02 pkt |
| 56. | Measurement tape 5 mtrs | Free mans | 05 nos |

