

CHAPTER - 2

FINANCIAL POWERS

Director

S/N	Items of Expenditure	Existing Financial Powers	Authority
(A)	PROVISIONING		
1	Procurement of Machinery and Equipment	Rs.1.00 Crore in each case for both Non-RC items (Open Tender) and RC items.	MHA order No.23011/51/2014-PT, dt.14.11.2014.
2	Single Tender/ Negotiated Tender	Rs.10 Lakh in consultation with IFA, SVPNPA.	MHA order No.23012/68/2009-PC, dt.26.11.2010.
3	Procurement of Stores of Proprietary nature	Rs.10 Lakh in consultation with IFA, SVPNPA.	vide MHA order No.23012/68/2009-PC, dt.26.11.2010.
4	Purchase of Horses	Full Powers subject to authorization and as per relevant provision of GFR-2005 procedures. In case of Open Tender, purchase should also be made from Army/Police Force. The cost of each Horse should not exceed Rs.1.65 Lakh.	MHA order No.23012/68/2009-PC, dt.26.11.2010.
5	Purchase of Computers and Peripherals (including Personal Computers)	Rs.10 Lakh in each case. (vide	MHA order No.23012/68/2009-PC, dt.26.11.2010.
6	Printing and Binding through Private Agencies	Rs.1 Lakh per annum.	MHA order No.23012/68/2009-PC, dt.26.11.2010
7	Production of Educative Materials.	Rs.2 Lakh in each case without any cap per annum.	MHA order No.23012/68/2009-PC, dt.26.11.2010)
8	Contingent Expenditure for items other than those mentioned in Schedule-V of DFPRs. i) Recurring Expenditure ii) Non-recurring Expenditure	Rs.1 Lakh in each case per annum. Rs.2 Lakh in each case.	MHA order No.23012/68/2009-PC, dt.26.11.2010)

9	For Arms/ Ammunitions from other than OFB including imports	-	MHA order No.23012/68/2009-PC, dt.26.11.2010.
(B) WORKS			
10	Minor Works	Rs.15 Lakh for Residential Buildings. Rs.30 Lakh for Non-residential Buildings to be carried out through Public Works Department, etc. as per provisions of Rule-126 of GFR-2005. Rs.10 Lakh departmentally with the consent of IFA.	
11	Special Repairs	Rs.5 Lakh to be carried out through Public Works Department, etc. as per provisions of Rule-126 of GFR-2005.	MHA order No.23012/68/2009-PC, dt.26.11.2010.
12	Major Works (Non-Plan)	Rs.1.5 Crore through Public Works Department, etc. as per provisions of Rule-126 of GFR-2005.	MHA order No.23012/68/2009-PC, dt.26.11.2010.
(c) OTHER ITEMS			
13	Outsourcing of Professional Services	Full Powers (for both Plan and Non-Plan Scheme) for one year.	MHA order No.23011/51/2014-PT, dt.14.11.2014.
14	For Agreements or Contracts for Technical Collaborations and Consultancy Services.	Rs.1.50 Crore for Technical Collaboration and Consultancy Services limited to conduct of MCTP Phase-V.	MHA O.M. No.23011/60/2014-PT, dated 29.5.2014.
15	Cash Award/ Reward	Rs.5,000/- in each case subject to maximum of Rs.2.50 Lakh in a year	MHA order No.23011/51/2014-PT, dt.14.11.2014.

(D) (i) Financial and Sanctioning Powers :

In pursuance of the Rule 13(3) of the D.F.P.Rs, 1978 and in supersession of earlier office orders of the Academy, the following officers are hereby authorized to exercise financial powers with immediate effect, to incur contingent expenditure for various items of expenditure within the limit specified below:

Sl.No.	Faculty Member	Extent of financial powers delegated	Items of expenditure under which the delegated financial power can be exercised
1	JD (Admn. & SC)	Rs. 4 Lakhs in each case, including works.	For all items of expenditure.
2	JD (BC& R)	Rs. 4 Lakhs in each case in respect of expenditure relating to Basic course & Outdoor training, excluding works.	For all items of expenditure for which financial powers are vested with DD(Tac)/DD(IT&Commns.)/DD(BC).
3	DD (Tac)	Rs.1 Lakh in each case excluding works	Expenditure relating to TAC courses and Special Tactics wing excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Commns. Wing and MT Wing.
4	DD (Pub)	Rs.1 Lakh in each case excluding works.	Expenditure relating to Publications wing excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Commns. Wing and MT Wing.
5	DD (Admn.)	Rs.1 Lakh in each case excluding works.	Being Head of Office, for all items of expenditure in connection with Administrative functions of the Academy and those which are not covered in respect of other Faculty Members.
6	DD (SC)	Rs.1 Lakh in each case excluding works.	Expenditure relating to training activities of senior courses wing excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Commns. Wing and MT Wing.
7	DD (MCTP)	Rs.1 Lakh in each case excluding works.	Expenditure relating to training activities of MCTP wing excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Commns. Wing and MT Wing.
8	DD (Estt.)	Rs.1 Lakh in each case excluding works.	Expenditure relating to Establishment branch excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Commns. Wing and MT Wing.

Sl.No.	Faculty Member	Extent of financial powers delegated	Items of expenditure under which the delegated financial power can be exercised
9	DD (IT & Comns.)	Rs.1 Lakh in each case excluding works.	Expenditure relating to IT & Communications Wings excluding expenditure towards purchases of stores/goods dealt by QM branch and MT Wing.
10	DD (Works)	Rs.1 Lakh in each case	Expenditure relating to Works Branch excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Comms. Wing and MT Wing.
11	DD (BC)	Rs.1 Lakh in each case excluding works.	Expenditure relating to Basic Course wing including Armoury/Riding/Outdoor/Sports branches excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Comms. Wing and MT Wing.
12	AD (OD)	Rs.40,000/- in each case excluding works.	Expenditure relating to Outdoor wing including Armoury/Riding/ Outdoor/Sports branches excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Comms. Wing and MT Wing.
13	AD (Admn.)	Rs.40,000/- in each case excluding works.	For all items of expenditure in connection with Administrative functions and also those which are not covered in respect of other Faculty Members.
14	AD (IS)	Rs.40,000/- in each case excluding works.	For all items of expenditure relating to Indoor Studies of IPS OTs excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Comms. Wing and MT Wing.
15	AD (Tac)	Rs.40,000/- in each case excluding works.	Expenditure relating to TAC courses and Special Tactics wing excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Comms. Wing and MT Wing.
16	AD (MT)	Rs.40,000/- in each case excluding works.	Expenditure relating to MT wing excluding expenditure towards purchases of stores/goods dealt by QM branch and IT & Comms. Wing.
17	I/c Horticulture	Rs.20,000/- in each case excluding works.	Expenditure relating to Horticulture wing of the Academy excluding expenditure towards purchases of stores/goods dealt by QM branch, IT & Comms. Wing and MT Wing.

(ii). The above delegation is subject to the following conditions:

- a) The Faculty Members exercising the financial powers as above should be guided by high standards of financial propriety. Every officer should also enforce financial order and strict economy and see that all relevant financial rules and regulations are observed.
- b) The purchases of stores/equipments are to be made duly following the procedures laid down under GFR-2005. No split purchases are to be resorted to in any circumstances. AO (Admn.) shall ensure that these provisions are not utilized for splitting up purchases.
- c) No faculty member, other than AD(A), DD(A), JD(A) shall exercise financial powers during the last quarter of any financial year. This is prescribed to have control over the progress of expenditure in the last quarter, so that the expenditure can be prioritised and no expenditure over and above the budgetary allocation takes place.
- d) Any file having any financial implication being put up to the Director must be routed through JD (Admn.).

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