



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय) (Government of India :: Ministry of Home Affairs)  
हैदराबाद-500 052 : Hyderabad - 500 052

No.19011/1/2009/Estt/RRs/A5/CDI

Dated : 07<sup>th</sup>.12.2023

**NOTE**

Revised draft Recruitment Rules for the post of Chief Drill Instructor is placed in the Academy website inviting comments if any from the Stakeholders, within 30 days from the date of issue of the Note.

*E. Sai Charan Tejaswi*  
7/12/23  
(E. Sai Charan Tejaswi)  
Assistant Director (Estt.-II)

Copy to:

DD (IT), SVP NPA - It is requested to host this Note along with enclosed revised draft RRs for the post of Chief Drill Instructor in the Academy website under "Draft Recruitment Rules" column.

## "Schedule"

Name of post.	Number of posts.	Classification.	Level in the Pay Matrix.	Whether Selection or Non-selection.	Age limit for direct recruits.
1	2	3	4	5	6
Chief Drill Instructor	1* (2023) *Subject to variation depending on workload	General Central Service, Group-A, Gazetted, Non-Ministerial	Level – 10 in the Pay Matrix (Rs. 56,100/- - 1,77,500/-)	Not applicable	Not applicable

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any.	Method of recruitment Whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancies to be filled by various methods.
7	8	9	10
Not applicable	Not applicable	Not applicable	By Deputation (including Short-Term Contract)

In case of recruitment by promotion or deputation / absorption, grades from which promotion or deputation / absorption to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which UPSC is to be consulted in making recruitment.
11	12	13
<p><b>By deputation</b> (including short-term contract):</p> <p>Officers under the Central Government or State Government or Union Territory Administration or Semi-Government or Autonomous bodies or statutory organizations or public sector undertakings or Universities or recognized research institution:</p> <p>(a) (i) Holding analogous post on a regular basis in the parent cadre or department; or (ii) With two years regular service in the grade rendered after appointment thereto on a regular basis in level-8 in the pay matrix (Rs. 47,600 – 1,51,100/-) or equivalent in the parent cadre or department, and</p> <p>(b) Possessing the following education qualifications and experience: (i) Degree of a recognized University; and (ii) three years experience as Drill Instructor imparting training in any Central or State Police Training Centres or Institutions, including experience of planning, coordinating and conducting outdoor training activities.</p> <p><b>Note 1.-</b> Period of deputation including the period of deputation in another ex-cadre post, held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note 2:</b> The maximum age-limit for appointment on deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.</p>	<p>Not applicable</p>	<p>Consultation with the Union Public Service Commission is not necessary.</p>

**Form to be filled by the ministry / Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules.**

1	Name of Post	Chief Drill Instructor
2	Name of the Ministry / Department	S.V.P. National Police Academy, Ministry of Home Affairs, Hyderabad – 500 052
3	Reference number in which Commission's advice on recruitment rules was conveyed	-
4	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	29.06.2018 – 03.11.2018

Sl No.	Name	Provision in the existing / approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2	3	4	5
1.	Name of the post	Chief Drill Instructor	No Change.	-
2.	No. of posts	1* (2018) *Subject to variation depending on workload	1* (2023) *Subject to variation depending on workload	-
3.	Classification	General Central Service, Group-A, Gazetted, Non-Ministerial	No Change	-
4.	Pay Band and Grade Pay / Pay scale	Level – 10 in the Pay Matrix (Rs. 56,100/- - 1,77,500/-)	No Change	-
5.	Selection or Non-Selection	Not applicable	No Change	-
6.	Age limit for direct recruitment	Not applicable	No Change	-
7.	Educational and other qualifications for direct recruitment	Not applicable	No Change	-
8.	Whether educational qualifications and age limit prescribed for DR will apply to promotees.	Not applicable	No Change	-

9.	Period of Probation, if any	Not applicable	No Change	-
10.	Method of recruitment Whether by DR or by promotion / deputation and percentage of the vacancy to be filled by various method	By Deputation (including Short-Term Contract)	No Change	-
11.	In case of recruitment by promotion / deputation absorption grades from which promotion / deputation absorption to be made.	<p><b>By deputation</b> (including short-term contract):</p> <p>Officers under the Central Government or State Government or Union Territory Administration or Semi-Government or Autonomous bodies or statutory organizations or public sector undertakings or Universities or recognized research institution:</p> <p>(a) (i) Holding analogous post on a regular basis in the parent cadre or department; or  (ii) With two years' regular service in the grade rendered after appointment thereto on a regular basis in level-8 in the pay matrix (Rs. 47,600 –1,51,100/-) or equivalent in the parent cadre or department, and</p> <p>(b) Possessing the following education qualifications and experience:</p> <p>(i) Degree of a recognized University; and  (ii) three years experience as Drill Instructor imparting training in any Central or State Police Training Centres or Institutions, including experience of planning, co-ordinating and conducting outdoor training activities.</p> <p><b>Note 1.-</b> Period of deputation including the period of deputation in another ex-cadre post, held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note 2:</b> The maximum age-limit for appointment on deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.</p>	No Change	-

12.	If Departmental promotion committee exists what is its composition.	Not applicable	No Change	-
13.	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with the Union Public Service Commission is necessary.	Consultation with the Union Public Service Commission is not necessary.	As per Gazette of India G.S.R. 502(E) dated 13.07.2023, DOPT OM No. 39019/03/2023-Estt(B) dated 19 <sup>th</sup> July, 2023 and MHA ID No. 23011/21/2022-PT dated 26 <sup>th</sup> July, 2023.

I/c Administrative Officer (Estt.)



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SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
भारत सरकार: गृह मंत्रालय (Government of India: Ministry of Home Affairs)  
हैदराबाद, तेलंगाना – 500 052 Hyderabad, Telangana – 500 052

No.19011/1/2009/Estt/RRs/A5/CDI /1989

Dated : 05<sup>th</sup>.12.2023

To

The Joint Secretary (Police-I)  
Govt. of India,  
Ministry of Home Affairs,  
North Block, New Delhi – 110 001.

[Kind attention: Shri Ranjit Kumar Shaw, (Section Officer)]

**Sub: Amendment of Recruitment Rules (RRs) of the post of Chief Drill Instructor in SVP NPA, Hyderabad– Regarding.**

Sir,

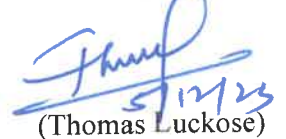
Kindly refer to MHA e-mail dated 01.12.2023 and ID No. 23011/84/2011-PT dated 29.11.2023 on the above subject Recruitment Rules.

2. In response to the above reference, the details are furnished as below:

S. No	Observation raised by MHA	Compliance
1.	Promotional Hierarchy chart	The method of recruitment for the post of 'Chief Drill Instructor' is proposed as 'by deputation including short term contract' as it is only an isolated post. Requisite chart in this regard is enclosed herewith.
2.	Existing RR of Promotional Post	The post of 'Chief Drill Instructor' is an isolated post. As such, there is no promotional avenue available for the post
3.	Post Creation order	The RRs of the post was notified vide MHA G.S.R.455 dated 08.10.2002. The proposal for revision of the RRs of the post was sent to the MHA mentioning in the check list that creation order of the post is not available. However, the RRs of the post has been notified vide MHA G.S.R. 205 dated 29.06.2018.
4.	Existing RR of feeder post	The post is isolated and there is no feeder post.
5.	Court case certificate	There is no court case pending against the framing/amendment of RRs of the post. Requisite certificate in this regard is enclosed herewith.
6.	Charter of duty of the post	Charter of duties of the post is enclosed herewith.
7.	Comments of Stakeholders	The RRs of the post has been notified vide MHA G.S.R. 205 dated 29.06.2018. Prior to notification of the RRs, the comments of the Stakeholders were sought for.

3. This is issued with the approval of the Competent Authority.

Yours faithfully,

  
(Thomas Luckose)

I/c Administrative Officer (Estt-II)




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Dated : 05<sup>th</sup>.12.2023

**Hierarchy Chart**

The method of recruitment to fill up the post of **Chief Drill Instructor** is proposed by the Academy as “By Deputation (including Short-Term Contract)” from Central Government/ State Government/ Union Territory Administration etc., and the post in the Academy is an isolated post.

  
5/12/23  
I/c Administrative Officer (Estt-II)





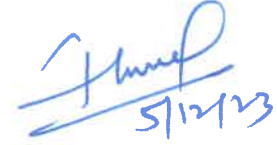
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Dated : 05<sup>th</sup> .12.2023

**CERTIFICATE OF COURT CASE**

Certified that there is no Court case pending at present, against the framing/amendment of Recruitment Rules for the post of **Chief Drill Instructor** of S.V.P. National Police Academy, Hyderabad.

  
5/12/23

I/c Administrative Officer (Estt-II)



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Dated : 05<sup>th</sup>.12.2023

**DUTIES FOR THE POST: CHIEF DRILL INSTRUCTOR**

1. The Chief Drill Instructor will assist Assistant Director (Outdoor) in planning, coordinating and conducting the outdoor training activities like Physical training, Drill, Firing, Weapons Handling, Field Craft and Tactics, Map Reading, Sand Model Briefing, etc.
2. He will assist Assistant Director (Tactics) in planning, coordinating and conducting of Tactics Courses for the senior police officers in the Academy.
3. He will supervise the work of Drill Instructors, Assistant Drill Instructors and other supporting staff in the Outdoor Training Wing.
4. He will act as Master Trainer for the Dis and ADIs and guide them in various aspects of outdoor training. For this purpose, he must be qualified in the field of Drill, Weapon Training, Field Craft and Tactics, Map Reading with a very good grading.
5. He will be responsible for organizing demonstrations on various subjects of Field Craft and Tactics for the Basic Course as well as in-Service Courses.
6. He will be responsible for upgradation of Outdoor Training Aids and Methodologies and keep himself abreast with the latest in this field. He will assist Assistant Director (Outdoor) in upgradation of Outdoor Training infrastructure.
7. He will prepare case studies on operations against militants and extremists and brief the trainees on Sand Model. For this purpose, he should use his personal field experience apart from collecting case studies from various courses.
8. He will carry out periodical inspection and verification of stores and articles related with Outdoor Training.

5/12/23

I/c Administrative Officer (Estt-II)