



Speed post

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India : Ministry of Home Affairs)
Hyderabad – 500 052

No. 11011/1/2015-16/HS (Bldgs)

Dated, the ___ Jan 2016

To

As per list attached

**NOTICE INVITING TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE
CONTRACT OF E - SEEWAGE TREATMENT PLANT BEHIND TYPE-V
QUARTERS AT SITE 'B' OF SVP NPA HYDERABAD**

The S.V.P National Police Academy invites sealed quotations / tender for Comprehensive Annual Maintenance Contract (AMC) of E- Sewage Treatment Plant behind Horse Stable at Site 'A' of the Academy for a period of one year.

2. All tenderers fulfilling the following criteria are eligible to offer their bids. The documentary proof of eligibility should be submitted in sealed covers along with EMD of Rs.13,600/- (Rupees thirteen thousand six hundred only) should be enclosed in the form of demand draft drawn in any commercial bank in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. Offers received without the prescribed EMD, will be rejected summarily. No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time
3. The bidders should have at least five years of experience in the field and must enclose copy of their firm's registration certificate and copies of earlier work order along with the quotation.
4. The vendors should inspect the E-STP before quoting for the AMC after taking prior permission from the In-Charge Assistant Commandant (Work) of SVP NPA Hyderabad.
5. **Terms and Conditions:**
 - a) The annual maintenance contract shall be comprehensive type.
 - b) Contract will be valid for the period of 12 months from the date of work order issued by the Academy. During the currency of contract, no demand for revision in the rates on any account whatsoever shall be entertained.

- c) Day to Day complaints should be attended within 2 hours of the receipt of the complaint.
- d) The prospective tenderer shall quote for comprehensive maintenance including replacement of all the required parts and materials and ensure that the STP shall always be in good working condition. As such no materials / spares whatsoever will be issued by the Department
- e) At least one Technician must be available in the Academy from 08 am to 10 pm daily including Sunday and GH's. Contractual firm also liable to provide additional manpower as and when demanded by the Academy.
- f) The contractor shall clearly state the details and periodicity of routine periodical maintenance proposed to be carried out by him and shall execute the same in the presence of the authorized representative of AC (Works) and his certificate be obtained.
- g) The contractor shall maintain record of consumable items used on the STP and obtain signature of the AC (Works) or his representative.
- h) No advance payment shall be made. The payment will be made every quarter and will be released after ending of that Quarter subject to satisfactory maintenance as detailed above.
- i) The contractor strictly deploy qualified, trained persons for operation and maintenance of the STP and shall be fully responsible to obtain such licenses for taking up above work as prescribed by the state/ local bodies, CPWD and for both for executive and operational staff.
- j) The contractor and or his representative, labour should not remove / disturb/dislocate the existing parts from its location until and unless it is authorized by the AC (Works). Care should also be taken not to damage by improper handling etc. The contractor shall be responsible for any damage and shall have to make good to its original shape and description as and when the damage etc. takes place or it is noticed.
- k) Water and electricity for operation and maintenance of the units will be arranged by the department free of cost.
- l) Preventive maintenance is the responsibility of the contractor. He is responsible for intimating the anticipated fault in time to the AC (Works) and also for taking appropriate corrective action in time after obtaining concurrence from the department
- m) In case of any accident during the maintenance of the equipment leading to injuries/diseases to human beings/equipments and/or loss of life. The contractor shall be fully responsible for settling all claims and indemnify the department against any claims arising out of such accidents.

- n) This contract can be terminated without assigning any reason by giving a notice before a period of 10 days at any time during the period of contract no claim for any compensation will be entertained to such termination prior to the expiry of stipulated period of contract.
- o) The work should be carried out to the full satisfaction of the AC (Works) and STP should be kept in clean and good condition.
- p) The contractor shall submit a list of persons to be employed on the job along with relevant certificate of trade and experience and also arrange to issue identity cards to such persons engaged on the job. The staff should invariably display the identity card while on duty in NPA.
- q) The contractor shall provide a presentable uniform to his staff at site. The uniform should indicate the name of the firm in the left side of the pocket which shall be embroidered one. A small name plate engraving the name of the person should be provided by the contractor to each staff for display the same on the uniform
- r) The STP shall always be kept in good working condition and to be handed over back in the same condition on expiry of the contract.
- s) In case of repairs / replacement of working parts in the STP, only genuine spare parts with ISI marking should be used and signature AC (Works) should be obtained in the job cards/slips.
- t) In case of any parts of the STP required to be taken to contractor's workshop for repairs, no separate transportation charges will be paid and contractor will have to arrange his own conveyance.

6. Further on accepting your offer and on placing Work order, you will submit Security Deposit for amount equivalent to 5% of the Work Order value within 15 days as indicated in the Work order, in the form of a Bank Guarantee/FDR drawn in favour of 'The Director, S.V.P National Police Academy, Hyderabad'.

7. No interest will be allowed on the earnest money so remitted and no claim shall be entertained in respect of the same.

8. The Academy reserves the right to accept or reject the tenders without assigning any reason thereof.

9. The sealed cover containing the quotation along with the requisite EMD and documents shall be addressed to the undersigned i.e. Administrative Officer (Admn.), SVP National Police Academy, Shivarampally Hyderabad, AP-500 052 shall be duly superscribed as **QUOTATION FOR AMC E-SEWAGE TREATMENT PLANT BEHIND TYPE-V QUARTERS AT SITE 'B' OF SVP NPA HYDERABAD - NOT TO BE OPENED BEFORE 29 JAN 2016**

10. The last date of receipt of quotation is 29 Jan 2016 (1700 hrs)

Yours faithfully,

(K. Shankar)
Administrative Officer (Admn)
SVP NPA Hyderabad

Copy to :

- 1) The Asstt Commandant (Works) for information and needful please.

The Programmer with a request to please get the above requirement posted in NPA Website and provide a link with NIC web-site.

