

Sr No	Content Element	Entry Policy	Exit Policy
1	About Academy	Whenever any change in the Academy	Perpetual(10 years), since the date of entry into archival
2	Programme/Schemes	Discontuation of the current programme/schemes	Five(05) years since the date of discontinuation
3	Policies	Change in the Policies	Perpetual(10 years), since the date of entry into archival
4	Acts / Rules	New Acts/Rules Approved/Passed by the Competent Authority	
5	Circulars/ Notifications	Overruling office memorandum or issued notifications	Five(05) years since the date of discontinuation
6	Documents / Publications/ Reports	Completion of its validity period	Competent Authority
7	Directories/ Contact Details of SVPNPA	Not Required	Not Applicable
8	What's New	As soon as it loses its relevance	Automatically after the expiry of the validity period
9	Tenders	As soon as it loses its relevance	Five(05) years since the date of archival
10	Banners	As soon as it loses its relevance	
11	Photo-Gallery	As soon as it loses its relevance	